

**CITY OF PORT ORFORD
VIRTUAL SESSION OF THE COMMON COUNCIL
THURSDAY, June 17, 2021 AT 5:30 P.M.**

Please join this meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/398909093>

You can also dial in using your phone.

United States (Toll Free): 1 866 899 4679

Access Code: 398-909-093

AGENDA

1. **Call to Order/Pledge of Allegiance**
2. **Additions to the Agenda**
3. **Presentations to Council/Citizens**
4. **Consent Calendar**
 - a. Approve Minutes of May 20, 2021.
5. **Public Hearing:** State Revenue Sharing
6. **Executive Session:** Labor Negotiations
7. **Citizens' Concerns (Speak Only for Old & New Business Items on the Agenda)**
8. **Departmental Reports**

a. Public Works	e. Liaison:	Fire District - Garratt	Port - Cox
b. Administration		TLT - Pogwizd	Parks - Tidey
c. Finance		Watershed - LaRoche	Emergency Mgmt. - Burns
d. Planning		Health – Burns	School District – Kessler
9. **Old Business**
 - a. ODOT request for night work on Hwy. 101 repaving.
 - b. Appointment of Bailey Rinehold to Planning Commission.
 - c. Ratify Collective Bargaining Agreement
 - d. Comprehensive Plan for City of Port Orford Future
 - e. Ordinance 2021-03 Outdoor Lighting Code.
 - f. Resolution 2021-03. Receive State Revenue.
 - g. Resolution 2021-04 Adopting 2021-22 Budget.
 - h. Resolution 2021-05 Adopting Employee Wages.
 - i. Resolution 2021-06 FY-21 Budget adjustment.
10. **New Business**
11. **Considerations**
 - a. Citizen
 - b. Staff
 - c. Councilor
 - d. Mayor

12. Continuing Action Items

- a. Vac. Rentals
- b. Brd of Appeals
- c. Planning Procedures
- d. ADU's
- e. Seasonal Gas Tax

13. Future Meetings

- a. Thursday, July 15, 2021, Regular Council Meeting 5:30 p.m. in person meeting.

14. Adjourn

City of Port Orford
City Council Meeting Minutes
In the Gable Chambers / Virtual participants
Thursday, May 20, 2021 at 3:30 P.M.

Mayor and Council	Present	City Staff	Present
<i>Pat Cox, Mayor</i>	X	<i>John Isadore, Public Works</i>	X
<i>Gary Burns</i>	X	<i>Shala Kudlac, City Attorney</i>	X
<i>Tim Pogwizd, President</i>	X	<i>David Johnson, Finance and Admin</i>	X
<i>Lorrin Kessler</i>	X		
<i>James Garratt</i>	X		
<i>Carolyn LaRoche</i>	X		
<i>Greg Tidey</i>	X		

Media Present:

Others Present: Cynthia Stetson, Dana Gurnee, Penny Suess, Katie King, Mari Lochhaas, David Duncan, Gary Anderson, Ann Vileisis, David Brock Smith, Rowland Willis, Roland Rodriquez, Joy May.

1. Call to Order

Mayor Cox called to order this Regular Meeting of the Common Council on Thursday, May 20, 2021 at 3:30 p.m. The meeting is held via internet connection due to COVID-19 restrictions set in place by the State of Oregon.

2. Additions to the Agenda: 3A, Presentations to Council/Citizens will be removed. The presenter wishes to wait for an in-person meeting. Additions to 8A, New Business are the appointments to the Budget Committee and to Parks Commission.

3. Presentations to Council/Citizens: None due to cancellation.

4. Consent Calendar – Councilor Kessler moved to approve April 15, 2021 council minutes with Councilor Burns as second. *Motion and second rescinded.*

Discussion: Incorrect title identifying Mayor/councilor in the minutes.

Councilor Kessler moved to approve April 15, 2021 council minutes with amendments as discussed with Councilor Burns as second. *Motion carried 6-0.*

Councilor Garratt Yes Councilor LaRoche Yes Councilor Burns Yes
Councilor Kessler Yes Councilor Tidey Yes Councilor Pogwizd Yes

5. Citizen Concerns:

Representative David Brock Smith attended virtually from Salem and advised there was a short timeline for congressional directed spending requests, thus he submitted a 10-million-dollar water infrastructure request for Port Orford. The request is not likely to be honored, but it does put Port Orford on the radar for Biden’s infrastructure package in the future.

4 Ann Vileisis, local resident and representative of the Kalmiopsis Audubon Society, urges
5 adoption of the upgraded Outdoor Lighting ordinance. She feels the ordinance is a solid new
6 code and has strong community support. Ms. Vileisis is not clear on what the public process
7 is to move forward towards completion and adoption. She asked that it be made clear when
8 discussing this today.

9
10 Brett Cecil, Port Orford resident, expresses support of the dark sky ordinance. He has
11 reviewed the draft and observed the demo lights on Oregon Street. He reported the light was
12 quite different than the other lights.

13
14 Joy May, Port Orford resident, reiterates what is previously stated by citizens regarding the
15 dark sky ordinance. She is interested to see what the process will be in going forward, as she
16 would like to be involved in supporting the ordinance.

17
18 **6. Departmental Reports:**

19 **a. Public Works:** Public Works superintendent, John Isadore, presented a detailed printed
20 report to council members. He updated that the contact tank is set and dichlorination and
21 decontamination plans have been through processes. They are waiting on results of
22 testing. They are hoping for final hookup next Tuesday. Public works is working with
23 circuit writers this week and have learned valuable information. Wastewater has blower
24 issues. Wastewater circuit writer has been contacted and will come help with balance
25 issues due to grit or UV systems. UV system parts were ordered today.

26
27 Three lots have been sold in the Gold Run subdivision. Water distribution system looks
28 usable. Valves have been located. Two-thirds of the meter boxes have been found. It
29 appears at least eight services have been installed. The main and upper lines have been
30 flushed. Once the remaining meter boxes and valves are located the entire system will be
31 flushed, chlorinated and flushed again. The wastewater lift station appears salvageable.
32 Reese Electric has been scheduled in the next week or so. The control system, breakers,
33 and electrical will be redone. Ownership of responsibilities will be researched. Finance
34 Director Johnson will research and confirm if the service development charges in the
35 Gold Run subdivision have been paid.

36
37 Mr. Isadore expressed the importance of finding another wastewater treatment plant
38 operator as soon as possible.

39
40 **b. Admin/Finance:** Interim CA Johnson presented a detailed printed financial and
41 administration report to council members.

42
43 **c. Planning:** Mayor Cox suggested future interactions with the Planning Commission
44 within legal protocol. Legal Counsel Kudlac advised it is common for City Councils and
45 Planning Commissions to have workshops normally twice or once a year for goal setting
46 workshops.

4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45

- d. Fire District: Councilor Garratt reported the fire department is heavily waiting on the contract. The fire district has a good quantity of volunteers currently.
- e. TLT: Councilor Pogwizd will present questions at the staff meeting this week.
- f. Watershed: Conservation Fund is now the new owners of the Wilson Parcel. Watershed education is being made available to the public. David Johnson has applied for a grant to fund forest management. They have been tree planting at the watershed.
- g. Port: Mayor Cox reported it is budget time for next year. They are waiting on funding. Geological work is set up.
- h. Parks: Councilor Tidey reported Parks Commission has received an application for commissioner from Ciaran Fraser. Her application was supported by other Parks commissioners. A younger voice to the commission is appreciated. A frisbee golf course at Buffington Park was discussed. It is financed. The city has the pavers. Baskets were paid for by Travel Oregon.
- i. School District: Councilor Kessler reported he will be attending the next school district meeting to introduce himself and his purpose as liaison.

7. Old Business:

- a. Port Orford Rural Fire Protection District contract acceptance: Councilors have reviewed the contract. Gary Anderson, David Duncan and Mari Lochhaas from Port Orford RFPD are in attendance. Councilor Burns moved to approve the intergovernmental agreement between the City of Port Orford and the Port Orford Rural Fire Protection District for fire protection services with Councilor Kessler as second. **Motion carried 5-0.**
Discussion: Representatives of Port Orford RFPD expressed appreciation to Dave Johnson for the effort he put into the contract negotiations.

<i>Councilor Garratt</i>	<u><i>Abstain</i></u>	<i>Councilor LaRoche</i>	<u><i>Yes</i></u>	<i>Councilor Burns</i>	<u><i>Yes</i></u>
<i>Councilor Kessler</i>	<u><i>Yes</i></u>	<i>Councilor Tidey</i>	<u><i>Yes</i></u>	<i>Councilor Pogwizd</i>	<u><i>Yes</i></u>

- b. Grant funding for Emergency Plan Coordinator: Councilor Burns has been organizing an emergency plan. In his efforts he located someone to create the emergency plan. The city will attempt to fund the plan with grant money with the approval of the City Council. Councilor Burns will attempt to create a Department of Emergency Response for the City of Port Orford that will be under the supervision of the City Administrator. A Department of Emergency Services is required prior to grant funding. Councilor Burns moved to create a Department of Emergency Services to be under the direction of the administrator of the City of Port Orford with Councilor Kessler as second. **Motion carried 6-0.**

Discussion: Motion was clarified. Administrator position and job description was clarified. Funding and budget were discussed.

Councilor Garratt	<u>Yes</u>	Councilor LaRoche	<u>Yes</u>	Councilor Burns	<u>Yes</u>
Councilor Kessler	<u>Yes</u>	Councilor Tidey	<u>Yes</u>	Councilor Pogwizd	<u>Yes</u>

c. Review draft Dark Sky Ordinance: Mayor Cox reported on a productive workshop meeting with planning commissioners who advised council what is needed to finish this ordinance. Planning commissioners were advised council was happy with what they have finished and is asking them to complete the directions given to them today. Legal Counsel Kudlac advised on the forward process. The dark sky ordinance was removed from the land use code in the past, which makes it separate from the zoning ordinance. It has to be adopted the same way as any other city ordinance with two readings, etc. as set out in the charter. When Planning sends the ordinance back to Council for adoption, it needs to be very near completion. Councilor Pogwizd questioned enforcement of the ordinance. Five years for compliance is questioned. Councilor Garratt stated 5 years is common for far reaching ordinances to allow population time to adapt. If the population is given appropriate notice and five years, action can be swift and harsh. Five years ensures that nobody has reason to complain and gives future city council members to make changes they feel necessary. Legal Counsel Kudlac informed council that the public has 180 days to mitigate the offending light. If the light cannot be brought fully into compliance, it then has to be removed within five years. She supports the five-year time period. Mayor Cox asked for a consensus on accepting what has been received from Planning as it is written. **Consensus passed 6-0.**

Councilor Garratt	<u>Yes</u>	Councilor LaRoche	<u>Yes</u>	Councilor Burns	<u>Yes</u>
Councilor Kessler	<u>Yes</u>	Councilor Tidey	<u>Yes</u>	Councilor Pogwizd	<u>Yes</u>

d. Reschedule City Council meetings to 5:30 p.m.: Mayor Cox advised that by starting meetings at 5:30 more people will be given the opportunity to speak. Councilor Garratt moved that council rules be amended to state meetings will begin at 5:30 p.m. with Councilor Tidey as second. **Motion carried 6-0.** Discussion: Councilor Pogwizd would like to see meetings that begin at 5:30 p.m. be given a cap of about 2 hours, making 7:30 a deadline. Legal Counsel Kudlac advised that City Council can adopt a provision in the council rules that states any meeting beyond two hours has to be extended by motion.

Councilor Garratt	<u>Yes</u>	Councilor LaRoche	<u>Yes</u>	Councilor Burns	<u>Yes</u>
Councilor Kessler	<u>Yes</u>	Councilor Tidey	<u>Yes</u>	Councilor Pogwizd	<u>Yes</u>

Councilor Garratt moved to amend the council rules to dictate that any meeting over two hours requires a motion by the council to proceed with the meeting with Councilor Burns as second. **Motion carried 6-0.**

Discussion: None.

Councilor Garratt	<u>Yes</u>	Councilor LaRoche	<u>Yes</u>	Councilor Burns	<u>Yes</u>
Councilor Kessler	<u>Yes</u>	Councilor Tidey	<u>Yes</u>	Councilor Pogwizd	<u>Yes</u>

4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45

8. New Business:

a. Appointment to Budget Committee: Councilor Pogwizd moved to appoint Ann Vileisis to the budget committee with Councilor Kessler as second. *Motion carried 6-0.*

Discussion: This is a 4-year term.

<i>Councilor Garratt</i>	<u><i>Yes</i></u>	<i>Councilor LaRoche</i>	<u><i>Yes</i></u>	<i>Councilor Burns</i>	<u><i>Yes</i></u>
<i>Councilor Kessler</i>	<u><i>Yes</i></u>	<i>Councilor Tidey</i>	<u><i>Yes</i></u>	<i>Councilor Pogwizd</i>	<u><i>Yes</i></u>

b. Appointment to the Parks Commission: Councilor Tidey presented a report on applicant Ciaran Fraser. Councilor Tidey moved to appoint Ciaran Fraser to the Parks Commission with Councilor Burns as second. *Motion carried 6-0.*

Discussion: None.

<i>Councilor Garratt</i>	<u><i>Yes</i></u>	<i>Councilor LaRoche</i>	<u><i>Yes</i></u>	<i>Councilor Burns</i>	<u><i>Yes</i></u>
<i>Councilor Kessler</i>	<u><i>Yes</i></u>	<i>Councilor Tidey</i>	<u><i>Yes</i></u>	<i>Councilor Pogwizd</i>	<u><i>Yes</i></u>

9. Considerations

a. Citizens: None.

b. Staff: None.

c. Councilors:

Councilor Garratt reported it was brought to his attention that some volunteers were neglected who put in a lot of time. Councilor Garratt would like to make sure people that participate in city government get a little bit of recognition even if just as a simple brief announcement at a City Council meeting. Councilor Garratt reported that people who contributed materially do not receive proper recognition such as Mary Yoder who contributed city hall and the property it resides on and is not recognized publicly.

Councilor Garratt reminded councilors that they have had discussions prior changing the method of which people are appointed. It was suggested this be done by a procedure or policy in place where the appointed would present a written statement why they feel they would be beneficial and then present themselves to the council.

Councilor Burns discussed going back to in-person council meetings. Prior to each meeting, the current county status can be found, and appropriate indoor mandates met. Interim CA Johnson will research the process of getting back to regular meetings. The county is currently having in-person meetings. Councilor Pogwizd supports in-person meetings; however, he supports this without a mask due to the length of meetings.

Councilor Burns asked if there is any way for city property owners who do not live in the city limits to vote during elections. Legal Counsel Kudlac stated the actual city limits will

4 have to be extended to annex those properties in. Location of residence, not business,
5 dictates voting power.

6
7 Councilor Kessler confirmed next meeting will be at 5:30. He questioned this year's
8 Fourth of July city celebration. Councilor Burns confirmed the fire department will shoot
9 off fireworks this year. The Jubilee has the permit and supplies.

10
11 **d. Mayor:** None.

12
13 **10. Continuing Action Items:**

14 **a. Vacation Rentals:** Councilor LaRoche is concerned about the additional vacation rentals
15 in Port Orford that is not bringing revenue to the city. The transient tax is required for
16 vacation rentals. The vacation rentals on the list are being taxed. The vacation rental list
17 should be updated.

18 **b. Board of Appeals:** Not addressed.

19 **c. Planning Procedures:** Councilor Burns would like a workable vision for the City of Port
20 Orford's future. Legal Counsel Kudlac referred to the comprehensive plan for that vision.
21 The comprehensive plan can be amended, but it is a land use issue that would heavily
22 involve the city planner. This will be added to next month's meeting agenda.

23 **d. ADU's:** There will be a presentation at next month's meeting. Councilor Garratt stated
24 ADUs have been heavily covered in the past. The conclusion was that the problem was
25 enforcement. It was decided to not create more rules if not able to enforce the rules.
26 Mayor Cox agrees building enforcement needs establish prior to moving forward, but he
27 feels there is merit in ADUs.

28 **e. Seasonal Gas Tax:** To be added to the agenda next month's meeting.

29
30 **11. Future Meetings:**

31 Thursday, June 17, 2021, Regular Meeting of the Common Council at 5:30 p.m.

32
33 **12. Adjourned**

34 There being no further business, Mayor Cox adjourned the meeting at 4:47 p.m.

35
36
37
38 Attest:

39
40
41
42 _____
43 Mayor, Pat Cox

_____ City Recorder, David Johnson

FINANCIAL REPORT

June 4, 2021

For the month of May, the total revenue and expenditures for all funds was \$163,578.30 and \$254,082.20 respectively. Following is a more detailed narrative of the activity per fund.

General Fund:

The General fund received \$38,763.27 in revenue of which \$3,216.66 was from property tax receipts, \$23,915.95 from citations, \$74.20 from the State Cigarette Tax, \$2,669.24 in State shared revenue, \$124.29 interest, \$4,360.91 in franchise fees, \$113.02 for electricity reimbursement, \$1,079.00 in Planning Fees, \$2,820.00 in business licenses, \$75.00 for release of an impounded vehicle, and \$315.00 in court administrative fees. For the month of May, the General Fund disbursed \$31,864.84 of which \$10,879.64 was for wages, \$6,036.20 in citation assessments and reimbursements, \$321.67 for telephone service, \$10,871.00 in attorney fees for the Union negotiations, \$732.25 in legal fees for a disputed land use, \$242.26 for custodial services, \$484.64 for our contract planner, \$565.11 for office supplies, \$300.00 for the municipal judge, \$145.20 in bank fees, \$142.42 payment for the copier lease, \$47.04 mileage expense for mail and bank runs, \$435.00 for computer services, \$557.43 for help wanted advertisement, and \$104.98 for internet service.

Parks:

Parks received \$11,546.25 in revenue which consists of \$11,490.97 in first quarter TLT receipts, and \$55.28 in interest. For the month of May, \$6,564.57 was disbursed for Parks of which \$3,400.76 was for payroll, \$361.84 for fuel, \$26.13 in transcriptionist fees, \$408.10 for electricity, \$29.08 for telephone expense, \$413.67 for maintenance at the community building, \$86.69 for maintenance to the Visitor Center, \$22.99 for maintenance of Buffington Park, \$34.98 for vehicle maintenance, \$472.59 reimbursement for an TLT overpayment, and \$1,307.74 for custodial services.

Public Safety:

\$34,782.49 was disbursed for the Police Department of which \$32,899.60 was for payroll, \$147.21 for office supplies, \$1,165.99 for fuel, \$412.57 for telephone service, \$66.98 for minor tools, \$15.14 for vehicle maintenance, and \$75.00 for Kings online. Public Safety received \$2,666.53 in revenue of which \$2,563.71 was from property tax receipts, \$15.00 reimbursement for an insurance report, \$20.00 for burn permits, and \$67.82 in interest.

