

**CITY OF PORT ORFORD
HYBRID SESSION OF THE PARKS COMMISSION
THURSDAY, June 02, 2022 AT 6:00 P.M.**

AGENDA

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1. Call to Order/Pledge of Allegiance
2. Additions to the Agenda
3. Citizen Concerns (On Agenda items Only; 3 min.)
4. REPORT: Buffington Park Host
5. Consent Calendar
 - a. Meeting Minutes May 2022 (Not Available)
6. Financial Report
7. Commissioner Reports
8. Old Business
 - a. 4th of July Jubilee Update- Terry
 - b. Playground Fundraiser Update
 - c. Battle Rock/ Memorial Bench
 - d. Signage by Trash Cans
 - e. Better Picnic Area by Kids Play Area
 - f. Baseball Equipment
 - g. Implementing Top 10 Goals
 - h. Tools/Repairs and Maintenance
9. New Business
 - a. Story Walk Signs in Buffington Proposal- PO Library
10. Considerations
 - a. Citizen
 - b. Commissioner's
11. Future Meetings
Thursday, July 7, 2022 6:00 pm. City Hall Chambers Hybrid Meeting
12. Adjourn

Income Statement

Account Summary

For Fiscal: 2021-2022 Period Ending: 05/31/2022

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 014 - PARKS FUND						
Revenue						
<u>014-00-40100</u>	Prior Year Fund Balance	95,966.00	95,966.00	0.00	89,250.73	6,715.27
<u>014-00-41410</u>	Transient Lodging Tax	100,000.00	100,000.00	15,315.95	129,692.67	-29,692.67
<u>014-00-42010</u>	Interest on Investments	500.00	500.00	0.00	788.82	-288.82
<u>014-00-43415</u>	DLCD Grant	0.00	0.00	0.00	35.00	-35.00
<u>014-00-43418</u>	Coquille Indian Grant	0.00	0.00	0.00	0.00	0.00
<u>014-00-43419</u>	Buffington Park Playground Upgrade	0.00	0.00	0.00	25,518.98	-25,518.98
<u>014-00-43420</u>	OR Marine Board Grant	3,900.00	3,900.00	0.00	0.00	3,900.00
<u>014-00-43425</u>	Recreational Trails Grant	0.00	0.00	0.00	0.00	0.00
<u>014-00-43426</u>	OSPR - Parks Master Plan Grant	0.00	0.00	0.00	0.00	0.00
<u>014-00-44410</u>	Rent - Community Building	1,000.00	1,000.00	0.00	0.00	1,000.00
<u>014-00-44416</u>	Community Building Deposits	0.00	0.00	0.00	0.00	0.00
<u>014-00-44420</u>	American Legion Income/Rent	2,500.00	2,500.00	0.00	375.00	2,125.00
<u>014-00-44430</u>	Visitor Center Rental	600.00	600.00	0.00	240.00	360.00
<u>014-00-44435</u>	Battle Rock Binocular Receipts	250.00	250.00	0.00	0.00	250.00
<u>014-00-46110</u>	Transfer from General Fund	35,000.00	35,000.00	0.00	0.00	35,000.00
<u>014-00-46210</u>	Miscellaneous Receipts	100.00	100.00	0.00	0.00	100.00
<u>014-00-46880</u>	Reimbursements	700.00	700.00	0.00	260.84	439.16
<u>014-00-46885</u>	Dog Park Contributions	0.00	0.00	0.00	0.00	0.00