Water Enterprise:

The Water Department received \$37,665.61 in revenue of which \$36,221.57 was from the April utility billing of which \$3,836.03 is designated to be set aside for Water Capital Reserves, \$98.00 for an irrigation meter, \$1,338.00 for one new connections, and \$8.04 in interest. The Water Enterprise Fund paid out \$29,039.27 of which \$22,119.35 was for payroll, \$491.80 for telephone services, \$212.63 for fuel, \$309.23 for bank merchant fees, \$89.99 for internet service, \$82.77 for office supplies, \$210.64 for electricity, \$500.00 for contract services, \$204.00 for training, \$447.22 for maintenance for the water lines, \$3,151.39 for meter repairs, \$125.00 for CDL testing, \$10.76 for minor tools, \$4.49 for vehicle maintenance, \$870.00 for testing, and \$210.00 for work on the new contact tank.

Water Capital Reserves:

The Water Capital Reserve Fund received \$98.69 in interest. The Water Capital Reserve Fund balance is now \$210,269.18.

Sewer Enterprise:

The Sewer Enterprise Fund received \$50,014.44 in cash receipts which consists of \$195.22 in interest, \$772.00 for one new connections, and \$49,047.22 was from the April utility billing of which \$4,000.30 is designated to be set aside for Sewer Capital Reserve. The Sewer Enterprise fund outflow for May was \$145,087.02 of which \$9,428.15 was for payroll, \$309.23 in merchant fees, \$1,050.00 for contract services, \$144.53 for electricity, \$247.12 for telephone service, \$164.93 for fuel, \$228.52 for minor tools, \$15.51 for maintenance of lift stations, \$40.00 for help wanted advertising, \$93.39 for office supplies, \$133,252.00 annual payment for Revenue Bond III, and \$113.64 for internet service.

Sewer Capital Reserves:

The Sewer Capital Reserves received \$94.59 in interest. The Sewer Capital Reserve Fund balance is now \$201,526.79.

Street Fund:

For May the Street Fund received \$8,149.72 of which \$8,108.06 was from the State Highway tax, and \$41.66 in interest. \$6,744.01 was disbursed for Streets, of which \$6,370.67 was for wages, \$107.00 for the port-a-potty, \$169.31 for fuel, and \$97.03 for electricity.

Streets Capital Improvement Fund

The Streets Capital Improvement Fund received \$2.04 in interest and the new balance is now \$4,343.30.

Equipment Replacement Fund:

The Equipment Replacement Fund received \$42.11 in interest. The balance of the Equipment Replacement Fund is \$91,392.58.

Water and Sewer SDC:

The Water SDC Fund received \$227.96 in interest and \$9,096.00 for one new hookup. The Sewer SDC Fund received \$151.09 in interest and \$5,060.00 for one new hookups. The balances of the SDC funds are as follows:

Water SDC	\$494,769.11
Sewer SDC Reimbursement	\$295,605.39
Sewer SDC Improvement	\$ 31,391.72

David Johnson



Bank Transaction Report

City of Port Orford

Transaction Detail

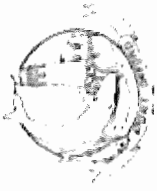
Issued Date Range: 05/01/2021 - 05/31/2021

Issued	Number	Description	Amount
Bank Draft			
05/05/2021	<u>DFT0006105</u>	AsiFlex	60.00
05/05/2021	<u>DFT0006106</u>	VOYA - Oregon Savings Growth Plan	1,056.05
05/05/2021	<u>DFT0006107</u>	PERS	329.34
05/05/2021	<u>DFT0006108</u>	PERS	822.70
05/05/2021	<u>DFT0006109</u>	PERS	1,071.73
05/05/2021	<u>DFT0006110</u>	PERS	770.01
05/05/2021	<u>DFT0006111</u>	PERS	598.18
05/05/2021	<u>DFT0006112</u>	PERS	21.01
05/05/2021	<u>DFT0006113</u>	PERS	1,919.63
05/05/2021	<u>DFT0006114</u>	Oregon Dept of Revenue	22.79
05/05/2021	<u>DFT0006115</u>	Oregon Dept of Revenue	19.86
05/05/2021	<u>DFT0006116</u>	Rogue Credit Union	692.48
05/05/2021	<u>DFT0006117</u>	Oregon Dept of Revenue	1,538.49
05/05/2021	<u>DFT0006118</u>	Rogue Credit Union	1,613.93
05/05/2021	<u>DFT0006119</u>	Rogue Credit Union	2,960.78
05/05/2021	<u>DFT0006120</u>	Revenue Bond III Payment	133,252.00
05/19/2021	<u>DFT0006135</u>	U.S. Bank Equipment Finance	142.42
05/20/2021	<u>DFT0006121</u>	AsiFlex	60.00
05/20/2021	<u>DFT0006122</u>	VOYA - Oregon Savings Growth Plan	1,056.05
05/20/2021	<u>DFT0006123</u>	PERS	299.40
05/20/2021	<u>DFT0006124</u>	PERS	825.67
05/20/2021	<u>DFT0006125</u>	PERS	1,412.85
05/20/2021	<u>DFT0006126</u>	PERS	1,193.32
05/20/2021	<u>DFT0006127</u>	PERS	703.27
05/20/2021	<u>DFT0006128</u>	PERS	2,448.91
05/20/2021	<u>DFT0006129</u>	Oregon Dept of Revenue	24.79
05/20/2021	<u>DFT0006130</u>	Oregon Dept of Revenue	22.42
05/20/2021	<u>DFT0006131</u>	Rogue Credit Union	749.34
05/20/2021	<u>DFT0006132</u>	Oregon Dept of Revenue	1,706.14
05/20/2021	<u>DFT0006133</u>	Rogue Credit Union	1,956.35
05/20/2021	<u>DFT0006134</u>	Rogue Credit Union	3,204.10
		Total Drafts	162,554.01
Check			
05/05/2021	<u>15863</u>	CIS-Health Insurance	9,564.96
05/05/2021	<u>15864</u>	Void Check	0.00
05/05/2021	<u>15865</u>	Void Check	0.00
05/05/2021	<u>15866</u>	Void Check	0.00
05/05/2021	<u>15867</u>	Teamsters Local U. #206	253.75
05/11/2021	<u>15868</u>	PSI Services, Inc.	204.00
05/11/2021	<u>15869</u>	Allstream	129.24
05/11/2021	<u>15870</u>	AT&T Mobility	246.28
05/11/2021	<u>15871</u>	Budge-Mchugh Supply Company	3,598.61

Issued	Number	Description	Amount
05/11/2021	<u>15872</u>	Carson Oil Company	62.07
05/11/2021	<u>15873</u>	Castaway by the Sea Motel	472.59
05/11/2021	<u>15874</u>	Charter Communications	323.61
05/11/2021	<u>15875</u>	Clark, Patricia	47.04
05/11/2021	<u>15876</u>	Coos-Curry Supply, Inc.	413.67
05/11/2021	<u>15877</u>	Country Media Inc.	234.81
05/11/2021	<u>15878</u>	Curry Transfer & Recycling, INC.	107.00
05/11/2021	<u>15879</u>	Gold Beach Lumber	106.25
05/11/2021	<u>15880</u>	Golders NAPA Auto Parts	50.12
05/11/2021	<u>15881</u>	Kudlac & Carleton, LLP	732.25
05/11/2021	<u>15882</u>	Lane Council of Governments	9,671.00
05/11/2021	<u>15883</u>	McCowan Clinical Laboratory, Inc.	870.00
05/11/2021	<u>15884</u>	Newey, Jacob	400.00
05/11/2021	<u>15885</u>	ODOT Fuel Sales	1,770.03
05/11/2021	<u>15886</u>	Office Depot, Inc.	200.70
05/11/2021	<u>15887</u>	Pacific Office Automation	127.44
05/11/2021	<u>15888</u>	Port Orford News	198.00
05/11/2021	<u>15889</u>	Rogue Credit Union-Visa	1,077.18
05/11/2021	<u>15890</u>	Ron's Oil Company	242.60
05/11/2021	<u>15891</u>	South Coast Shopper	100.00
05/11/2021	<u>15892</u>	TransUnion Risk and Alternative Data Solutions, Inc.	75.00
05/11/2021	<u>15893</u>	Vend West Services	34.75
05/11/2021	<u>15894</u>	Western Exterminator Company	74.70
05/11/2021	<u>15895</u>	Ziply Fiber	99.45
05/11/2021	<u>15896</u>	TRAVIS SELLERS	104.91
05/20/2021	<u>15897</u>	AccuScript Transcription and Typing Services	26.13
05/20/2021	<u>15898</u>	Charter Communications	104.98
05/20/2021	<u>15899</u>	Coos-Curry Electric Co-op	860.30
05/20/2021	<u>15900</u>	Void Check	0.00
05/20/2021	<u>15901</u>	Country Media Inc.	24.62
05/20/2021	<u>15902</u>	Country Media Inc.	183.00
05/20/2021	<u>15903</u>	Jonathan Koranda	65.00
05/20/2021	<u>15904</u>	North Bend Medical Center	125.00
05/20/2021	<u>15905</u>	The Dyer Partnership Engineers & Planners, Inc.	210.00
05/20/2021	<u>15906</u>	CIS-Health Insurance	9,565.08
05/20/2021	<u>15907</u>	Void Check	0.00
05/20/2021	<u>15908</u>	Void Check	0.00
05/20/2021	<u>15909</u>	Void Check	0.00
05/20/2021	<u>15910</u>	Teamsters Local U. #206	253.75
05/26/2021	<u>15913</u>	Amazon Capital Services, Inc.	254.88
05/26/2021	<u>15914</u>	Benjamin Harman	60.00
05/26/2021	<u>15915</u>	Brent Denison	60.00
05/26/2021	<u>15916</u>	C & K Market	44.27
05/26/2021	<u>15917</u>	Curry County Treasurer	1,251.20
05/26/2021	<u>15918</u>	League of Oregon Cities	40.00
05/26/2021	<u>15919</u>	Office Depot, Inc.	414.45
05/26/2021	<u>15920</u>	Oregon Dept of Revenue CFA	4,600.00
05/26/2021	<u>15921</u>	Shoji Planning, LLC	484.64
05/26/2021	<u>15922</u>	U. S. Cellular	296.09

Issued	Number	Description	Amount
05/26/2021	<u>15923</u>	ZiplyFiber	36.00
05/28/2021	<u>15911</u>	Kudlac & Carleton, LLP	1,200.00
05/28/2021	<u>15912</u>	Newey, Jacob	650.00
Total Checks			52,401.40

EFT			
05/05/2021	<u>DFT0006104</u>	Payroll EFT	17,487.07
05/20/2021	<u>EFT0000129</u>	Payroll EFT	18,806.47
05/28/2021	<u>78</u>	Gary Milliman	300.00
05/28/2021	<u>79</u>	Gregory T. Ryder	1,550.00
05/28/2021	<u>80</u>	Terrusa, David R	500.00
Total EFT			38,643.54



City of Port Orford

Detail Report Account Detail

Date Range: 07/01/2020 - 05/31/2021

Account	Name	Beginning Balance	Total Activity	Total Debits	Total Credits	Ending Balance
Fund: 030 - WATER ENTERPRISE FUND						
030-00-44109	Designated for Reserves	0.00	-46,841.69	628.22	47,469.91	-46,841.69
	Vendor	Project Account	Debits	Credits	Running Balance	
07/01/2020	UBPKT01373 Utility Regular Bill Packet UBPKT01373			3,386.78	-3,386.78	
07/08/2020	UBPKT01379 Utility Disconnect Bill Packet UBPKT01379			0.29	-3,387.07	
07/08/2020	UBPKT01381 Utility Disconnect Bill Packet UBPKT01381			0.77	-3,387.84	
08/03/2020	UBPKT01388 Utility Disconnect Bill Packet UBPKT01388			13.81	-3,401.65	
08/03/2020	UBPKT01390 Utility Regular Bill Packet UBPKT01390		150.00	5,539.71	-8,941.36	
08/10/2020	UBPKT01393 Utility Adj. Bill Other Packet UBPKT01393		2.47		-8,791.36	
08/11/2020	UBPKT01394 Miscellaneous Adjust		19.86		-8,788.89	
08/11/2020	UBPKT01395 Miscellaneous Adjust				-8,769.03	
08/12/2020	UBPKT01398 Utility Disconnect Bill Packet UBPKT01398			0.11	-8,769.14	
08/26/2020	UBPKT01400 Utility Disconnect Bill Packet UBPKT01400			4.51	-8,773.65	
08/31/2020	UBPKT01402 Miscellaneous Adjust		0.32		-8,773.33	
09/01/2020	UBPKT01404 Utility Regular Bill Packet UBPKT01404			5,389.66	-14,162.99	
09/11/2020	UBPKT01408 Utility Disconnect Bill Packet UBPKT01408			5.18	-14,168.17	
09/15/2020	UBPKT01410 Miscellaneous Adjust		29.70		-14,138.47	
09/22/2020	UBPKT01416 Utility Disconnect Bill Packet UBPKT01416			4.13	-14,142.60	
09/29/2020	UBPKT01419 Utility Adj. Bill Other Packet UBPKT01419		8.70		-14,133.90	
09/30/2020	UBPKT01426 Miscellaneous Adjust		0.81		-14,133.09	
09/30/2020	UBPKT01428 Utility Disconnect Bill Packet UBPKT01428			26.16	-14,159.25	
10/01/2020	UBPKT01431 Utility Regular Bill Packet UBPKT01431			5,233.91	-19,393.16	
10/15/2020	UBPKT01436 Utility Disconnect Bill Packet UBPKT01436			5.42	-19,398.58	
10/16/2020	UBPKT01439 Miscellaneous Adjust		9.34		-19,389.24	
10/28/2020	UBPKT01441 Utility Disconnect Bill Packet UBPKT01441			26.99	-19,416.23	
10/28/2020	UBPKT01443 Utility Disconnect Bill Packet UBPKT01443			8.08	-19,424.31	
10/30/2020	UBPKT01447 Miscellaneous Adjust		22.72		-19,401.59	
10/30/2020	UBPKT01448 Utility Disconnect Bill Packet UBPKT01448			5.44	-19,407.03	
11/02/2020	UBPKT01449 Utility Regular Bill Packet UBPKT01449			4,281.46	-23,688.49	
11/23/2020	UBPKT01457 Miscellaneous Adjust		1.72		-23,686.77	
11/25/2020	UBPKT01460 Utility Disconnect Bill Packet UBPKT01460			8.80	-23,695.57	
11/30/2020	UBPKT01463 Utility Adj. Bill Other Packet UBPKT01463		4.50		-23,691.07	
11/30/2020	GLPKT09515 JN06338			22.72	-23,713.79	
11/30/2020	GLPKT09556 JN06338R				-23,691.07	
12/02/2020	UBPKT01467 Utility Disconnect Bill Packet UBPKT01467		22.72		-23,703.48	
12/03/2020	UBPKT01469 Utility Regular Bill Packet UBPKT01469			12.41	-23,703.48	
				4,385.90	-28,089.38	

Post Date	Packet Number	Source Transaction	Description	Vendor	Beginning Balance	Total Activity	Total Debits	Total Credits	Ending Balance
Designated for Reserves - Continued									
12/07/2020	UBPKT01474	Utility Adj. Bill Other	Utility Adj. Bill Other Packet UBPKT01474		0.00	-46,841.69	628.22	47,469.91	-46,841.69
12/08/2020	UBPKT01476	Utility Adj. Bill Other	Utility Adj. Bill Other Packet UBPKT01476				14.74		-28,074.64
12/09/2020	UBPKT01477	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01				11.81		-28,062.83
12/09/2020	UBPKT01478	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01				6.64		-28,056.19
12/09/2020	UBPKT01479	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT01479				6.89	0.34	-28,049.30
12/17/2020	UBPKT01487	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT01487				15.02	15.92	-28,049.64
12/21/2020	UBPKT01490	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01					22.72	-28,050.54
12/29/2020	UBPKT01493	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01					3,480.78	-28,073.26
01/04/2021	UBPKT01496	Utility Regular Bill Pa	Utility Regular Bill Packet UBPKT01496				7.55		-31,554.04
01/13/2021	UBPKT01500	Utility Adj. Bill Other	Utility Adj. Bill Other Packet UBPKT01500				7.00		-31,546.49
01/26/2021	UBPKT01502	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01					6.44	-31,539.49
01/26/2021	UBPKT01504	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT01504				9.09		-31,545.93
01/26/2021	UBPKT01507	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01				2.21		-31,536.84
01/27/2021	UBPKT01510	Utility Adj. Bill Other	Utility Adj. Bill Other Packet UBPKT01510					3.38	-31,534.63
01/29/2021	UBPKT01514	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT01514					3,897.81	-31,538.01
02/01/2021	UBPKT01516	Utility Regular Bill Pa	Utility Regular Bill Packet UBPKT01516				6.75		-35,435.82
02/02/2021	UBPKT01520	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01					0.15	-35,429.07
02/05/2021	UBPKT01521	Utility Adj. Bill Other	Utility Adj. Bill Other Packet UBPKT01521				148.35		-35,429.22
02/05/2021	UBPKT01527	Utility Adj. Bill Other	Utility Adj. Bill Other Packet UBPKT01527				11.93		-35,280.87
02/25/2021	UBPKT01528	Utility Adj. Bill Other	Utility Adj. Bill Other Packet UBPKT01528					18.52	-35,268.94
02/26/2021	UBPKT01531	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT01531					3,619.82	-35,287.46
03/01/2021	UBPKT01534	Utility Regular Bill Pa	Utility Regular Bill Packet UBPKT01534				39.36		-38,907.28
03/04/2021	UBPKT01541	Utility Adj. Bill Other	Utility Adj. Bill Other Packet UBPKT01541					5.37	-38,867.92
03/26/2021	UBPKT01547	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT01547					21.77	-38,873.29
03/31/2021	UBPKT01553	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT01553					4,092.27	-38,895.06
04/01/2021	UBPKT01556	Utility Regular Bill Pa	Utility Regular Bill Packet UBPKT01556					19.08	-42,987.33
04/22/2021	UBPKT01564	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01				11.37		-42,975.96
04/27/2021	UBPKT01572	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT01572					7.12	-42,995.04
04/28/2021	UBPKT01574	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT01574					3.50	-43,002.16
04/28/2021	UBPKT01575	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT01575					21.63	-43,005.66
05/03/2021	UBPKT01579	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT01579					3,862.93	-43,027.29
05/03/2021	UBPKT01578	Utility Regular Bill Pa	Utility Regular Bill Packet UBPKT01578					3.04	-46,890.22
05/12/2021	UBPKT01588	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT01588						-46,893.26
05/12/2021	UBPKT01589	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01				12.25		-46,881.01
05/18/2021	UBPKT01590	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01				10.58		-46,870.43
05/21/2021	UBPKT01591	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01				14.95		-46,855.48
05/21/2021	UBPKT01592	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01				18.87		-46,836.61
05/25/2021	UBPKT01593	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT01593					5.08	-46,841.69
Total Fund: 030 - WATER ENTERPRISE FUND:					0.00	-46,841.69	628.22	47,469.91	-46,841.69

Account	Post Date	Packet Number	Source Transaction	Description	Vendor	Project Account	Total Activity	Total Debits	Total Credits	Ending Balance
035-00-44115			Designated for Reserves			0.00	-46,610.23	475.98	47,086.21	-46,610.23
	07/01/2020	UBPKT01373	Utility Regular Bill Pa	Utility Regular Bill Packet UBPKT01373					2,896.25	-2,896.25
	07/08/2020	UBPKT01379	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT01379					0.27	-2,896.52
	07/08/2020	UBPKT01381	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT01381					0.80	-2,897.32
	08/03/2020	UBPKT01388	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT01388					17.27	-2,914.59
	08/03/2020	UBPKT01390	Utility Regular Bill Pa	Utility Regular Bill Packet UBPKT01390					5,237.87	-8,152.46
	08/10/2020	UBPKT01393	Utility Adj. Bill Other	Utility Adj. Bill Other Packet UBPKT01393					0.10	-8,052.46
	08/11/2020	UBPKT01394	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01394					4.65	-8,023.12
	08/11/2020	UBPKT01395	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01395						-8,044.96
	08/12/2020	UBPKT01398	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT01398					0.10	-8,018.37
	08/26/2020	UBPKT01400	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT01400					4.65	-8,023.12
	08/31/2020	UBPKT01402	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01402						-8,021.80
	09/01/2020	UBPKT01404	Utility Regular Bill Pa	Utility Regular Bill Packet UBPKT01404					5,113.24	-13,135.04
	09/11/2020	UBPKT01408	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT01408					5.99	-13,141.03
	09/15/2020	UBPKT01410	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01410						-13,106.82
	09/22/2020	UBPKT01416	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT01416					6.08	-13,112.90
	09/29/2020	UBPKT01419	Utility Adj. Bill Other	Utility Adj. Bill Other Packet UBPKT01419					5.89	-13,107.01
	09/30/2020	UBPKT01425	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01425					0.40	-13,106.61
	09/30/2020	UBPKT01426	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01426					3.29	-13,103.32
	09/30/2020	UBPKT01428	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT01428						-13,112.25
	10/01/2020	UBPKT01431	Utility Regular Bill Pa	Utility Regular Bill Packet UBPKT01431					8.93	-13,112.25
	10/08/2020	UBPKT01434	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01434					5,027.69	-18,139.94
	10/15/2020	UBPKT01436	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT01436					10.42	-18,150.36
	10/15/2020	UBPKT01437	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01437					5.91	-18,156.27
	10/16/2020	UBPKT01439	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01439					10.42	-18,166.69
	10/28/2020	UBPKT01441	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT01441						-18,157.27
	10/28/2020	UBPKT01443	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT01443					28.80	-18,186.07
	10/30/2020	UBPKT01447	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01447					8.79	-18,194.86
	11/02/2020	UBPKT01449	Utility Regular Bill Pa	Utility Regular Bill Packet UBPKT01449						-18,174.91
	11/23/2020	UBPKT01457	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01457					4,295.41	-22,470.32
	11/25/2020	UBPKT01460	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT01460						-22,461.91
	11/30/2020	UBPKT01463	Utility Adj. Bill Other	Utility Adj. Bill Other Packet UBPKT01463					8.53	-22,470.44
	11/30/2020	GLPKT09515	JN06338	To Correct UBPKT01447 an Post Deposit to						-22,467.44
	11/30/2020	GLPKT09556	JN06338R	To Correct UBPKT01447 an Post Deposit to					19.95	-22,487.39
	12/02/2020	UBPKT01467	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT01467						-22,467.44
	12/03/2020	UBPKT01469	Utility Regular Bill Pa	Utility Regular Bill Packet UBPKT01469					13.63	-22,481.07
	12/07/2020	UBPKT01474	Utility Adj. Bill Other	Utility Adj. Bill Other Packet UBPKT01474					4,376.20	-26,857.27
	12/08/2020	UBPKT01476	Utility Adj. Bill Other	Utility Adj. Bill Other Packet UBPKT01476						-26,847.44
	12/09/2020	UBPKT01477	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01477						-26,839.44
	12/09/2020	UBPKT01478	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01478						-26,830.32
	12/11/2020	UBPKT01479	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT01479					0.29	-26,820.91
	12/17/2020	UBPKT01487	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT01487					13.73	-26,821.20

Account	Post Date	Packet Number	Source Transaction	Description	Vendor	Beginning Balance	Total Activity	Total Debits	Total Credits	Ending Balance
035-00-44115			Designated for Reserves - Continued			0.00	-46,610.23	475.98	47,086.21	-46,610.23
							Project Account	Debits	Credits	Running Balance
	12/21/2020	UBPKT01490	Miscellaneous Adjust	Miscellaneous Adjustment Packet	UBPKT01			16.13		-26,818.80
	12/29/2020	UBPKT01493	Miscellaneous Adjust	Miscellaneous Adjustment Packet	UBPKT01				98.10	-26,916.90
	01/04/2021	UBPKT01496	Utility Regular Bill Pa	Utility Regular Bill Packet	UBPKT01496				3,725.53	-30,642.43
	01/13/2021	UBPKT01500	Utility Adj. Bill Other	Utility Adj. Bill Other Packet	UBPKT01500			9.66		-30,632.77
	01/26/2021	UBPKT01502	Miscellaneous Adjust	Miscellaneous Adjustment Packet	UBPKT01			3.00	7.15	-30,629.77
	01/26/2021	UBPKT01504	Utility Disconnect Bill	Utility Disconnect Bill Packet	UBPKT01504			7.30		-30,636.92
	01/26/2021	UBPKT01507	Miscellaneous Adjust	Miscellaneous Adjustment Packet	UBPKT01			2.00		-30,629.62
	01/27/2021	UBPKT01510	Utility Adj. Bill Other	Utility Adj. Bill Other Packet	UBPKT01510			2.00		-30,627.62
	01/29/2021	UBPKT01513	Utility Adj. Bill Other	Utility Adj. Bill Other Packet	UBPKT01513			5.04		-30,622.58
	01/29/2021	UBPKT01514	Utility Disconnect Bill	Utility Disconnect Bill Packet	UBPKT01514				4.51	-30,627.09
	02/01/2021	UBPKT01516	Utility Regular Bill Pa	Utility Regular Bill Packet	UBPKT01516			100.00	4,016.23	-34,643.32
	02/05/2021	UBPKT01521	Utility Adj. Bill Other	Utility Adj. Bill Other Packet	UBPKT01521			7.95	2.10	-34,645.42
	02/25/2021	UBPKT01527	Utility Adj. Bill Other	Utility Adj. Bill Other Packet	UBPKT01527					-34,545.42
	02/25/2021	UBPKT01528	Utility Adj. Bill Other	Utility Adj. Bill Other Packet	UBPKT01528					-34,537.47
	02/26/2021	UBPKT01531	Utility Disconnect Bill	Utility Disconnect Bill Packet	UBPKT01531				20.40	-34,557.87
	03/01/2021	UBPKT01534	Utility Regular Bill Pa	Utility Regular Bill Packet	UBPKT01534				3,783.37	-38,341.24
	03/26/2021	UBPKT01547	Utility Disconnect Bill	Utility Disconnect Bill Packet	UBPKT01547				6.25	-38,347.49
	03/31/2021	UBPKT01553	Utility Disconnect Bill	Utility Disconnect Bill Packet	UBPKT01553				7.05	-38,354.54
	04/01/2021	UBPKT01556	Utility Regular Bill Pa	Utility Regular Bill Packet	UBPKT01556					-42,583.14
	04/22/2021	UBPKT01564	Miscellaneous Adjust	Miscellaneous Adjustment Packet	UBPKT01			9.36	4,228.60	-42,573.78
	04/27/2021	UBPKT01572	Utility Disconnect Bill	Utility Disconnect Bill Packet	UBPKT01572				24.18	-42,597.96
	04/28/2021	UBPKT01574	Utility Disconnect Bill	Utility Disconnect Bill Packet	UBPKT01574				7.91	-42,605.87
	04/28/2021	UBPKT01575	Utility Disconnect Bill	Utility Disconnect Bill Packet	UBPKT01575				4.06	-42,609.93
	05/03/2021	UBPKT01579	Utility Disconnect Bill	Utility Disconnect Bill Packet	UBPKT01579				17.55	-42,627.48
	05/03/2021	UBPKT01578	Utility Regular Bill Pa	Utility Regular Bill Packet	UBPKT01578				4,013.95	-46,641.43
	05/12/2021	UBPKT01588	Utility Disconnect Bill	Utility Disconnect Bill Packet	UBPKT01588				2.62	-46,644.05
	05/18/2021	UBPKT01590	Miscellaneous Adjust	Miscellaneous Adjustment Packet	UBPKT01			9.36		-46,634.69
	05/21/2021	UBPKT01591	Miscellaneous Adjust	Miscellaneous Adjustment Packet	UBPKT01			14.72		-46,619.97
	05/21/2021	UBPKT01592	Miscellaneous Adjust	Miscellaneous Adjustment Packet	UBPKT01			15.17		-46,604.80
	05/25/2021	UBPKT01593	Utility Disconnect Bill	Utility Disconnect Bill Packet	UBPKT01593				5.43	-46,610.23

Total Fund: 035 - SEWER ENTERPRISE FUND:						0.00	-46,610.23	475.98	47,086.21	-46,610.23
Grand Totals:						0.00	-93,451.92	1,104.20	94,556.12	-93,451.92

**CITY OF PORT ORFORD PLANNING DEPARTMENT
REPORT TO MAYOR, CITY COUNCIL & CITY ADMINISTRATOR**

Date: June 3, 2021

To: Pat Cox, Mayor, City Council members

From: Patty Clark, Planning Assistant

I. City Planning Commission Activity

At the regular meeting of June 1, 2021 the Planning Commission approved the minutes of the May 4, 2021 planning commission with corrections.

II. Public Hearing

- None

III. Planning Matters

Review of the Port Orford Lighting Ordinance.
Attached is the recommendation to the City Council on changes to Chapter 15.17

Review of the Building Heights in Port Orford

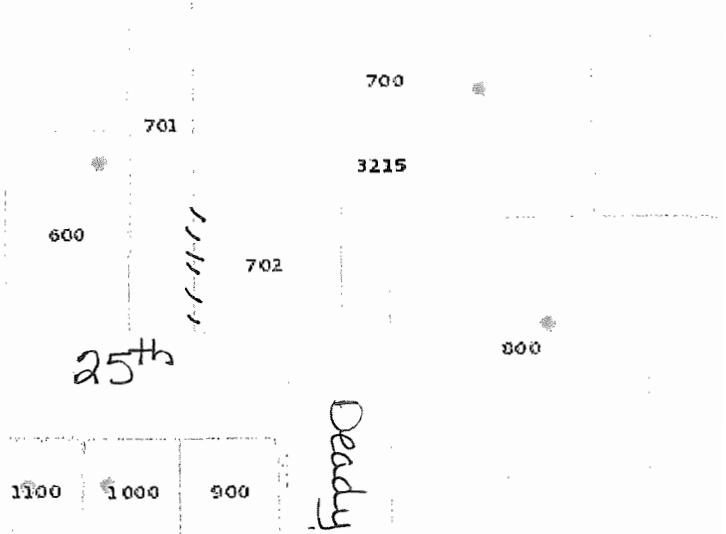
IV. Permit Clearance Activity

The City planning and public works staff review all requests for building permits within the city to determine whether the request complies with the city's land use and public works regulations. The city staff confirms that building permit applications conform to these regulations by reviewing Permit Clearance forms that are filed with the city prior to applying to the county for the building permit.

During the month of May 2021 the City received two applications.

Lot line vacation 21-01 on 3315-33CB TL 702 and 3315-33CB TL 701

PC# 21-06
3315-033 TL702
106 25th Street
1R Zone
Single Family Dwelling



David Johnson

From: STRADTNER Janell <Janell.STRADTNER@odot.state.or.us>
Sent: Monday, June 7, 2021 3:09 PM
To: djohnson@portorford.org
Subject: Night work for US101: Garrison Slough-Cemetery Lp Rd
Attachments: 21323 PortOrford-GRAPHIC.pdf; 21323 PortOrford-INFO.pdf

Hi David.

Thank you for taking this to the City Council. As I mentioned on the phone, the contractor will be working at night only when they deem it necessary.

Project Summary:

This project will resurface the highway from Garrison Slough to Cemetery Loop Road (milepost 300.0-301.5), upgrade ADA ramps and make other improvements for pedestrians. Construction is scheduled for 2022. In May of 2017, ODOT restriped the section of U.S. 101 through Port Orford, reducing traffic to one travel lane in each direction while adding a center turn lane and bike lanes in an effort to improve safety for motorists, pedestrians and bicyclists. At the request of the City of Port Orford, this project will make those changes permanent.

During construction, motorists can expect intermittent lane closures and brief delays. Some accesses may be temporarily blocked by paving equipment. Pedestrian detours will be identified when sidewalks are under construction. ODOT will provide weekly construction updates to local media.

Request:

We expect the contractor will need to pave during night-time hours for roughly 13 nights. There may be other work, such as, ADA ramp work, that could require additional night-time work. The night-time work hours that we have stipulated in the contract are from, 7PM Sunday to 3PM Friday, in addition to normal day-time work hours, resulting in work on a 24-hour basis. There may be circumstances that require the contractor to work outside of the stipulated night-time hours, for which we will contact the City.

Side streets will need to be closed to thru traffic during some construction operations, however, access to businesses will be maintained. The goal of the project is to complete it as safely and efficiently as possible with the least amount of inconvenience to the traveling public and community.

Below is a link to the project web page along with a news brief about the project:

<https://www.oregon.gov/odot/projects/pages/project-details.aspx?project=21323>

Project map with details:

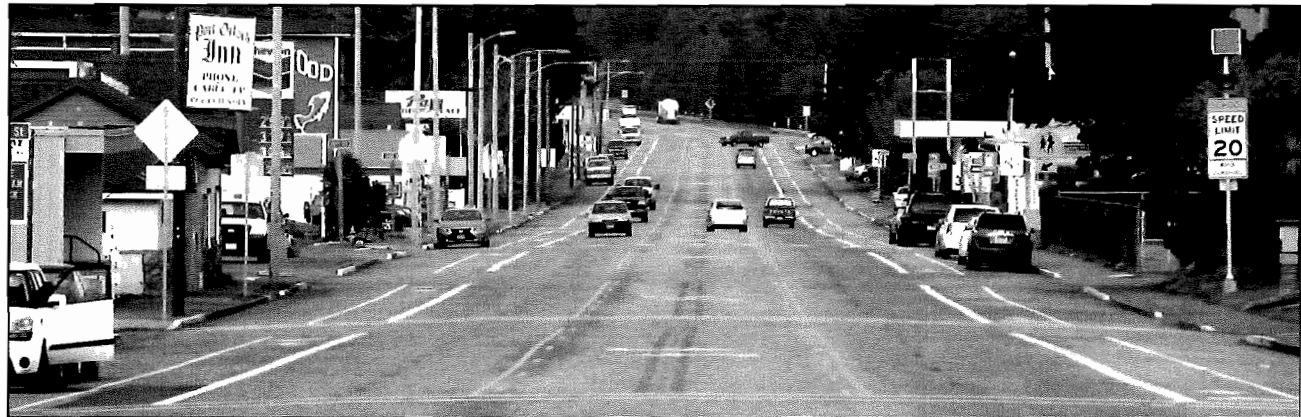
Project Information Sheet:

Please let me know if the ODOT, project leader should attend the Council meeting on June 17th. Thank you very much.

Janell Stradtner

ODOT Region 3, Transportation Planner
3500 NW Stewart Pkwy, Rsborg, OR 97470
541.957.3521 | janell.stradtner@odot.state.or.us

U.S. 101: Garrison Slough to Cemetery Loop Road



What is ODOT planning to do?

The 1½-mile section of U.S. Highway 101 through Port Orford was last paved more than a decade ago and is showing signs of rutting and cracking.

This project will resurface the highway from Garrison Slough to Cemetery Loop Road (milepost 300.0-301.5), upgrade ADA ramps and make other improvements for pedestrians. Construction is scheduled for 2022.

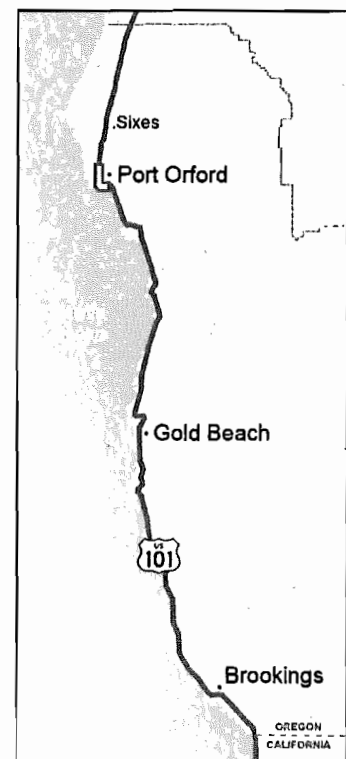
Permanent striping changes

In May of 2017, ODOT restriped the section of U.S. 101 through Port Orford, reducing traffic to one travel lane in each direction while adding a center turn lane and bike lanes in an effort to improve safety for motorists, pedestrians and bicyclists. At the request of the City of Port Orford, this project will make those changes permanent.

How will drivers and pedestrians be affected?

During construction, motorists can expect intermittent lane closures and brief delays. Some accesses may be temporarily blocked by paving equipment. Pedestrian detours will be identified when sidewalks are under construction.

ODOT will provide weekly construction updates to local media.



Project Fast Facts

Location	U.S. 101, milepost 300.0 - 301.5 (Port Orford)
Overall budget	\$5.3 million (estimate)
Construction timeline	Spring to fall 2022
Bid let date	October 21, 2021
General Goals	<ul style="list-style-type: none"> ▪ Preserve roadway surface ▪ Improve safety for pedestrians and bicyclists ▪ Reduce maintenance costs

Need More Information?

Dan Latham
 Public Information Specialist
 ODOT Region 3
 3500 Stewart Parkway
 Roseburg, OR 97470
 (541) 817-5200
Dan.LATHAM@odot.state.or.us





Garrison Slough to Cemetery Loop Rd. Paving and Pedestrian Improvements

This project will repave U.S. Highway 101 through Port Orford (milepost 300.0 - 301.5).