<u>014-00-46887</u>	Visitor Center Donations	0.00	0.00	0.00	0.00	0.00
<u>014-00-46888</u>	Visitor Center Donations	0.00	0.00	0.00	0.00	0.00
<u>014-00-46890</u>	Contributions Fort Point	20,000.00	20,000.00	0.00	1,992.41	18,007.59
<u>014-00-47035</u>	Operating Loan - Sewer Enterprise	0.00	0.00	0.00	0.00	0.00
	Revenue Total:	260,516.00	260,516.00	15,315.95	248,154.45	12,361.55
Expense						
<u>014-00-51505</u>	PW Superintendent	4,920.00	4,920.00	824.76	8,674.73	-3,754.73
<u>014-00-51550</u>	Public Works Lead Person	0.00	0.00	0.00	0.00	0.00
<u>014-00-51600</u>	WWTP Operator	203.00	203.00	120.02	984.04	-781.04
<u>014-00-51700</u>	Utility Worker #1	0.00	0.00	0.00	0.00	0.00
<u>014-00-51750</u>	Seasonal Maint. Worker	7,253.00	7,253.00	0.00	3,928.89	3,324.11
<u>014-00-51800</u>	Maintenance Worker #1	4,760.00	4,760.00	367.76	4,067.61	692.39
<u>014-00-51801</u>	Utility Worker #3	2,932.00	2,932.00	210.17	2,320.55	611.45
<u>014-00-51802</u>	Utility Worker #4	0.00	0.00	0.00	0.00	0.00
<u>014-00-51810</u>	Maintenance Worker #2	5,523.00	5,523.00	434.41	4,851.67	671.33
<u>014-00-51900</u>	Utility Worker #2	2,842.00	2,842.00	0.00	0.00	2,842.00
<u>014-00-52010</u>	Social Security	1,904.00	1,904.00	143.38	1,834.60	69.40
<u>014-00-52020</u>	PERS Retirement	4,203.00	4,203.00	510.02	5,237.97	-1,034.97
<u>014-00-52030</u>	Worker's Comp./Disability Ins.	3,076.00	3,076.00	0.67	1,623.77	1,452.23
<u>014-00-52040</u>	Health, Dental, Life Ins.	11,569.00	11,569.00	558.39	5,603.01	5,965.99
<u>014-00-52050</u>	Unemployment Insurance	5,125.00	5,125.00	0.00	0.00	5,125.00
<u>014-00-53014</u>	Charge to Parks	8,485.00	8,485.00	0.00	0.00	8,485.00
<u>014-00-55800</u>	Accrued Sick Leave	0.00	0.00	0.00	-1,094.58	1,094.58
<u>014-00-61210</u>	Office & Operating Supplies	1,000.00	1,000.00	0.00	48.00	952.00
<u>014-00-61260</u>	Uniforms	50.00	50.00	0.00	28.36	21.64
<u>014-00-61340</u>	Fuel (Equip & Vehicles)	2,000.00	2,000.00	0.00	1,785.02	214.98
<u>014-00-61360</u>	Heating Fuel-Community Bldg	2,000.00	2,000.00	0.00	19.85	1,980.15
<u>014-00-61361</u>	Heating fuel - American Legion	2,000.00	2,000.00	0.00	0.00	2,000.00
<u>014-00-62110</u>	Auditing & Accounting	900.00	900.00	0.00	2,341.63	-1,441.63
<u>014-00-62160</u>	Professional Services	700.00	700.00	0.00	372.02	327.98
<u>014-00-62165</u>	Tourism & Beautification Grant	15,000.00	15,000.00	0.00	2,159.00	12,841.00
<u>014-00-62210</u>	Telephone	375.00	375.00	0.00	290.84	84.16
<u>014-00-62220</u>	Internet Access	800.00	800.00	183.56	1,295.98	-495.98