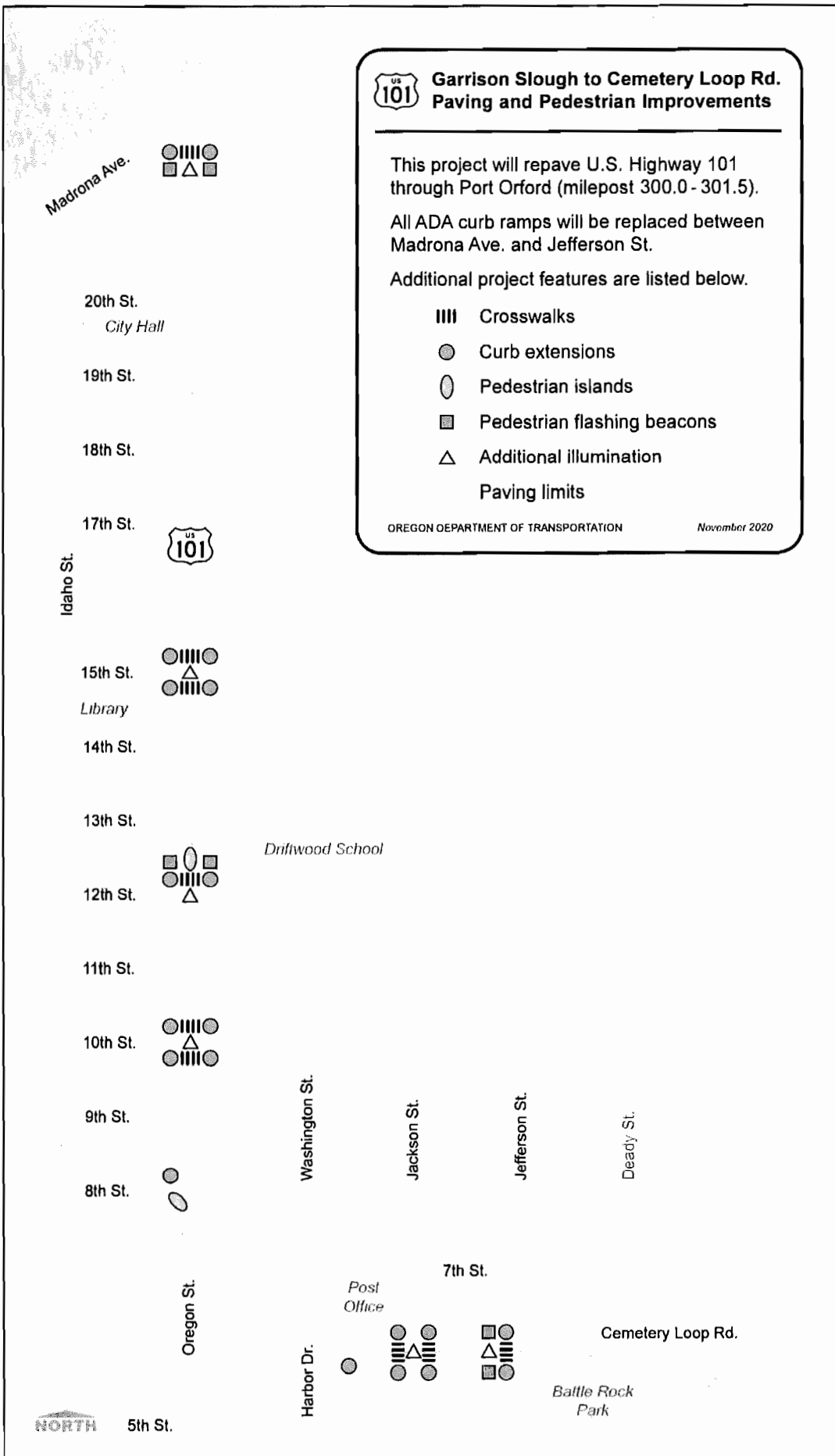
All ADA curb ramps will be replaced between Madrona Ave. and Jefferson St.

Additional project features are listed below.

-  Crosswalks
-  Curb extensions
-  Pedestrian islands
-  Pedestrian flashing beacons
-  Additional illumination
- Paving limits

OREGON DEPARTMENT OF TRANSPORTATION

November 2020



Recommendation to City Council

From

Planning Commission

TO: Major and City Council
From: Port Orford Planning Commission
Date: June 3, 2021
Subject: Appoint Bailey Rinehold to the Planning Commission

It is the recommendation of the Port Orford Planning Commission that Bailey Rinehold be appointed to the Port Orford Planning Commission. (see attached application)

APPLICATION FOR APPOINTMENT TO COMMISSION, COMMITTEE OR TASK FORCE

If you do not wish to have any specific information in this form given out to the general public please let us know, in writing, and tell us the reason why. We will try to honor your request within the constraints of the applicable public records law

I am interested in serving as a member of the Planning Commission

Name: Bailey Rinehold

Mailing Address: PO Box 781 Port Orford, OR 97465

Physical Address: 1011 Idaho ST Port Orford, OR 97465

Home Phone: 971-237-7228 Work Phone: _____ Fax: _____

E-mail: bailey.rinehold@gmail.com

Current Employment: Battle Rock Coffee

Your area of interest: Policies + projects that will benefit the working class + families.

Your area of expertise: Retail/Restaurant management, community organizing

Why do you want to serve? To represent the young population of Port Orford, the working class + ~~middle~~ families.

Previous service in this appointed position of a similar position Aside from serving 3 years as an elected student body senator + President, none!

Other volunteer activities Organizing the BLM demonstrations May, June, + July 2020

Does your schedule allow you to attend?

Daytime Meetings yes no Evening meetings yes no

Does your schedule limit the days you could attend meetings? yes no

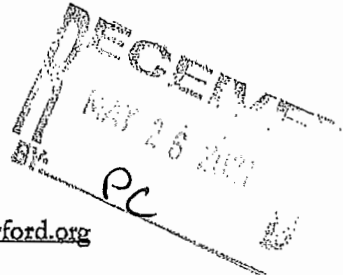
Have you ever been convicted of a felony? yes no If Yes, please explain.

Additional comments: _____

Date: 5/26/2021 Signature: [Handwritten Signature]

Please return to:
City of Port Orford
P.O. Box 310
Port Orford, OR 97465

Phone: 541-332-3681 Fax: 877-281-5307 richards@portorford.org



Recommendation to City Council

From

Planning Commission

TO: Major and City Council
From: Port Orford Planning Commission
Date: June 3, 2021
Subject: Lighting Ordinance (Dark Sky)

The Port Orford Planning Commission recommends that the Port Orford City Council replace current Chapter 15.17 Dark Sky Ordinance with new Chapter 15.17 Outdoor Lighting Code.

ORDINANCE NUMBER 2021-03

AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF PORT ORFORD REPLACING ORDINANCE 2010-01 DARK SKY WITH ORDINANCE 2021-03 OUTDOOR LIGHTING CODE

The Common Council of the City of Port Orford hereby ordains that the adopted Ordinance 2010-01 Dark Sky be hereby replaced in its entirety with Ordinance 2021-03 Outdoor Lighting Code.

CHAPTER 15.17 OUTDOOR LIGHTING CODE

SECTIONS:

15.17.010	Title
15.17.020	Purpose
15.17.030	Definitions
15.17.040	Authority
15.17.050	Applicability
15.17.060	General Requirements
15.17.070	Non-Residential Lighting Requirements
15.17.080	Public Lighting Standards
15.17.090	Street and Highway Lighting Standards
15.17.100	Prohibitions
15.17.110	Exemptions
15.17.120	Notice
15.17.130	Enforcement, Abatement, and Penalties

15.17.010 - Title:

This chapter, together with the amendments codified in this chapter, shall be known and may be cited as the City of Port Orford Outdoor Lighting Code and will be referred to herein as "this code".

15.17.020 - Purpose:

The purposes of these lighting standards are: conserving energy to the greatest extent possible; promoting traffic and pedestrian safety; minimizing glare, light trespass, obtrusive lighting, light pollution, and sky glow; and preserving the Dark Sky of the natural nighttime environment.

Ordinance 2021-03

Replaces Ordinance 2010-01

Page 1 of 11

It is the intent of this code to control the obtrusive aspects of excessive and careless outdoor lighting while preserving, protecting, and enhancing the lawful nighttime use and enjoyment of any and all property; to preserve the quality of life for residents of the City and enhance the tourist experience for visitors; and to provide assistance to property owners and occupants in bringing nonconforming lighting into compliance with this code

15.17.030 - Definitions:

In the case where a definition of a term is found to be in conflict with a definition or term in any other City ordinance or regulation, the more restrictive definition shall apply.

Bulb: means the component of the fixture that produces light.

Canopy: means a covered structure open to the elements, with at least one side open for pedestrian and/or vehicular access.

City: means the City of Port Orford, Curry County, Oregon, USA.

Development Project: for the purposes of Chapter 15.17 means any residential, commercial, industrial, or mixed use land use plan which is submitted to the Jurisdiction for approval or for permit.

Direct Illumination: means illumination resulting from light emitted directly from a lamp or fixture, not light diffused through translucent materials or reflected from other surfaces such as the ground or building faces.

Eave: means an area of a roof which overhangs the walls.

Excessive Lighting: means lighting that exceeds the amount that is needed to perform a visual task at night or required for public safety.

Fixture: means the complete lighting assembly that houses the lamp or lamps together with everything required to control and distribute the light output. The terms "fixture" and "luminaire" may be used interchangeably in this code.

Foot Candle: means the imperial unit of measurement used to quantify the amount of light falling on a surface. One foot-candle is the illuminance produced by a candle on a surface one foot square from a distance of one foot. See also "lux".

Flood or Spotlight: means any light fixture or lamp that incorporates a reflector, a refractor, or a prismatic lens to concentrate the light output into a directed beam in a particular direction.

Full Cutoff: means zero radiation of light above the horizontal plane or a lighting fixture designed, constructed, or installed, so that the lighting elements (i.e. lamps or bulbs) are not exposed to normal view by motorists or pedestrians, or from adjacent or nearby properties.

Fully Shielded: means a fixture that allows no emission of light above the horizontal plane. For the purpose of this Chapter, full cutoff fixtures are considered fully shielded.

Glare: means stray unshielded light in the field of view that is brighter than the level to which the eyes are adapted, and may result in (a) nuisance or annoyance such as light shining into a window; (b) discomfort causing squinting of the eyes; (c) disabling vision by reducing the ability of the eyes to see into shadows; (d) reduced visual acuity.

Installed: means set up or put in place.

Kelvin (K): means the color temperature scale used to describe the visual characteristics of various light sources. It is measured in degrees on a Kelvin scale (K) and typically ranges from 2000K (warm) to 5000K (cool).

Lamp: See "bulb".

Light Pollution: means any deleterious effect of artificial light including, but not limited to, glare, light trespass, sky glow, excessive or unnecessary lighting, or any artificial light that might be disruptive to the natural environment.

Light Trespass: means light falling from one property onto an adjacent or nearby property, or onto the public right-of-way.

Lumen: means the international unit of measurement used to quantify the amount of light produced by a lamp or emitted from a fixture. For the purposes of this code, measurements in lumens shall refer to "initial lamp lumens" as rated by the manufacturer when the lamp is new, as listed on the packaging.

Luminaire: see "fixture".

Lux: means the international unit used to measure the amount of light striking a surface. If this unit is used, please divide by 10.76 to convert to Foot Candles.

Motion Sensor: means a device that detects physical movement within the sensors local environment and activates a light that is extinguished by a timer.

Mounting Height: means the vertical distance from the existing grade or average elevation of the finished grade of the surface being illuminated to the lowest light emitting point of the fixture.

Nonessential Lighting: means lighting which is unnecessary for pedestrian passage or other visual tasks and therefore is not generally useful (i.e., decorative, architectural, and landscape lighting). This includes lighting intended for a specific task or purpose when that task or purpose is not being actively performed, such as parking lot illumination

Opaque: means any material that prevents light from passing through (i.e. impenetrable to light).

Outdoor Lighting: means temporary or permanent lighting equipment installed outside the building envelope, whether attached to poles, building structures, the earth, or any other location. For the purpose and intent of this code, fixtures that are installed indoors and are intended to light something outdoors are considered outdoor lighting.

Replacement: means the installation of a new lighting fixture or luminaire in place of a pre-existing fixture. Replacement does not mean the changing of light bulbs or lamps with same or lower output. All replacements must comply or continue to comply with this Chapter.

Seasonal Lighting: means temporary lighting installed and operated in connection with holidays, traditions, or local festivals.

Shield or Shielding: means an opaque material or device that is attached to a lighting fixture to prevent light from being emitted in certain directions.

Sky Glow: means the brightening of the nighttime sky by defuse, scattered light from artificial light sources reducing the ability to view features of the night sky.

Street Lighting: means permanent outdoor lighting that is owned and maintained by a municipality or other public agency or private enterprise and is specifically intended to illuminate streets and highways for automotive vehicles and may also incidentally light sidewalks and adjacent private property.

Temporary Lighting: means lighting which is intended for uses which by their nature are of limited duration, such as civic events or construction projects, and will not be used for more than one thirty (30) day period within a calendar year, with one thirty (30) day extension.

Unshielded: means lighting fixtures capable of emitting light in any direction.

Uplighted: means a lighting fixture usually installed on the ground or permanently mounted to an architectural element, tree, or other structure that has the light from the fixture directed in a contained pattern above the horizontal plane to illuminate an adjacent or nearby building element, shrub, tree, or other landscaping.

15.17.040 -Authority:

The City of Port Orford and such designees as shall be appointed by City Council shall have the authority to require new lighting and existing lighting meet the provisions of this code.

15.17.050 - Applicability:

- A. General. The provisions of this code apply to the construction, alteration, movement, enlargement, replacement, and installation of outdoor lighting throughout the City of Port Orford.
- B. Application of Code. The standards and requirements of this code are applied in all zones of the City of Port Orford as follows:
 - 1. All existing lighting that fails to comply with this code at the time of its enactment shall mitigate the non-conformance through shielding or capping of the offending light within one hundred and eighty (180) days of the effective date of this chapter.
 - 2. If mitigation cannot bring the offending lights into complete compliance with this chapter, the lights must be capped, moved, relocated, or replaced resulting in compliance within five (5) years of the effective date of this chapter.
 - 3. Any construction or development which requires permitting of any kind, must be in compliance with this chapter at the time the application for the permit is filed. The City of

Port Orford will not sign, nor administer, any permitting process without proof of compliance.

- C. Other Laws. Where any provision of federal, state, county, or city statutes, codes or laws conflicts with any provision of this code, the most restrictive shall govern. Where there is a conflict between the general requirements and a specific requirement, the specific requirement shall apply unless otherwise regulated by law.

15.17.060 - General Requirements:

- A. The maximum lumens of any lamp shall not exceed 1,700 lumens.
- B. The color temperature of all lamps shall not exceed 2,700K.
- C. Lighting fixtures shall be fully shielded or full cutoff fixtures.
- D. Direct or indirect illumination shall not exceed 0.2 foot candles upon abutting lots in residential use as measured at the property line.

15.17.070- Non-Residential Lighting Requirements:

- A. Canopy and Eave Lighting. Lighting levels under eaves and canopies shall be adequate to facilitate the activities taking place in such locations.
 - 1. Lighting fixtures mounted on canopies and/or eaves shall be designed, constructed, or installed so the lens cover is recessed from the bottom surface (ceiling) of the canopy or shielded by the fixture or the edge of the canopy/eave. Light shall be constrained to no more than 85° from vertical.
 - 2. Lights shall not be mounted on the top or sides (fascia's) of the canopy/eave and the sides (fascia's) of the canopy/eave shall not be illuminated.
- B. Exterior Display and Sales Areas. Lighting levels on exterior display and/or sales areas shall be adequate to facilitate the activities taking place in these locations. The site plan shall designate areas to be considered display/sales areas and areas to be used as parking. These designations must be approved by the City.
 - 1. Each area designated as an exterior display and/or sales area shall be considered separately.
 - 2. Lighting fixtures shall be full cut-off fixtures.

3. Fixtures shall be mounted no more than twenty (20) feet above grade.
 4. Fixtures shall not create glare on adjacent streets, highways, or properties, and shall not create light trespass on nearby and abutting properties.
 5. Exterior display/sales areas shall be illuminated only when the establishment is open for business unless motion sensing devices are installed.
- C. Parking areas. Parking area lighting shall provide the minimum lighting necessary to ensure adequate vision in parking areas, and to not cause glare or direct illumination onto adjacent properties or streets.
1. All lighting fixtures serving parking areas shall be full cut-off fixtures.
- D. Security Lighting
1. All security lighting fixtures shall be fully shielded, comply with lighting standards, and be directed only onto the designated area, and not illuminate other areas.
 2. Sensor activated security lights shall be automatically turned off within five (5) minutes after being activated if no additional motion, light, or infrared radiation is detected.
 3. Residential security lights shall not be installed or attached to public utility or streetlight poles.
- E. Lighted signs. All lighted signs must comply with general requirements of this chapter. Non-compliant signs must be turned off by 8pm.

15.17.080 - Public Lighting Standards:

The following additional standards shall apply to all public and semi-public uses.

- A. All lighting fixtures shall be full cut-off fixtures.
- B. Where illumination is provided, lighting of parks or open space shall have a maximum mounting height of 20 feet, minimum illumination level of 0.3 foot-candles, maximum illumination level of 1.3 foot-candles, and color temperature not to exceed 2,700K.]

1. The decision authority, in consultation with the Parks and Recreation Commission and the Public Works Director, shall determine whether off-street walking and bike trails built in accordance with the Parks and Recreation Master Plan, are required to be illuminated in accordance with the standards above.
- C. Rustic trails built in accordance with the Parks and Recreation Master Plan shall not be illuminated.
- D. The following shall apply to lighting of pedestrian walkways in non-residential zones and multifamily developments:
1. If pedestrian walkways are adjacent to illuminated parking areas, public rights-of-way or common open space this standard shall be met without the need for additional lighting if the ambient lighting meets the illumination levels specified in 15.17.080.B, above.
 2. Pedestrian walkways between parking areas and buildings or adjacent to dwellings and off street multi-purpose pathways shall use bollard lights with a minimum illumination level of 0.3 foot-candles, a maximum illumination level of 1.2 foot-candles, and a maximum color temperature of 2,700K.
 3. The decision authority, in consultation with the Parks and Recreation Commission and the Public Works Director, may require off-street walk and bike trails built within or adjacent to a multifamily development in accordance with the Parks and Recreation Master Plan to be illuminated in accordance with the standards of Section 15.17.080.B, above.
 4. Rustic trails built within or adjacent to a multifamily development in accordance with the Parks and Recreation Master Plan shall not be illuminated.

15.17.090 - Street and Highway Lighting Standards:

- A. All lighting fixtures shall be level mounted and eighty-five degrees (85°) full cutoff type fixtures.
- B. Maximum color temperature shall not exceed 2700K.
- C. Luminaires shall be mounted at a height of 30 feet or less.
- D. All street and highway lights shall meet the following standards for average horizontal illuminance:

ZONES	Average horizontal illuminance in foot candles (fc)
Residential Zones	.2-1.2 fc
Hwy 101, including intersections and crosswalks	.9-1.2 fc

15.17.100 - Prohibitions:

Any light source that does not meet the standards and requirements of this Chapter is prohibited. In addition to nonconforming lighting, the following lighting is specifically prohibited:

- A. Laser Light Source. The use of laser source light or any similar high intensity light for outdoor advertising or entertainment is prohibited.
- B. Searchlights and Strobe Lights. The use of searchlights or strobe lights for purposes other than public safety or emergencies is prohibited.
- C. Blinking and Flashing Lights. Any lighting that is flashing, blinking, rotating, chasing, or rapidly changing in color or intensity is prohibited, except for traffic control fixtures, those used for public safety or emergencies, and seasonal holiday lights.
- D. Externally Affixed Neon Lighting. Externally affixed neon lighting is prohibited except as a trim element that surrounds windows, doors, or building edges when located on building facades that face street frontages. Such lighting must not be located more than 15 feet from finished grade and must not be used to define a building roof-line or to attract business; and such lighting must not include flashing, intermittent or rotating lights. Notwithstanding the provisions of this subsection, all neon lighting associated with signs must meet the requirements of the City of Port Orford Sign Code.
- E. Bottom Mounted Sign Lighting. Sign lighting attached to the sign structure is prohibited.
- F. High Intensity Lamps and Fixtures. The use, installation, sale, offer for sale, lease, or purchase of any high intensity lamp for use as outdoor lighting is prohibited.
- G. Lighting within the public right of way or easement when the purpose of the fixture is to illuminate areas outside the public right of way or easement

15.17.110 - Exemptions:

The following are not regulated by this Chapter:

- A. Lighting for public monuments and statuary. No exemption shall apply to light directed upward.
- B. Temporary lighting for theatrical, television, performance areas, and construction sites.
- C. Holiday lighting during the months of November, December, and January provided such lighting does not create glare on adjacent streets or adjacent or nearby properties.
- D. Lighting that is only used under emergency conditions.
- E. Low voltage landscape lighting not exceeding 200 lumens per fixture and aimed so that glare is not visible from adjacent properties.
- F. Lighting specified or identified in a temporary use permit.
- G. Lighting required by federal or state laws or regulations.

15.17.120 - Acceptance:

The applicant shall, by signing the permit application, agree to comply with the provisions of this Chapter, a copy of which shall be provided with the application packet.

15.17.130 - Enforcement, Abatement, and Penalties:

Lighting disputes should be settled between the parties whenever possible. Education and voluntary compliance are encouraged, however, whenever such disputes cannot be resolved between parties, a citizen may lodge a complaint at City Hall. Any peace officer, as defined by ORS 161.015, the Director of the Public Works Department, or any other individual who may be designated by City Council shall enforce this Chapter.

Unlawful acts. It shall be unlawful to erect, construct, alter, extend, repair, move, remove, install, use, or demolish any outdoor lighting in violation of this Chapter, or in violation of a detail statement or a plan approved hereunder, or in violation of a permit issued under the provisions of this chapter.

Notification and Order. The City Council, the Director of the Public Works Department, or any other individual who may be designated by City Council shall verify the facts of the complaint, and if the

complaint is deemed legitimate, issue a Notice of Violation and Order for Abatement. Such order shall direct the discontinuance of the illegal action or condition and the abatement of the violation. The property owner or authorized agent of the owner shall comply with the requirements of the notice of violation within the time period given, not to exceed 30 days.

Penalty. Any violation of this Chapter, or any portion of this Chapter not abated within the specified time period, shall be considered a Class C violation.

The foregoing ordinance was enacted by the Common Council of the City of Port Orford this 17th day of June 2021 and effective the 17th day of July, 2021 by the following vote:

DATED the 17th day of June 2021

Passed or Failed by the following Roll Call Vote

Yes: _____

No: _____

Passed _____ Failed _____

Mayor Pat Cox

ATTEST:

David Johnson, City Recorder, protem

RESOLUTION 2021-03

**RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF PORT ORFORD
DECLARING THE CITY'S ELECTION TO RECEIVE STATE REVENUE**

WHEREAS, State Revenue Sharing Law, ORS 221.770, requires cities to pass a resolution each year stating that they want to receive state revenue sharing money; and

WHEREAS, a copy of this resolution must be filed with the Operations Accounting Services before July 31; and

WHEREAS, the Common Council of the City of Port Orford has held the proper hearings and requests that the City receive state revenues,

NOW, THEREFORE,

BE IT RESOLVED by the Common Council of the City of Port Orford, that the City of Port Orford elects to receive state revenues for fiscal year 2021-2022.

ADOPTED by the Common Council of the City of Port Orford, and effective this 18th day of June 2020.

SIGNED BY THE MAYOR this _____ day of June 2021.

By: _____
Mayor, Pat Cox

ATTEST:

Jessica Ginsburg, City Recorder

RESOLUTION 2021-04

A RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF PORT ORFORD, ADOPTING THE 2021 - 2022 BUDGET.

ADOPTING THE BUDGET

BE IT RESOLVED that the Common Council of the City of Port Orford hereby adopts the budget for the fiscal year 2021 - 2022 in the amount of \$5,695,136

MAKING APPROPRIATIONS

BE IT FURTHER RESOLVED that the following appropriations totaling \$4,640,864 are made to the following funds:

GENERAL FUND

Administration	\$	141,015
Court	\$	118,928
Emergency Management	\$	18,764
Planning	\$	40,525
Not Allocated to Organizational Unit or Program:		
Materials and Services	\$	207,512
Capital Outlay	\$	-
Transfers	\$	292,845
Contingency	\$	81,845
Total	\$	901,434

PARKS

Parks Maintenance	\$	260,516
Total	\$	260,516

PUBLIC SAFETY

Public Safety Operations	\$	588,755
Total	\$	588,755

EQUIPMENT REPLACEMENT

Equipment Replacement	\$	100,000
Total	\$	100,000

WATER SYSTEM DEVELOPMENT

Water System Development	\$	150,000
Total	\$	150,000

WATER ENTERPRISE

Water Operating	\$	1,055,142
Total	\$	1,055,142

WATER CAPITAL RESERVES

Water Capital Reserves	\$	-
Total	\$	-

SEWER ENTERPRISE

Sewer Operating	\$	1,117,084
Total	\$	1,117,084

SEWER CAPITAL RESERVES

Sewer Capital Reserves	\$	190,000
Total	\$	190,000

STREETS

Streets	\$	177,933
Total	\$	177,933

STREETS CAPITAL RESERVES

Streets Capital Reserves	\$	-
Total	\$	-

SEWER SYSTEM DEVELOPMENT

Sewer System Development	\$	100,000
Total	\$	100,000

Total Appropriations, All Funds	\$	4,640,864
Total Unappropriated and Reserve Amounts, All Funds	\$	1,054,272
TOTAL ADOPTED BUDGET	\$	5,695,136

RESOLUTION 2021-04

IMPOSING THE TAX

BE IT FURTHER RESOLVED that the Common Council of the City of Port Orford hereby levies the taxes provided for in the adopted budget:

(1) At the rate per \$1000 of assessed value of \$2.2688 for operations;

(2) At the rate per \$1000 of assessed value of \$1.80 for local option tax; and

that these taxes are hereby imposed and categorized for tax year 2021- 2022 upon the assessed value of all taxable property within the district as follows:

CATEGORIZING THE TAX

General Government Limitation

General Fund	<u>\$2.2688/\$1000</u>
Local Option Tax	<u>\$ 1.80/\$1000</u>

Excluded from Limitation

\$	<u>0</u>
\$	<u>0</u>

With the implementation of GASB 54 for the year ended June 30, 2013, the Common Council of the City of Port Orford hereby reserves the authority to establish and modify commitments of ending fund balances.

In compliance with GASB 54, the Common Council of the City of Port Orford hereby makes the following commitments of 2021/22 ending fund balances and revenues for specific uses for the governmental funds in 2021/22

Streets	\$ 177,933
Parks	\$ 260,516
Public Safety	\$ 588,755

Authority to classify portion of the governmental ending fund balances as Assigned is hereby granted to the City Administrator/and or Finance Director.

The City Council considers the spending of the restricted classification of fund balance on purposes for which such funds can be used to occur first when funds are spent for restricted and unrestricted purposes. When unrestricted classifications of fund balances are spent, the Common Council of the City of Port Orford will consider that committed amounts will be reduced first, followed by assigned amounts and then the unassigned amounts.

The above resolution statements were approved and declared adopted by the Common Council of the City of Port Orford and effective this 17th day of June 2021.

Attest:

Mayor, Pat Cox

Jessica Ginsburg, Recorder

City of Port Orford

CITY COUNCIL AGENDA DOCUMENTATION

06/17/2021

SUBJECT: Changes to Budget Committee approved Budget.

ITEM NO:

BACKGROUND:

The City of Port Orford's Budget Committee approved the FY 2021-2022 Budget during their May 17, 2021 budget meeting in the total amount of \$5,260,113. Subsequently, at the May 20, 2021 Council meeting, it was recommended by Counsel consensus that a new department be added for Emergency Management. This new department increased the total appropriations for the General Fund by \$4,987.

Additionally, more information has been released about the American Rescue Plan Act (ARPA.) It is estimated that the City will receive \$256,000 dollars from the ARPA. One of the allowed uses of ARPA money is water and sewer infrastructure, but cannot be used as matching funds for grants. Because of this it is proposed that the water line and pump station on Deady street be upgraded from a 2" water line to an 8" line and a pump large enough to provide adequate water to those residences on top of Deady street. The estimated cost of this project is \$379,000. It will be necessary to transfer \$150,000 from the Water SDC fund for a total project cost of \$406,000.

These two additions to the Budget Committee's recommended budget have increased the approved budget by \$435,023 which is within the 10% change allowed by budgeting laws. The new budget total is \$5,695,136.

RECOMMENDATION:

Adopt FY-2022 budget with the addition of the Emergency Management department and the inclusion of \$256,000 money from ARPA along with a transfer of \$150,000 from the Water SDC fund to the Water Enterprise fund.

SUBMITTED BY:

David Johnson, Finance Director

City of Port Orford



Council Adopted
FY 2021 – 2022 Budget

Budget Resolutions
LB-Forms
Budget Message
Adopted Budget

June 17, 2021

CITY OF PORT ORFORD
2021 - 2022
Council Adopted

Fund: 010 - GENERAL FUND

<u>Account #</u>	<u>Account Name</u>	<u>ACTUAL 2018-2019</u>	<u>ACTUAL 2019-2020</u>	<u>2020-2021 Adopted</u>	<u>2021-2022 Proposed</u>	<u>2021-2022 Committee Approved</u>	<u>2021-2022 Council Adopted</u>
RESOURCES							
40100	Prior Year Fund Balance	389,450	424,302	289,859	175,079	175,079	175,079
41110	Property Taxes Current	279,561	288,798	297,346	312,665	312,665	312,665
41120	Property Taxes-Prior	9,082	8,916	10,000	10,000	10,000	10,000
41160	Local Marijuana Tax	0	0	1,500	3,000	3,000	3,000
41210	State Cigarette Tax	1,317	1,253	1,300	1,271	1,271	1,271
41220	State Liquor Tax	19,078	20,384	22,758	22,500	22,500	22,500
41310	State Revenue Sharing	10,597	11,275	11,500	12,653	12,653	12,653
41320	Payment in Lieu of Tax (PILOT)	0	525	1,500	500	500	500
42010	Interest on Investments	10,601	9,263	10,000	2,000	2,000	2,000
42110	LSN-Franchise Fees	3,783	3,463	5,500	4,000	4,000	4,000
42111	Charter Franchise Fees	12,307	13,264	14,042	14,040	14,040	14,040
42112	Verizon Franchise Fees	3,197	2,303	1,700	1,700	1,700	1,700
42113	Vonage Franchise Fees	28	30	100	30	30	30
42210	Business Licenses	12,569	13,554	8,000	6,500	6,500	6,500
43410	Planning Commission Grant	0	1,000	0	0	0	0
43415	DLCD Grant	14,000	0	0	0	0	0
43419	Certified Local Government Gran	0	0	0	0	0	0
44205	Law Enforcement Services	2	0	50	0	0	0
44214	Court Administrative Fees	2,471	2,869	3,000	3,400	3,400	3,400
44320	Subdivision Engineering Fees	10,200	0	14,000	14,000	14,000	14,000
44330	Planning Fees	13,251	3,614	2,500	3,000	3,000	3,000
44340	Lien Search Fees	870	300	500	500	500	500
44415	Electrical Charge - Ambulance	496	0	0	0	0	0
45120	Citations	303,787	200,955	278,435	278,435	278,435	278,435
45730	Circuit Court Collection	5,060	2,333	1,000	3,500	3,500	3,500
46114	Charge to Parks Fund	11,700	13,375	14,179	14,023	14,023	14,023
46120	Charge to Public Safety Fund	26,450	28,410	28,903	27,117	27,117	27,117
46140	Charge to Street Fund	15,905	17,250	17,785	16,470	16,470	16,470
46161	Charge to Water SDC	12,305	0	0	0	0	0
46162	Charge to Sewer SDC	10,255	0	0	0	0	0
46210	Miscellaneous Receipts	669	1,658	1,000	1,000	1,000	1,000
46880	Reimbursements	10,081	16,929	2,000	2,000	2,000	2,000
46890	Contributions	1,500	0	0	0	0	0
TOTAL RESOURCES		1,190,572	1,086,023	1,038,457	929,383	929,383	929,383

**CITY OF PORT ORFORD
2021 - 2022
Council Adopted**

Fund 010-GENERAL FUND - ADMINISTRATION

<u>Account #</u>	<u>Account Name</u>	ACTUAL 2018-2019	ACTUAL 2019-2020	2020-2021 Adopted	2021-2022 Proposed	2021-2022 Committee Approved	2021-2022 Council Adopted
PERSONNEL							
51200	Administrator/Manager	35,374	36,364	37,591	40,187	40,187	31,372
51290	Finance Director	34,819	36,414	36,837	0	0	0
	Accountant	0	0	0	22,404	22,404	22,954
51350	Accounting Assistant	10,673	11,323	15,068	16,091	16,091	16,091
52010	Social Security	5,762	5,991	7,200	6,411	6,411	5,745
52020	PERS Retirement	15,519	19,957	21,364	20,638	20,638	17,998
52030	Worker's Comp./Disability Ins.	387	424	395	405	405	405
52040	Health, Dental, Life Ins.	25,185	26,396	27,925	30,056	30,056	27,850
52050	Unemployment Insurance	0	0	10,000	10,000	10,000	10,000
	TOTAL PERSONNEL	127,719	136,869	156,380	146,192	146,192	132,415
MATERIAL AND SERVICES							
62210	Telephone	3,467	3,498	3,600	3,600	3,600	3,600
62310	Management Travel	0	0	2,500	2,500	2,500	2,500
62912	Dues & OR Statutes	2,124	2,153	2,500	2,500	2,500	2,500
	TOTAL MATERIAL AND SERVICES	5,591	5,651	8,600	8,600	8,600	8,600
	TOTAL ADMINISTRATION	133,310	142,520	164,980	154,792	154,792	141,015

**CITY OF PORT ORFORD
2021 - 2022
Council Adopted**

Fund: 010 GENERAL FUND - COURT

<u>Account #</u>	<u>Account Name</u>	<u>ACTUAL 2018-2019</u>	<u>ACTUAL 2019-2020</u>	<u>2020-2021 Adopted</u>	<u>2021-2022 Proposed</u>	<u>2021-2022 Committee Approved</u>	<u>2021-2022 Council Adopted</u>
PERSONNEL							
51310	Court Clerk	8,844	9,160	9,773	10,426	10,426	10,426
51350	Clerical	0	2,265	3,413	3,618	3,618	3,618
52010	Social Security	650	798	1,232	1,263	1,263	1,263
52020	PERS Retirement	2,389	3,477	3,968	4,067	4,067	4,067
52030	Worker's Comp./Disability Ins.	4	5	14	14	14	14
52040	Health, Dental, Life Ins.	1,776	4,280	4,975	5,864	5,864	5,864
TOTAL PERSONNEL		13,663	19,985	23,375	25,252	25,252	25,252
MATERIAL AND SERVICES							
61210	Office & Operating Supplies	1,350	597	1,000	1,000	1,000	1,000
61230	Software Maintenance	1,477	1,551	1,706	1,706	1,706	1,706
62170	Judge Contract	2,400	3,600	3,600	3,600	3,600	3,600
62210	Telephone	344	347	400	400	400	400
62230	Postage	713	433	1,000	1,000	1,000	1,000
62343	Travel & Training / Meetings	233	0	2,000	2,000	2,000	2,000
62910	Ordinance Enforcement	0	0	0	0	0	0
62912	Dues & OR Statutes	63	0	100	100	100	100
62941	Reimbursements/Citations	4,528	1,375	5,000	5,000	5,000	5,000
63220	State Assessment	42,700	35,100	59,750	59,750	59,750	59,750
63230	County Assessments	11,342	9,493	19,120	19,120	19,120	19,120
TOTAL MATERIAL AND SERVICES		65,150	52,496	93,676	93,676	93,676	93,676
TOTAL COURT		78,813	72,481	117,051	118,928	118,928	118,928

CITY OF PORT ORFORD
2021 - 2022
Council Adopted

Fund: 010 GENERAL FUND - Emergency Management

<u>Account #</u>	<u>Account Name</u>	<u>ACTUAL 2018-2019</u>	<u>ACTUAL 2019-2020</u>	<u>2020-2021 Adopted</u>	<u>2021-2022 Proposed</u>	<u>2021-2022 Committee Approved</u>	<u>2021-2022 Council Adopted</u>
PERSONNEL							
51200	Administrator	0	0	0	0	0	8,200
51520	Police Chief	0	0	0	0	0	3,910
52010	Social Security	0	0	0	0	0	1,050
52020	PERS Retirement	0	0	0	0	0	3,050
52030	Worker's Comp./Disability Ins.	0	0	0	0	0	204
52040	Health, Dental, Life Ins.	0	0	0	0	0	2,350
	TOTAL PERSONNEL	0	0	0	0	0	18,764
MATERIAL AND SERVICES							
61210	Office & Operating Supplies	0	0	0	0	0	0
61340	Fuel	0	0	0	0	0	0
62210	Telephone	0	0	0	0	0	0
62230	Postage	0	0	0	0	0	0
62343	Travel & Training / Meetings	0	0	0	0	0	0
62835	Samll Tools & Minor Equipment	0	0	0	0	0	0
62936	Miscellaneous	0	0	0	0	0	0
	TOTAL MATERIAL AND SERVICES	0	0	0	0	0	0
	TOTAL EMERGENCY MANG.	0	0	0	0	0	18,764

**CITY OF PORT ORFORD
2021 - 2022
Council Adopted**

010-GENERAL FUND - PLANNING

<u>Account #</u>	<u>Account Name</u>	<u>ACTUAL 2018-2019</u>	<u>ACTUAL 2019-2020</u>	<u>2020-2021 Adopted</u>	<u>2021-2022 Proposed</u>	<u>2021-2022 Committee Approved</u>	<u>2021-2022 Council Adopted</u>
PERSONNEL							
51301	Planning Assistant	4,426	4,580	5,136	5,463	5,463	5,463
52010	Social Security	325	337	395	405	405	405
52020	PERS Retirement	1,195	1,470	1,788	1,710	1,710	1,710
52030	Worker's Comp./Disability Ins.	3	2	10	10	10	10
52040	Health, Dental, Life Ins.	889	930	1,135	1,637	1,637	1,637
TOTAL PERSONNEL		6,838	7,319	8,464	9,225	9,225	9,225
MATERIAL AND SERVICES							
61210	Office & Operating Supplies	0	0	50	0	0	0
61231	Tsunami Resilience Grant	11,968	0	0	0	0	0
61232	Certified Local Gov. Grant	0	0	0	0	0	0
62120	Subdivision Engineering Contra	5,857	0	14,000	14,000	14,000	14,000
62150	Planning Contract	15,290	17,324	15,000	15,000	15,000	15,000
62160	Professional Services	0	211	0	300	300	300
	Legal Services	0	0	0	1,000	1,000	1,000
62230	Postage	171	19	100	500	500	500
62343	Travel & Training / Meetings	0	0	250	250	250	250
62410	Advertising	972	162	250	250	250	250
62942	Reimbursements / Refunds	91	0	0	0	0	0
TOTAL MATERIAL AND SERVICES		34,349	17,716	29,650	31,300	31,300	31,300
TOTAL PLANNING		41,187	25,035	38,114	40,525	40,525	40,525