Income Statement

For Fiscal: 2021-2022 Period Ending: 05/31/2022

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
014-00-62343		0.00	0.00	0.00	0.00
014-00-62410		150.00		0.00	150.00
014-00-62415		36,967.00	36,967.00	0.00	36,967.00
014-00-62610		1,439.00	1,439.00	0.00	757.63
014-00-62740		2,850.00	2,850.00	241.74	3,307.68
014-00-62744		1,500.00	1,500.00	119.50	351.57
014-00-62745		700.00	700.00	92.95	187.06
014-00-62812		2,000.00	2,000.00	323.30	2,515.68
014-00-62813		500.00	500.00	0.00	0.00
014-00-62814		1,000.00	1,000.00	46.19	211.79
014-00-62815		0.00	0.00	0.00	0.00
014-00-62817		2,000.00	2,000.00	0.00	701.91
014-00-62825		4,875.00	4,875.00	184.74	1,326.22
014-00-62827		1,000.00	1,000.00	138.56	1,076.47
014-00-62829		1,500.00	1,500.00	142.55	437.43
014-00-62835		1,500.00	1,500.00	0.00	1,044.85
014-00-62836		2,132.00	2,132.00	0.00	0.00
014-00-62837		8,893.00	8,893.00	0.00	0.00
014-00-62840		1,500.00	1,500.00	0.00	312.41
014-00-62841		0.00	0.00	0.00	0.00
014-00-62842		9,663.00	9,663.00	4,410.00	6,905.00
014-00-62845		0.00	0.00	0.00	0.00
014-00-62846		436.00	436.00	0.00	0.00
014-00-62847		260.00	260.00	0.00	0.00
014-00-62930		15,694.00	15,694.00	1,307.74	14,816.59
014-00-62935		0.00	0.00	0.00	83.79
014-00-62936		100.00	100.00	0.00	0.00
014-00-62942		0.00	0.00	0.00	483.00
014-00-62943		0.00	0.00	0.00	0.00
014-00-62945		5,538.00	5,538.00	0.00	0.00
014-00-63201		0.00	0.00	0.00	0.00
014-00-72010		0.00	0.00	0.00	0.00
014-00-72020		0.00	0.00	0.00	0.00
014-00-72030		0.00	0.00	0.00	0.00
014-00-72035		0.00	0.00	0.00	0.00
014-00-72036		0.00	0.00	0.00	0.00
014-00-72040		30,000.00	30,000.00	1,130.00	3,575.28
014-00-72045		0.00	0.00	0.00	0.00
014-00-72050		0.00	0.00	0.00	0.00
014-00-73039		0.00	0.00	0.00	0.00
014-00-73100		0.00	0.00	0.00	0.00
014-00-73900		0.00	0.00	0.00	0.00
014-00-91100		0.00	0.00	0.00	89,250.73
014-00-91110		0.00	0.00	0.00	0.00
014-00-91131		0.00	0.00	0.00	0.00
014-00-91135		0.00	0.00	0.00	0.00
014-00-91140		0.00	0.00	0.00	0.00
014-00-98500		40,699.00	40,699.00	0.00	0.00
014-00-99000		0.00	0.00	0.00	0.00
Expense Total:	260,516.00	260,516.00	11,490.41	173,718.05	86,797.95
Fund: 014 - PARKS FUND Surplus (Deficit):	0.00	0.00	3,825.54	74,436.40	
Total Surplus (Deficit):	0.00	0.00	3,825.54	74,436.40	

STORYWALK ®

a PROPOSAL for the town of Port Orford

WHAT IS IT?

It's a series of 16 weather-proof, permanently installed, changeable signs featuring children's books and historical/cultural exhibits. An additional StoryWalk sign will be placed at the Port Orford Public Library to provide information and direct people to the exhibit. The StoryWalk® concept was created by Anne Ferguson of Montpelier, VT and was developed with the help of Rachel Senechal, Kellogg-Hubbard Library.

WHY IS IT A GOOD IDEA?

A STORYWALK® installation will meet the goals of promoting community engagement, family learning, fitness, and tourism, and will add to Port Orford's unique community flavor.

WHO WILL FUND IT?

Funding the initial cost of this project (\$5200.00 for 17 permanent, weather-proof signs with brushed aluminum posts, obtained from Barking Dog Exhibits Storywalk Solutions) has been secured through the Ready, Set, Learn organization's Ford Family Foundation Grant.

WHO WILL MAINTAIN IT?

With rotating exhibits changing on a bimonthly basis, Port Orford Public Library staff will assume responsibility for providing book displays 3 times per year. Possible partner agencies, including Port Orford Main Street, the Cape Blanco Historical Society, local tribal organizations, and non-profit groups can provide displays for alternate periods. Currently displaying organizations will be responsible for keeping the exhibits and surrounding areas clean.

WHERE WILL IT BE LOCATED?

The proposed location for the StoryWalk signs is around the outer perimeter of Buffington Memorial Park's ball field. Benefits of this location include providing a safe space for family activity in proximity to an area already used for family fun. It will also draw visitors to the Park.

HOW WILL PEOPLE KNOW ABOUT IT?

Maps will be created and provided at public locations and online. The Storywalk® will be registered with the official national organization and promoted through their media outlets.

WHERE CAN I LEARN MORE?

Check out these websites for more information: <https://letsmovelibraries.org/storywalk/>
<https://bdexhibits.com/storywalk-solutions/> <https://www.kellogghubbard.org/storywalk>

HOW CAN WE HELP?

Assistance is needed in securing permissions for the final choice of signage locations; post installation; exhibit maintenance; and partnering for future exhibits. Please contact Cheryl Frances, Youth Services Librarian, Port Orford Public Library at polibrarykids@gmail.com or 541-332-5622.