CITY OF PORT ORFORD
2021 - 2022
Council Adopted

010-GENERAL FUND - NON-DEPARTMENTAL

<u>Account #</u>	<u>Account Name</u>	<u>ACTUAL 2018-2019</u>	<u>ACTUAL 2019-2020</u>	<u>2020-2021 Adopted</u>	<u>2021-2022 Proposed</u>	<u>2021-2022 Committee Approved</u>	<u>2021-2022 Council Adopted</u>
MATERIAL AND SERVICES							
61210	Office & Operating Supplies	5,391	7,781	9,000	9,000	9,000	9,000
61220	Office Equip. Leases	1,581	1,851	1,725	1,725	1,725	1,725
61230	Software Maintenance	6,916	8,381	8,078	8,886	8,886	8,886
62100	Bank Charges	3,588	4,677	4,000	4,000	4,000	4,000
62110	Auditing & Accounting	8,250	8,860	11,000	11,000	11,000	11,000
62140	Computer Services	270	2,256	500	500	500	500
62160	Professional Services	0	1,250	1,500	1,500	1,500	1,500
62175	Legal Services	14,400	17,060	14,400	14,400	14,400	14,400
62180	Port Orford Rural Fire Dist.	33,745	34,838	35,776	53,946	53,946	53,946
62185	Curry County	0	0	3,150	0	0	0
62190	Curry County 911 Dispatch Service	21,113	26,961	30,974	30,900	30,900	30,900
62220	Internet Access	1,101	1,185	1,170	1,200	1,200	1,200
62230	Postage	1,142	850	700	700	700	700
62343	Travel & Training / Meetings	1,863	852	6,000	6,000	6,000	6,000
62410	Advertising	689	405	800	800	800	800
62610	Insurance & Bonds	15,264	15,423	16,117	18,348	18,348	18,348
62740	Electricity	12,256	12,672	13,500	13,500	13,500	13,500
62805	R & M City Hall	14,763	3,072	20,000	20,000	20,000	20,000
62819	Municipal Code Book	669	1,729	0	0	0	0
62835	Small Tools and Minor Equip.	1,300	12,606	5,000	5,000	5,000	5,000
62920	Dues & Memberships	340	234	700	700	700	700
62930	Custodial Services	2,907	2,907	2,907	2,907	2,907	2,907
62935	Custodial Supplies	316	481	500	500	500	500
62936	Miscellaneous	2,081	1,002	2,000	2,000	2,000	2,000
TOTAL MATERIAL AND SERVICES		149,945	167,333	189,497	207,512	207,512	207,512
CAPITAL OUTLAY							
72012	City Hall Repair	0	0	0	0	0	0
74085	Equipment	0	0	0	0	0	0
TOTAL CAPITAL OUTLAY		0	0	0	0	0	0
TRANSFERS							
91114	Transfer to Parks Fund	50,000	0	25,000	35,000	35,000	35,000
91120	Transfer to Public Safety Fund	241,909	290,000	200,000	230,000	230,000	230,000
91130	Transfer to Water Enterprise	0	80,000	80,000	0	0	0
91140	Transfer to Street Fund	30,000	0	65,000	0	0	0
91142	Transfer to Streets Capital Imprv.	41,107	30,885	22,329	27,845	27,845	27,845
TOTAL TRANSFERS		363,016	400,885	392,329	292,845	292,845	292,845
CONTINGENCIES							
98500	Contingency	0	0	80,986	86,832	86,832	81,845
TOTAL CONTINGENCIES		0	0	80,986	86,832	86,832	81,845
UNAPPROPRIATED							
99000	Unappropriated Reserves	424,301	277,769	55,500	27,949	27,949	27,949
TOTAL UNAPPROPRIATED		424,301	277,769	55,500	27,949	27,949	27,949
TOTAL NON-DEPARTMENTAL		937,262	845,987	718,312	615,138	615,138	610,151
TOTAL 010 - GENERAL FUND - EXPENSE		1,190,572	1,086,023	1,038,457	929,383	929,383	929,383

**CITY OF PORT ORFORD
2021 - 2022
Council Adopted**

Fund: 014 - PARKS FUND

<u>Account #</u>	<u>Account Name</u>	<u>ACTUAL 2018-2019</u>	<u>ACTUAL 2019-2020</u>	<u>2020-2021 Adopted</u>	<u>2021-2022 Proposed</u>	<u>2021-2022 Committee Approved</u>	<u>2021-2022 Council Adopted</u>
RESOURCES							
40100	Prior Year Fund Balance	82,833	99,201	78,730	95,966	95,966	95,966
41410	Transient Lodging Tax	92,000	79,802	90,000	100,000	100,000	100,000
42010	Interest on Investments	2,063	1,690	2,500	500	500	500
43418	Coquille Indian Grant	0	0	0	0	0	0
43420	OR Marine Board Grant	3,900	3,900	3,900	3,900	3,900	3,900
43426	OSPR - Parks Master Plan Grant	0	0	0	0	0	0
44410	Rent - Community Building	1,335	587	1,000	1,000	1,000	1,000
44420	American Legion Income/Rent	4,430	2,765	2,500	2,500	2,500	2,500
44430	Visitor Center Rental	450	300	600	600	600	600
44435	Battle Rock Binocular Receipts	0	405	250	250	250	250
46110	Transfer from General Fund	50,000	0	25,000	35,000	35,000	35,000
46210	Miscellaneous Receipts	0	0	100	100	100	100
46880	Reimbursements	0	505	700	700	700	700
46885	Dog Park Contributions	0	0	0	0	0	0
46888	Visitor Center Donations	24	433	0	0	0	0
46890	Contributions	500	10,000	20,000	20,000	20,000	20,000
	TOTAL RESOURCES	237,535	199,588	225,280	260,516	260,516	260,516

CITY OF PORT ORFORD
2021 - 2022
Council Adopted

Fund: 014 - PARKS FUND

<u>Account #</u>	<u>Account Name</u>	<u>ACTUAL 2018-2019</u>	<u>ACTUAL 2019-2020</u>	<u>2020-2021 Adopted</u>	<u>2021-2022 Proposed</u>	<u>2021-2022 Committee Approved</u>	<u>2021-2022 Council Adopted</u>
PERSONNEL							
5105	PW Superintendent	0	0	0	4,920	4,920	4,920
51550	Public Works Lead Person	3,266	3,539	4,228	0	0	0
51600	WWTP Operator	528	1,125	2,208	203	203	203
51750	Seasonal Maint. Worker	5,579	4,734	6,801	7,253	7,253	7,253
51800	Maint. Worker #1	4,555	5,153	4,478	4,760	4,760	4,760
51801	Utility Worker #3	2,712	2,153	2,773	2,932	2,932	2,932
51810	Maint. Worker #2	0	0	0	5,523	5,523	5,523
51900	Utility Worker #2	5,440	3,143	2,773	2,842	2,842	2,842
52010	Social Security	1,584	1,417	1,858	1,904	1,904	1,904
52020	PERS Retirement	2,907	3,880	4,100	4,203	4,203	4,203
52030	Worker's Comp./Disability Ins.	2,803	2,833	3,001	3,076	3,076	3,076
52040	Health, Dental, Life Ins.	7,522	7,313	6,806	11,569	11,569	11,569
52050	Unemployment Insurance	0	501	5,000	5,125	5,125	5,125
53014	Charge to Parks	8,050	8,875	9,092	8,485	8,485	8,485
TOTAL PERSONNEL		44,946	44,666	53,118	62,795	62,795	62,795
MATERIAL AND SERVICES							
61210	Office & Operating Supplies	0	797	1,000	1,000	1,000	1,000
61260	Uniforms	35	35	50	50	50	50
61340	Fuel (Equip & Vehicles)	1,915	1,751	2,000	2,000	2,000	2,000
61360	Heating Fuel-Community Bldg	384	627	2,000	2,000	2,000	2,000
61361	Heating fuel - American Legion	535	439	2,000	2,000	2,000	2,000
62110	Auditing & Accounting	700	718	900	900	900	900
62160	Professional Services	0	384	700	700	700	700
62165	Tourism & Beautification Grant	10,475	10,000	15,000	15,000	15,000	15,000
62210	Telephone	343	347	375	375	375	375
62220	Internet Access	376	532	450	800	800	800
62410	Advertising	0	0	150	150	150	150
62415	Business Promotion	11,555	11,000	26,350	36,967	36,967	36,967
62610	Insurance & Bonds	1,233	1,247	1,303	1,439	1,439	1,439
62740	Electricity	3,140	2,748	2,850	2,850	2,850	2,850
62744	Electricity-Legion Hall	1,484	1,581	1,500	1,500	1,500	1,500
62745	Electricity-Community Bldg	573	586	700	700	700	700
62812	R & M - Battle Rock	1,391	1,958	3,375	2,000	2,000	2,000
62813	R & M - A-Frame	133	30	500	500	500	500
62814	R & M - Comm. Building	270	1,264	1,000	1,000	1,000	1,000
62817	R & M Visitor Center	628	1,969	2,000	2,000	2,000	2,000
62825	R & M - Buffington	1,344	1,726	4,875	4,875	4,875	4,875
62827	R & M - American Legion	804	605	1,000	1,000	1,000	1,000
62829	R & M - 12th St. Boat Ramp	1,098	577	1,500	1,500	1,500	1,500
62835	Small Tools & Minor Equipment	581	1,910	1,500	1,500	1,500	1,500
62836	Comm Bldg S Tools & Minor Equip	1,170	0	2,132	2,132	2,132	2,132
62837	Amer Legion S Tools & Minor Eq	3,218	0	8,893	8,893	8,893	8,893
62840	Vehicles & Equipment Maint.	1,232	1,585	870	1,500	1,500	1,500
62842	Parks Committee Projects	1,141	776	7,363	9,663	9,663	9,663
62846	Skate Park Committee Projects	0	0	436	436	436	436
62847	Binocular Rent	0	270	260	260	260	260
62930	Custodial Services	15,692	15,693	15,694	15,694	15,694	15,694
62936	Miscellaneous	10	16	100	100	100	100
62942	Reimbursements	106	0	0	0	0	0
62945	Charge to Parks.	3,650	4,500	5,087	5,538	5,538	5,538
TOTAL MATERIAL AND SERVICES		65,216	65,671	113,913	127,022	127,022	127,022

**CITY OF PORT ORFORD
2021 - 2022
Council Adopted**

Fund: 014 - PARKS FUND

<u>Account #</u>	<u>Account Name</u>	<u>ACTUAL 2018-2019</u>	<u>ACTUAL 2019-2020</u>	<u>2020-2021 Adopted</u>	<u>2021-2022 Proposed</u>	<u>2021-2022 Committee Approved</u>	<u>2021-2022 Council Adopted</u>
CAPITAL OUTLAY							
72036	Pinehurst Kayak Launch	0	0	0	0	0	0
73039	Visitor Center Improvements	19,672	0	0	0	0	0
72040	Battle Rock Trails	0	0	30,000	30,000	30,000	30,000
73900	Parks Committee Projects	8,500	0	0			
	TOAL CAPITAL OUTLAY	28,172	0	30,000	30,000	30,000	30,000
CONTINGENCIES							
98500	Contingency	0	0	28,249	40,699	40,699	40,699
	TOTAL CONTINGENCIES	0	0	28,249	40,699	40,699	40,699
UNAPPROPRIATED							
99980	Unappropriated Reserves	99,201	89,251	0	0	0	0
	TOTAL UNAPPROPRIATED	99,201	89,251	0	0	0	0
	TOAL PARKS FUND	237,535	199,588	225,280	260,516	260,516	260,516

**CITY OF PORT ORFORD
2021 - 2022
Council Adopted**

Fund: 020 - PUBLIC SAFETY

<u>Account #</u>	<u>Account Name</u>	ACTUAL 2018-2019	ACTUAL 2019-2020	2020-2021 Adopted	2021-2022 Proposed	2021-2022 Committee Approved	2021-2022 Council Adopted
RESOURCES							
40100	Prior Year Fund Balance	41,325	21,459	124,058	101,296	101,296	101,296
41120	Property Taxes-Prior	7,588	7,334	7,000	8,000	8,000	8,000
41130	Public Safety Tax Option	234,464	229,123	235,906	248,059	248,059	248,059
42010	Interest on Investments	1,185	1,836	1,000	1,000	1,000	1,000
43430	Police Grants	4,209	1,584	0	0	0	0
44190	Professional Services	0	0	50	50	50	50
44191	Burning Permit	280	215	250	250	250	250
45150	Insurance/Reimbursement	225	165	100	100	100	100
46110	Transfer From General Fund	241,909	290,000	200,000	230,000	230,000	230,000
46210	Miscellaneous Receipts	1,306	255	0	0	0	0
46710	Unclaimed Property	0	19,644	0	0	0	0
46880	Reimbursements	250	1,573	0	0	0	0
TOTAL RESOURCES		532,741	573,188	568,364	588,755	588,755	588,755

CITY OF PORT ORFORD
2021 - 2022
Council Adopted

Fund: 020 - PUBLIC SAFETY

<u>Account #</u>	<u>Account Name</u>	<u>ACTUAL 2018-2019</u>	<u>ACTUAL 2019-2020</u>	<u>2020-2021 Adopted</u>	<u>2021-2022 Proposed</u>	<u>2021-2022 Committee Approved</u>	<u>2021-2022 Council Adopted</u>
PERSONNEL							
51100	Overtime	8,932	9,182	5,000	8,000	8,000	8,000
51120	On Call Pay	5,619	5,791	5,850	6,240	6,240	6,240
51520	Police Chief	59,528	61,195	62,919	67,288	67,288	67,288
51754	Police Officer #1	51,220	0	0	0	0	0
51755	Police Officer #2	43,284	45,849	48,323	51,671	51,671	51,671
51756	Traffic Officer	56,905	49,943	52,542	56,202	56,202	56,202
51757	Police Officer #3	0	29,938	49,747	53,201	53,201	53,201
51850	Police Officer #4	0	12,443	0	0	0	0
52010	Social Security	16,276	15,237	17,895	19,030	19,030	19,030
52020	PERS Retirement	47,724	52,137	66,150	72,715	72,715	72,715
52030	Worker's Comp./Disability Ins.	9,558	10,010	11,820	12,571	12,571	12,571
52040	Health, Dental, Life Ins.	63,593	72,158	77,821	51,662	51,662	51,662
53020	Charge to Public Safety	26,450	28,410	28,903	27,117	27,117	27,117
	TOTAL PERSONNEL	389,089	392,293	426,970	425,697	425,697	425,697
MATERIAL AND SERVICES							
61210	Office & Operating Supplies	2,208	1,688	1,500	2,000	2,000	2,000
61260	Uniforms	4,061	3,093	3,900	3,900	3,900	3,900
61270	Reserves Uniforms	0	0	500	500	500	500
61340	Fuel (Equip & Vehicles)	11,889	9,793	12,000	12,000	12,000	12,000
62110	Auditing & Accounting	1,700	1,640	2,100	2,100	2,100	2,100
62140	Computer Services	140	109	0	0	0	0
62175	Legal Services	0	0	250	250	250	250
62210	Telephone	5,153	5,473	5,500	5,500	5,500	5,500
62230	Postage	169	106	300	300	300	300
62343	Travel & Training / Meetings	1,785	479	3,500	3,500	3,500	3,500
62410	Advertising	337	54	150	150	150	150
62610	Insurance & Bonds	9,776	9,884	10,329	11,193	11,193	11,193
62835	Small Tools & Minor Equipment	8,205	5,234	2,000	2,000	2,000	2,000
62840	Vehicles & Equipment Maint.	3,478	2,230	5,000	5,000	5,000	5,000
62910	Investigation Expense	0	3	100	100	100	100
62920	Dues & Memberships	514	590	550	550	550	550
62936	Miscellaneous	925	0	200	200	200	200
62942	Reimbursements / Refunds	0	14,644	0	0	0	0
63215	Justice System	6,009	5,900	6,900	6,900	6,900	6,900
63216	Kings On-Line	723	674	900	900	900	900
63223	Lexipol	1,670	1,695	1,750	1,750	1,750	1,750
	TOTAL MATERIAL AND SERVICES	58,742	63,289	57,429	58,793	58,793	58,793
CAPTIAL OUTLAY							
74020	Police Cruisers	63,451	0	0	70,000	70,000	70,000
56	TOTAL CAPITAL OUTLAY	63,451	0	0	70,000	70,000	70,000
CONTINGENCIES							
98500	Contingency	0	0	83,965	34,265	34,265	34,265
	TOTAL CONTINGENCIES	0	0	83,965	34,265	34,265	34,265
UNAPPROPRIATED							
99000	Unappropriated Reserves	21,459	117,606		0	0	0
	TOTAL UNAPPROPRIATED	21,459	117,606	0	0	0	0
	TOTAL PUBLIC SAFETY	532,741	573,188	568,364	588,755	588,755	588,755

**CITY OF PORT ORFORD
2021 - 2022
Council Adopted**

Fund: 030 - WATER ENTERPRISE FUND

<u>Account #</u>	<u>Account Name</u>	<u>ACTUAL 2018-2019</u>	<u>ACTUAL 2019-2020</u>	<u>2020-2021 Adopted</u>	<u>2021-2022 Proposed</u>	<u>2021-2022 Committee Approved</u>	<u>2021-2022 Council Adopted</u>
RESOURCES							
40100	Prior Year Fund Balance	220,538	188,323	149,334	164,086	164,086	164,086
42010	Interest on Investments	4,318	2,453	2,500	1,000	1,000	1,000
43440	ARAP	0	0	0	0	0	256,000
44109	Designated for Reserves	27,873	38,367	50,776	51,840	51,840	63,266
44110	Water Usage	379,284	388,951	416,580	416,580	416,580	416,580
44111	Door Hanger Fees	2,875	2,450	2,200	2,200	2,200	2,200
44112	Past Due Fees	12,210	13,245	13,000	13,000	13,000	13,000
44113	Contractor Water Usage	383	1,443	300	300	300	300
44114	Reconnect Fee	1,155	1,590	1,000	1,000	1,000	1,000
44210	Water Connection Fees	13,380	4,014	4,014	4,014	4,014	4,014
45010	Irrigation Meters	232	483	300	196	196	196
45500	Restricted Cash-Deposits	0	0	2,000	2,000	2,000	2,000
46210	Miscellaneous Receipts	312	180	500	500	500	500
46110	Transfer from General Fund	0	80,000	80,000	0	0	0
46231	Transfer from Water Capital Reserves	0	0	180,000	0	0	0
46261	Transfer from Water SDC	0	0	0	0	0	150,000
46880	Reimbursements	715	10,262	1,000	1,000	1,000	1,000
46885	Bad Debt Received	424	126	0	0	0	0
TOTAL RESOURCES		663,699	731,887	903,504	657,716	657,716	1,075,142

CITY OF PORT ORFORD
2021 - 2022
Council Adopted

Fund: 030 - WATER ENTERPRISE FUND

<u>Account #</u>	<u>Account Name</u>	<u>ACTUAL 2018-2019</u>	<u>ACTUAL 2019-2020</u>	<u>2020-2021 Adopted</u>	<u>2021-2022 Proposed</u>	<u>2021-2022 Committee Approved</u>	<u>2021-2022 Council Adopted</u>
PERSONNEL							
51100	Overtime	19,188	13,633	8,000	8,000	8,000	8,000
51210	City Administrator	16,979	17,455	18,304	19,550	19,550	19,550
51290	Finance Director	16,713	17,479	17,942	0	0	0
	Accountant	0	0	0	11,058	11,058	11,058
51300	Office Clerk	15,494	16,029	16,727	17,870	17,870	17,870
51350	Accounting Assistant	5,123	4,303	6,035	6,425	6,425	6,425
51505	PW Superintendent	0	0	0	63,123	63,123	63,123
51550	Public Works Lead Person	46,811	51,309	54,725	0	0	0
51600	WWTP Operator	0	563	1,639	1,502	1,502	1,502
51800	Maint. Worker #1	12,148	13,741	20,394	21,801	21,801	21,801
51801	Utility Worker #3	23,244	27,992	31,873	34,055	34,055	34,055
51810	Maint. Worker #2	0	0	0	14,962	14,962	14,962
51900	Utility Worker #2	10,043	18,861	24,144	24,748	24,748	24,748
52010	Social Security	11,901	13,035	15,439	15,329	15,329	15,329
52020	PERS Retirement	35,827	49,393	51,950	51,178	51,178	51,178
52030	Worker's Comp./Disability Ins.	4,873	6,666	8,643	9,262	9,262	9,262
52040	Health, Dental, Life Ins.	53,026	59,208	63,885	56,883	56,883	56,883
52050	Unemployment Insurance	0	0	10,000	10,000	10,000	10,000
52060	Mileage Reimbursement	0	0	0	0	0	0
	TOTAL PERSONNEL	271,370	309,667	349,700	365,746	365,746	365,746
MATERIAL AND SERVICES							
61210	Office & Operating Supplies	817	1,480	3,000	3,000	3,000	3,000
61212	Water Purification Supplies	15,075	16,175	15,000	15,000	15,000	15,000
61220	Office Equip. Lease	0	565	1,129	1,129	1,129	1,129
61230	Software Maintenance	2,346	4,357	3,189	3,189	3,189	3,189
61260	Uniforms	773	473	500	500	500	500
61340	Fuel (Equip & Vehicles)	3,341	3,055	4,000	4,000	4,000	4,000
62100	Bank Charges	0	0	0	3,500	3,500	3,500
62110	Auditing & Accounting	5,700	5,740	7,300	7,300	7,300	7,300
62121	Engineering	2,530	625	500	500	500	500
62160	Contract Services	6,700	7,300	7,300	7,800	7,800	7,800
62210	Telephone	5,374	5,940	7,100	7,100	7,100	7,100
62220	Internet Access	510	692	720	720	720	720
62230	Postage	1,437	1,807	2,180	2,180	2,180	2,180
62343	Travel & Training / Meetings	1,753	1,542	1,500	1,500	1,500	1,500
62610	Insurance & Bonds	8,131	8,221	8,591	8,591	8,591	8,591
62740	Electricity	31,759	33,005	30,000	35,000	35,000	35,000
62811	Repairs/Maint-WTP	9,626	8,625	10,000	10,000	10,000	10,000
62816	Repairs & Maintenance Pump St	10,821	3,368	15,000	15,000	15,000	15,000
62830	Repairs & Maint.-Water Lines	19,784	11,077	16,000	16,000	16,000	16,000
62835	Small Tools & Minor Equipment	898	6,488	5,000	5,000	5,000	5,000
62840	Vehicles & Equipment Maint.	6,382	3,180	10,000	10,000	10,000	10,000
62844	Meter Repairs	9,194	9,495	10,000	10,000	10,000	10,000
62912	Dues & OR Statutes	1,018	406	1,000	1,000	1,000	1,000
62925	Permits	1,048	1,089	2,000	3,000	3,000	3,000
62936	Miscellaneous	166	593	150	150	150	150
62943	Reimbursements / Deposits	0	0	2,000	2,000	2,000	2,000
62980	Lab Equipment & Supplies	2,397	1,622	2,800	2,800	2,800	2,800
62990	Testing	3,595	4,065	5,000	5,000	5,000	5,000
	TOTAL MATERIAL AND SERVICES	151,175	140,985	170,959	180,959	180,959	180,959

**CITY OF PORT ORFORD
2021 - 2022
Council Adopted**

Fund: 030 - WATER ENTERPRISE FUND

<u>Account #</u>	<u>Account Name</u>	ACTUAL 2018-2019	ACTUAL 2019-2020	2020-2021 Adopted	2021-2022 Proposed	2021-2022 Committee Approved	2021-2022 Council Adopted
CAPITAL OUTLAY							
73030	Deady Street North	0	0	0	0	0	406,000
73031	Improvements-Water	0	0	0	0	0	0
73034	Equipment Replacement	7,176	7,655	0	0	0	0
73035	WTP-Improvements	2,825	78,891	273,000	0	0	0
TOTAL CAPITAL OUTLAY		10,001	86,546	273,000	0	0	406,000
DEBT SERVICES							
81210	Bond Principal	0	0	0	0	0	0
81220	Note Principal-Watershed	0	0	0	0	0	0
82210	Bond Interest	0	0	0	0	0	0
82220	Note Interest-Watershed	0	0	0	0	0	0
TOTAL DEBT SERVICES		0	0	0	0	0	0
TRANSFERS							
97031	Transfer to Water Capital Reserves	27,830	27,873	39,350	52,670	52,670	52,670
97045	Transfer to Equip. Replace. Fu	15,000	10,000	10,000	10,000	10,000	10,000
TOTAL TRANSFERS		42,830	37,873	49,350	62,670	62,670	62,670
CONTINGENCIES							
98500	Contingency	0	0	33,495	28,341	28,341	39,767
TOTAL CONTINGECIES		0	0	33,495	28,341	28,341	39,767
UNAPPROPRIATED							
99000	Unappropriated Reserves	188,323	156,816	27,000	20,000	20,000	20,000
TOTAL UNAPPROPRIATED		188,323	156,816	27,000	20,000	20,000	20,000
TOTAL WATER ENTERPRISE FUND		663,699	731,887	903,504	657,716	657,716	1,075,142

**CITY OF PORT ORFORD
2021 - 2022
Council Adopted**

Fund: 031 - WATER CAPITAL RESERVES

<u>Account #</u>	Account Name	ACTUAL 2018-2019	ACTUAL 2019-2020	2020-2021 Adopted	2021-2022 Proposed	2021-2022 Committee Approved	2021-2022 Council Adopted
RESOURCES							
40100	Prior Year Fund Balance	108,276	139,303	171,116	30,338	30,338	30,338
42010	Interest on Investments	3,197	3,353	750	400	400	400
46130	Transfer from Water Enterprise	27,830	27,873	39,350	52,670	52,670	52,670
	TOTAL RESOURCES	139,303	170,529	211,216	83,408	83,408	83,408
TRANSFERS							
91130	Transfer to Water Enterprise	0	0	180,000	0	0	0
	TOTAL TRANSFERS	0	0	180,000	0	0	0
RESERVES							
98999	Reserved for Future Expenditures	139,303	170,529	31,216	83,408	83,408	83,408
	TOTAL RESERVES	139,303	170,529	31,216	83,408	83,408	83,408
	TOTAL WATER CAPITAL RESERVES	139,303	170,529	211,216	83,408	83,408	83,408

CITY OF PORT ORFORD
2021 - 2022
Council Adopted

Fund: 035 - SEWER ENTERPRISE FUND

<u>Account #</u>	<u>Account Name</u>	ACTUAL 2018-2019	ACTUAL 2019-2020	2020-2021 Adopted	2021-2022 Proposed	2021-2022 Committee Approved	2021-2022 Council Adopted
RESOURCES							
40100	Prior Year Fund Balance	357,690	315,733	319,268	389,769	389,769	389,769
42010	Interest on Investments	8,048	6,460	7,500	2,500	2,500	2,500
44115	Designated for Reserves	29,205	32,937	53,377	50,601	50,601	68,198
44120	Sewer Usage	511,346	528,840	543,953	567,186	567,186	567,186
44213	Sewer Connection Fees	8,492	3,088	1,400	1,400	1,400	1,400
45500	Restricted Cash-Deposits	0	0	2,000	2,000	2,000	2,000
46210	Miscellaneous Receipts	1,046	880	300	800	800	800
46236	Transfer from Sewer Capital Reserves	0	0	180,000	190,000	190,000	190,000
46262	Transfer from Sewer SDC	0	0	0	100,000	100,000	100,000
46880	Reimbursements / Deposits	0	0	0	0	0	0
46885	Bad Debt Received	1,070	325	0			
	TOTAL RESOURCES	916,897	888,263	1,107,798	1,304,256	1,304,256	1,321,853

CITY OF PORT ORFORD
2021 - 2022
Council Adopted

Fund: 035 - SEWER ENTERPRISE FUND

<u>Account #</u>	<u>Account Name</u>	<u>ACTUAL</u> <u>2018-2019</u>	<u>ACTUAL</u> <u>2019-2020</u>	<u>2020-2021</u> <u>Adopted</u>	<u>2021-2022</u> <u>Proposed</u>	<u>2021-2022</u> <u>Committee</u> <u>Approved</u>	<u>2021-2022</u> <u>Council</u> <u>Adopted</u>
PERSONNEL							
51100	Overtime	8,956	2,467	3,000	3,000	3,000	3,000
51200	City Administrator	18,394	18,909	19,787	21,138	21,138	21,138
51290	Finance Director	18,106	18,935	19,396	0	0	0
	Accountant	0	0	0	11,938	11,938	11,938
51300	Office Clerk	15,494	16,029	16,757	17,870	17,870	17,870
51350	Accounting Assistant	5,550	4,755	6,619	7,049	7,049	7,049
51505	PW Superintendent	0	0	0	6,394	6,394	6,394
51550	Public Works Lead Person	4,354	4,128	5,603	0	0	0
51600	WWTP Operator	52,228	54,569	54,603	48,102	48,102	48,102
51800	Maint. Worker #1	6,074	6,871	3,394	3,598	3,598	3,598
51801	Utility Worker #3	5,036	4,737	4,592	4,877	4,877	4,877
51810	Maint. Worker #2	0	0	0	7,731	7,731	7,731
51900	Utility Worker #2	21,760	13,023	6,411	0	0	0
52010	Social Security	11,081	10,235	11,005	10,460	10,460	10,460
52020	PERS Retirement	30,830	35,933	34,588	34,828	34,828	34,828
52030	Worker's Comp./Disability Ins.	4,441	4,619	4,470	4,597	4,597	4,597
52040	Health, Dental, Life Ins.	58,793	55,152	49,313	40,003	40,003	40,003
52050	Unemployment Insurance	0	0	5,000	5,000	5,000	5,000
	TOTAL PERSONNEL	261,097	250,362	244,538	226,585	226,585	226,585
MATERIAL AND SERVICES							
61210	Office & Operating Supplies	277	1,005	3,000	3,000	3,000	3,000
61220	Office Equip. Lease	0	565	1,129	1,129	1,129	1,129
61230	Software Maintenance	2,346	4,007	3,188	3,188	3,188	3,188
61260	Uniforms	175	1,118	300	300	300	300
61340	Fuel (Equip & Vehicles)	3,419	3,038	3,500	3,500	3,500	3,500
62100	Bank Charges	0	0	0	3,500	3,500	3,500
62110	Auditing & Accounting	3,928	3,877	4,800	4,800	4,800	4,800
62121	Engineering	0	578	2,000	2,000	2,000	2,000
62160	Contract Services	0	0	0	7,800	7,800	7,800
62210	Telephone	2,645	2,780	3,700	3,700	3,700	3,700
62220	Internet Access	720	708	1,000	1,500	1,500	1,500
62230	Postage	1,886	2,084	2,180	2,600	2,600	2,600
62343	Travel & Training / Meetings	9	1,283	2,500	2,500	2,500	2,500
62610	Insurance & Bonds	7,172	7,251	7,577	8,208	8,208	8,208
62740	Electricity	27,814	28,989	33,000	33,000	33,000	33,000
62816	Repairs & Maint-Pump Station	15,315	15,112	15,600	15,600	15,600	15,600
62818	Repairs & Maint. - Sewer Lines	4	1,628	5,000	5,000	5,000	5,000
62821	Repairs & Maint-STP	18,443	8,592	20,000	20,000	20,000	20,000
62835	Small Tools & Minor Equipment	2,028	962	2,000	2,000	2,000	2,000
62840	Vehicles & Equipment Maint.	3,177	3,331	2,000	2,000	2,000	2,000
62845	Repairs/Maint.(Test Equipment)	0	205	1,550	1,550	1,550	1,550
62912	Dues & OR Statutes	0	160	250	250	250	250
62925	Permits	100	2,812	2,500	3,000	3,000	3,000
62936	Miscellaneous	739	628	500	500	500	500
62943	Reimbursements / Deposits	0	0	2,000	2,000	2,000	2,000
62980	Lab Equipment & Supplies	3,480	5,044	3,500	3,500	3,500	3,500
62990	Testing	0	0	2,000	2,000	2,000	2,000
	TOTAL MATERIAL AND SERVICES	93,677	95,757	124,774	138,125	138,125	138,125

CITY OF PORT ORFORD

2021 - 2022

Council Adopted

Fund: 035 - SEWER ENTERPRISE FUND

<u>Account #</u>	<u>Account Name</u>	<u>ACTUAL 2018-2019</u>	<u>ACTUAL 2019-2020</u>	<u>2020-2021 Adopted</u>	<u>2021-2022 Proposed</u>	<u>2021-2022 Committee Approved</u>	<u>2021-2022 Council Adopted</u>
CAPITAL OUTLAY							
73040	Wastewater Facilities Plan	0	0	0	0	0	0
74070	Equipment-Sewer System	20,856	0	250,000	440,000	440,000	440,000
TOTAL CAPITAL OUTLAY		20,856	0	250,000	440,000	440,000	440,000
DEBT SERVICES							
81210	Bond Principal	23,162	24,205	25,294	26,432	26,432	26,432
81222	Rev. Bond III Principal	43,320	45,162	47,080	49,081	49,081	49,081
82210	Bond Interest	25,754	24,711	23,622	22,484	22,484	22,484
82222	Rev. Bond III Interest	89,932	88,090	86,172	84,171	84,171	84,171
TOTAL DEBT SERVICES		182,168	182,168	182,168	182,168	182,168	182,168
TRANSFERS							
97036	Transfer to Sewer Capital Reserves	28,366	29,205	33,044	51,763	51,763	51,763
97045	Transfer to Equip Replace Fund	15,000	10,000	10,000	10,000	10,000	10,000
TOTAL TRANSFERS		43,366	39,205	43,044	61,763	61,763	61,763
CONTINGENCIES							
98500	Contingency	0	0	52,606	50,846	50,846	68,443
TOTAL CONTINGENCIES		0	0	52,606	50,846	50,846	68,443
UNAPPROPRIATED RESERVES							
98600	Bond Reserve - USDA 1996	48,916	48,916	48,916	48,916	48,916	48,916
98700	Bond Reserve-Revenue Bonds 04	133,252	133,252	133,252	133,252	133,252	133,252
99000	Unappropriated Reserves	133,565	138,603	28,500	22,601	22,601	22,601
TOTAL UNAPPROPRIATED RESERVES		315,733	320,771	210,668	204,769	204,769	204,769
TOTAL SEWER FUND		916,897	888,263	1,107,798	1,304,256	1,304,256	1,321,853

**CITY OF PORT ORFORD
2021 - 2022
Council Adopted**

solution 2014-10
24-Jun-2014

Fund: 036 - SEWER CAPITAL RESERVES

<u>Account #</u>	Account Name	ACTUAL 2018-2019	ACTUAL 2019-2020	2020-2021 Adopted	2021-2022 Proposed	2021-2022 Committee Approved	2021-2022 Council Adopted
RESOURCES							
40100	Prior Year Fund Balance	103,334	134,782	167,578	201,596	201,596	201,596
42010	Interest on Investments	3,083	3,273	4,500	2,000	2,000	2,000
46135	Transfer from Sewer Enterprise	28,365	29,205	33,044	51,763	51,763	51,763
	TOTAL RESOURCES	134,782	167,260	205,122	255,359	255,359	255,359
TRANSFERS							
91135	Transfer to Sewer Enterprise	0	0	180,000	190,000	190,000	190,000
	TOTAL TRANSFERS	0	0	180,000	190,000	190,000	190,000
RESERVES							
98999	Reserved for Future Expenditures	134,782	167,260	25,122	65,359	65,359	65,359
	TOTAL RESERVES	134,782	167,260	25,122	65,359	65,359	65,359
TOTAL SEWER CAPITAL RESERVES FUND		134,782	167,260	205,122	255,359	255,359	255,359

**CITY OF PORT ORFORD
2021 - 2022
Council Adopted**

Fund: 040 - STREET FUND

<u>Account #</u>	<u>Account Name</u>	<u>ACTUAL 2018-2019</u>	<u>ACTUAL 2019-2020</u>	<u>2020-2021 Adopted</u>	<u>2021-2022 Proposed</u>	<u>2021-2022 Committee Approved</u>	<u>2021-2022 Council Adopted</u>
RESOURCES							
40100	Prior Year Fund Balance	42,407	78,066	65,653	89,795	89,795	89,795
41230	State Highway Tax	83,986	78,456	85,238	85,238	85,238	85,238
42010	Interest on Investments	1,337	1,403	2,500	500	500	500
43418	Spcl Transp Grant	0	0	100,000	0	0	0
44360	Street Use Fees/Deposits	1,012	499	2,400	2,400	2,400	2,400
46110	Transfer from General Fund	30,000	0	65,000	0	0	0
46142	Transfer from Streets Capital Reserves	0	0	95,000	0	0	0
46210	Miscellaneous Receipts	99	0	0	0	0	0
46880	Reimbursements / Refunds	0	0	0	0	0	0
46890	Contributions	0	0	0	0	0	0
TOTAL RESOURCES		158,841	158,424	415,791	177,933	177,933	177,933

CITY OF PORT ORFORD
2021 - 2022
Council Adopted

Fund: 040 - STREET FUND

<u>Account #</u>	<u>Account Name</u>	<u>ACTUAL 2018-2019</u>	<u>ACTUAL 2019-2020</u>	<u>2020-2021 Adopted</u>	<u>2021-2022 Proposed</u>	<u>2021-2022 Committee Approved</u>	<u>2021-2022 Council Adopted</u>
PERSONNEL							
5150	PW Superintendent	0	0	0	1,237	1,237	1,237
51550	Public Works Lead Person	0	0	1,138	0	0	0
51600	WWTP Operator	0	0	0	0	0	0
51700	Utility Worker #1	0	0	0	0	0	0
51750	Seasonal Maint. Worker	7,356	6,255	8,853	9,451	9,451	9,451
51800	Maint. Worker #1	7,592	8,588	9,904	10,570	10,570	10,570
51801	Utility Worker #3	7,748	8,182	8,230	8,767	8,767	8,767
51810	Maint. Worker #2	0	0	0	9,539	9,539	9,539
51900	Utility Worker #2	4,603	9,880	14,641	0	0	0
52010	Social Security	1,931	2,311	3,542	3,335	3,335	3,335
52020	PERS Retirement	2,971	6,318	8,001	7,526	7,526	7,526
52030	Worker's Comp./Disability Ins.	1,886	2,102	2,615	2,676	2,676	2,676
52040	Health, Dental, Life Ins.	11,307	14,954	16,942	18,641	18,641	18,641
52050	Unemployment Insurance	0	0	5,000	5,000	5,000	5,000
53040	Charge to Streets	15,905	17,250	17,785	16,470	16,470	16,470
TOTAL PERSONNEL		61,299	75,840	96,651	93,212	93,212	93,212
MATERIAL AND SERVICES							
61210	Office & Operating Supplies	102	18	250	250	250	250
61260	Uniforms	49	10	20	20	20	20
61340	Fuel (Equip & Vehicles)	2,415	2,202	3,000	3,000	3,000	3,000
62121	Engineering	0	0	1,000	1,000	1,000	1,000
62610	Insurance & Bonds	4,934	4,988	5,212	5,649	5,649	5,649
62740	Electricity	1,174	1,185	1,500	1,500	1,500	1,500
62820	Repairs/Maintenance-Shop Yard	1,287	1,370	1,000	1,000	1,000	1,000
62835	Small Tools & Minor Equipment	728	888	500	500	500	500
62840	Vehicles & Equipment Maint.	215	473	2,500	2,500	2,500	2,500
62851	R & M - Streets	7,560	7,752	5,000	5,000	5,000	5,000
62855	Arizona Street Repair	0	0	0	0	0	0
62936	Miscellaneous	0	500	200	200	200	200
62942	Reimbursements / Refunds	1,012	414	2,400	2,400	2,400	2,400
TOTAL MATERIAL AND SERVICES		19,476	19,800	22,582	23,019	23,019	23,019
CAPITAL OUTLAY							
73031	Improvements - Streets	0	0	232,000	20,000	20,000	20,000
TOTAL CAPITAL OUTLAY		0	0	232,000	20,000	20,000	20,000
CONTINGENCIES							
98500	Contingency	0	0	64,558	41,702	41,702	41,702
TOTAL CONTINGENCIES		0	0	64,558	41,702	41,702	41,702
UNAPPROPRIATED							
99000	Unappropriated	78,066	62,784	0	0	0	0
TOTAL UNAPPROPRIATED		78,066	62,784	0	0	0	0
TOTAL STREET FUND		158,841	158,424	415,791	177,933	177,933	177,933

CITY OF PORT ORFORD
2021 - 2022
Council Adopted

Resolution 2018-11
 21-Jun-2018

Fund: 042 - STREETS CAPITAL RESERVES

<u>Account #</u>	Account Name	ACTUAL 2018-2019	ACTUAL 2019-2020	2020-2021 Adopted	2021-2022 Proposed	2021-2022 Committee Approved	2021-2022 Council Adopted
RESOURCES							
40100	Prior Year Fund Balance	0	41,743	73,980	4,406	4,406	4,406
42010	Interest on Investments	636	1,296	600	200	200	200
46110	Transfer from General Fund	41,107	30,885	22,329	27,845	27,845	27,845
	TOTAL RESOURCES	41,743	73,924	96,909	32,451	32,451	32,451
CAPITAL OUTLAY							
74010	Paving	0	0	0	0	0	0
74020	Construction	0	0	0	0	0	0
	TOTAL CAPITAL OUTLAY	0	0	0	0	0	0
TRANSFER							
91140	Transfer to Street Fund	0	0	95,000			
	TOTAL TRANSFER	0	0	95,000	0	0	0
CONTINGENCIES							
98500	Contingency	0	0	0	0	0	0
	TOTAL CONTINGENCIES	0	0	0	0	0	0
RESERVES							
98999	Reserved for Future Expenditures	41,743	73,924	1,909	32,451	32,451	32,451
	TOTAL RESERVES	41,743	73,924	1,909	32,451	32,451	32,451
	TOTAL EQUIPMENT REPLACEMENT FUND	41,743	73,924	96,909	32,451	32,451	32,451

**CITY OF PORT ORFORD
2021 - 2022
Council Adopted**

Fund: 045 - EQUIPMENT REPLACEMENT FUND

<u>Account #</u>	<u>Account Name</u>	<u>ACTUAL 2018-2019</u>	<u>ACTUAL 2019-2020</u>	<u>2020-2021 Adopted</u>	<u>2021-2022 Proposed</u>	<u>2021-2022 Committee Approved</u>	<u>2021-2022 Council Adopted</u>
RESOURCES							
40100	Prior Year Fund Balance	20,352	51,221	72,684	93,084	93,084	93,084
42010	Interest on Investments	869	1,266	2,000	800	800	800
46030	Transfer from Water Enterprise	15,000	10,000	10,000	10,000	10,000	10,000
46035	Transfer from Sewer Enterprise	15,000	10,000	10,000	10,000	10,000	10,000
TOTAL RESOURCES		51,221	72,487	94,684	113,884	113,884	113,884
CAPITAL OUTLAY							
74020	Service Vehicle	0	0	25,000	100,000	100,000	100,000
TOTAL CAPITAL OUTLAY		0	0	25,000	100,000	100,000	100,000
RESERVES							
98999	Reserved for Future Expenditures	51,221	72,487	69,684	13,884	13,884	13,884
TOTAL RESERVES		51,221	72,487	69,684	13,884	13,884	13,884
TOTAL EQUIPMENT REPLACEMENT FUND		51,221	72,487	94,684	113,884	113,884	113,884

**CITY OF PORT ORFORD
2021 - 2022
Council Adopted**

Fund: 061 - WATER SDC

<u>Account #</u>	<u>Account Name</u>	<u>ACTUAL 2018-2019</u>	<u>ACTUAL 2019-2020</u>	<u>2020-2021 Adopted</u>	<u>2021-2022 Proposed</u>	<u>2021-2022 Committee Approved</u>	<u>2021-2022 Council Adopted</u>
RESOURCES							
40100	Prior Year Fund Balance	291,435	374,522	392,539	485,806	485,806	485,806
42010	Interest on Investments	7,987	8,126	10,000	4,000	4,000	4,000
44350	System Development Charges	87,405	27,111	26,757	26,757	26,757	26,757
46100	Interest on Investments	0	0	0	0	0	0
46931	Software Note	0	0	0	0	0	0
	TOTAL RESOURCES	386,827	409,759	429,296	516,563	516,563	516,563
MATERIAL AND SERVICES							
62946	Charge to Water SDC	12,305	0	0	0	0	0
	TOTAL MATERIAL AND SERVICES	12,305	0	0	0	0	0
CAPITAL OUTLAY							
91130	Transfer to Water Enterprise	0	0	0	0	0	150,000
	Total Capital Outlay	0	0	0	0	0	150,000
RESERVES							
98999	Reserved for Future Expenditures	374,522	409,759	429,296	516,563	516,563	366,563
	TOTAL RESERVES	374,522	409,759	429,296	516,563	516,563	366,563
	TOTAL WATER SDC FUND	386,827	409,759	429,296	516,563	516,563	516,563

**CITY OF PORT ORFORD
2021 - 2022
Council Adopted**

Fund: 062 - SEWER SDC FUND

<u>Account #</u>	<u>Account Name</u>	<u>ACTUAL 2018-2019</u>	<u>ACTUAL 2019-2020</u>	<u>2020-2021 Adopted</u>	<u>2021-2022 Proposed</u>	<u>2021-2022 Committee Approved</u>	<u>2021-2022 Council Adopted</u>
RESOURCES							
40100	Prior Year Fund Balance	218,127	252,772	268,855	322,003	322,003	322,003
42010	Interest on Investments	5,812	5,339	7,000	3,000	3,000	3,000
44351	SDC Reimbursement Fees	42,749	19,122	13,503	13,503	13,503	13,503
44361	SDC Improvement Fees	3,967	1,862	1,383	1,383	1,383	1,383
46100	Interest on Investments	0	0	0	0	0	0
46910	Sorenson Loan	0	0	0	0	0	0
TOTAL RESOURCES		270,655	279,095	290,741	339,889	339,889	339,889
MATERIAL AND SERVICES							
62942	Reimbursements/Refunds	7,628	0	0	0	0	0
62947	Charge to Sewer SDC	10,255	0	0	0	0	0
TOTAL MATERIAL AND SERVICES		17,883	0	0	0	0	0
TRANSFERS							
	Transfer to Sewer Enterprise Fund	0	0	0	100,000	100,000	100,000
TOTAL TRANSFERS		0	0	0	100,000	100,000	100,000
RESERVES							
98999	Reserved for Future Expenditures	252,772	279,095	290,741	239,889	239,889	239,889
TOTAL RESERVES		252,772	279,095	290,741	239,889	239,889	239,889
TOTAL SEWER SDC FUND		270,655	279,095	290,741	339,889	339,889	339,889

CITY OF PORT ORFORD
2021 - 2022
Council Adopted

SUMMATION

	ACTUAL 2018-2019	ACTUAL 2019-2020	2020-2021 Adopted	2021-2022 Proposed	2021-2022 Committee Approved	2021-2022 Council Adopted
RESOURCES						
010 GENERAL FUND	1,190,572	1,086,023	1,038,457	929,383	929,383	929,383
014 PARKS FUND	237,535	199,588	225,280	260,516	260,516	260,516
020 PUBLIC SAFETY FUND	532,741	573,188	568,364	588,755	588,755	588,755
030 WATER ENTERPRISE FUND	663,699	731,887	903,504	657,716	657,716	1,075,142
031 WATER CAPITAL RESERVE FUND	139,303	170,529	211,216	83,408	83,408	83,408
035 SEWER ENTERPRISE FUND	916,897	888,263	1,107,798	1,304,256	1,304,256	1,321,853
036 SEWER CAPITAL RESERVE FUND	134,782	167,260	205,122	255,359	255,359	255,359
040 STREET FUND	158,841	158,424	415,791	177,933	177,933	177,933
042 STREETS CAPITAL IMPRV.	41,743	73,924	96,909	32,451	32,451	32,451
045 EQUIPMENT REPLACEMENT FUNI	51,221	72,487	94,684	113,884	113,884	113,884
061 WATER SDC FUND	386,827	409,759	429,296	516,563	516,563	516,563
062 SEWER SDC FUND	270,655	279,095	290,741	339,889	339,889	339,889
TOTAL	4,724,816	4,810,427	5,587,162	5,260,113	5,260,113	5,695,136

EXPENSES

010 GENERAL FUND						
Administration	133,310	142,520	164,980	154,792	154,792	141,015
Court	78,813	72,481	117,051	118,928	118,928	118,928
Emergency Management	0	0	0	0	0	18,764
Planning	41,187	25,035	38,114	40,525	40,525	40,525
Non-Departmental	937,262	845,987	718,312	615,138	615,138	610,151
Total 010 - General Fund	1,190,572	1,086,023	1,038,457	929,383	929,383	929,383
014 PARKS FUND	237,535	199,588	225,280	260,516	260,516	260,516
020 PUBLIC SAFETY FUND	532,741	573,188	568,364	588,755	588,755	588,755
030 WATER ENTERPRISE FUND	663,699	731,887	903,504	657,716	657,716	1,075,142
031 WATER CAPITAL RESERVE FUND	139,303	170,529	211,216	83,408	83,408	83,408
035 SEWER ENTERPRISE FUND	916,897	888,263	1,107,798	1,304,256	1,304,256	1,321,853
036 SEWER CAPITAL RESERVE FUND	134,782	167,260	205,122	255,359	255,359	255,359
040 STREET FUND	158,841	158,424	415,791	177,933	177,933	177,933
042 STREETS CAPITAL IMPRV.	41,743	73,924	96,909	32,451	32,451	32,451
045 EQUIPMENT REPLACEMENT FUNI	51,221	72,487	94,684	113,884	113,884	113,884
061 WATER SDC FUND	386,827	409,759	429,296	516,563	516,563	516,563
062 SEWER SDC FUND	270,655	279,095	290,741	339,889	339,889	339,889
TOTAL	4,724,816	4,810,427	5,587,162	5,260,113	5,260,113	5,695,136

RESOLUTION 2021-05

A RESOLUTION ADOPTING SALARIES AND WAGES FOR FY 2021- 2022

BE IT HEREBY RESOLVED by the *Common Council of the City of Port Orford* to adopt the salaries and wages listed below to be effective July 1, 2021:

Employee	Annual Salary
Administrator	\$68,612
Police Chief	\$68,188
Public Works Superintendent	\$71,636

	Annual Wage
Accountant	\$44,907
Utility Clerk/Planning Asst.	\$48,256
Accountant Asst.	\$30,318
Utility Worker #3	\$52,062
Waste Water Plant Operator	\$48,714
Maint. Worker #1	\$41,413
Maint. Worker #2	\$35,146
Police Officer #3	\$51,229
Police Officer #2	\$49,743
Traffic Officer	\$54,142
Seasonal Worker	\$15,246

ADOPTED by the Common Council of the City of Port Orford the 17th day of June, 2021.

Pat Cox, Mayor

ATTEST:

Jessica Ginsburg, City Recorder

RESOLUTION 2021-06

A RESOLUTION BY WHICH THE CITY OF PORT ORFORD MAKES APPROPRIATIONS AND ADJUSTMENTS TO THE 2020-2021 MUNICIPAL BUDGET THROUGH AN APPROPRIATION RESOLUTION.

WHEREAS, the State of Oregon ORS 294.463 allows a municipality to revise its annual budget through the adoption of an Appropriation Resolution, and

WHEREAS, unexpected events were experienced by the City which could not have been ascertained at the time the 2020-2021 budget was prepared, and which necessitate adjustments to the General Fund, and

WHEREAS, a transfer of spending authority between categories in the aforementioned funds is necessary to ensure the budget remains in compliance with local budgeting laws, and

WHEREAS, these changes represent less than a ten percent change in funds;

NOW, THEREFORE,

BE IT RESOLVED by the *Common Council of the City of Port Orford* that the following addition to revenues and appropriations in the 2020-2021 Adopted Budget, as set forth in Exhibit A attached hereto, hereby be adopted:

ADOPTED by the Common Council of the City of Port Orford and effective this 17th day of June 2021.

SIGNED BY THE MAYOR this _____ day of June 2021.

Pat Cox, Mayor

ATTEST:

Jessica Ginsburg, City Recorder

CITY OF PORT ORFORD

MEMORANDUM

Date: June 17, 2021
To: Mayor and City Council.
From: Dave Johnson
Re: Appropriation Resolution 2021-06.

ISSUE: When the FY 2020-21 Budget was adopted, it was not anticipated that the Union Negotiations would take 12 months. This has resulted in higher than anticipated Attorney fees.

RECOMMENDATION: Approve Resolution 2021-06 as outlined in Exhibit A to ensure that the budget remains in compliance with local budgeting laws.

BACKGROUND: The Appropriation Resolution uses the same format as the original budget that was adopted by the Council on June 18, 2020. The column titled "2020-2021 Adopted" is the actual amount adopted by the Council on June 18, 2021. The next column is the proposed changes to the budget by this resolution and the last column titled "Appropriation Resolution 2021-06 is the net effect of those changes. I have included only the fund that will be changed by this resolution along with a summation to show that all of the funds are still balanced. Following is an explanation of the changes by account number:

Exhibit A, Page 5. General Fund, Non-Departmental

MATERIAL AND SERVICES

Acct. 62175 – Legal Services, increase of \$70,000. Increase in appropriation for the additional work by the Attorney for representing the City during the Union negotiations.

CONTINGENCIES

Acct. 98500 – Contingency – decrease of \$70,000. This is the amount of spending authority needed to be transferred to Material and Services to balance the General Fund.

Exhibit A, Page 10. SUMMATION

Shows that all funds are balanced in total.

FISCAL IMPACT The transfer of spending authority does not increase or decrease the current budgets appropriations.

CITY OF PORT ORFORD
Appropriation Resolution
2021-06

Fund: 010 - GENERAL FUND

Account #	Account Name	2020-2021 Adopted	Change	Appropriation Resolution 2021-06
RESOURCES				
40100	Prior Year Fund Balance	289,859		289,859
41110	Property Taxes Current	297,346		297,346
41120	Property Taxes-Prior	10,000		10,000
41160	Local Marijuana Tax	1,500		1,500
41210	State Cigarette Tax	1,300		1,300
41220	State Liquor Tax	22,758		22,758
41310	State Revenue Sharing	11,500		11,500
41320	Payment in Lieu of Tax (PILOT)	1,500		1,500
42010	Interest on Investments	10,000		10,000
42110	LSN-Franchise Fees	5,500		5,500
42111	Charter Franchise Fees	14,042		14,042
42112	Verizon Franchise Fees	1,700		1,700
42113	Vonage Franchise Fees	100		100
42210	Business Licenses	8,000		8,000
43410	Planning Commission Grant	0		0
43415	DLCD Grant	0		0
43419	Certified Local Government Grant	0		0
44205	Law Enforcement Services	50		50
44214	Court Administrative Fees	3,000		3,000
44320	Subdivision Engineering Fees	14,000		14,000
44330	Planning Fees	2,500		2,500
44340	Lien Search Fees	500		500
44415	Electrical Charge - Ambulance	0		0
45120	Citations	278,435		278,435
45730	Circuit Court Collection	1,000		1,000
46114	Charge to Parks Fund	14,179		14,179
46120	Charge to Public Safety Fund	28,903		28,903
46140	Charge to Street Fund	17,785		17,785
46161	Charge to Water SDC	0		0
46162	Charge to Sewer SDC	0		0
46210	Miscellaneous Receipts	1,000		1,000
46880	Reimbursements	2,000		2,000
46890	Contributions	0		0
TOTAL RESOURCES		1,038,457	0	1,038,457

CITY OF PORT ORFORD
Appropriation Resolution
2021-06

Fund 010-GENERAL FUND - ADMINISTRATION

1€ Account #	Account Name	2020-2021 Adopted	Change	Appropriation Resolution 2021-06
PERSONNEL				
51200	Administrator/Manager	37,591		37,591
51290	Finance Director	36,837		36,837
	Accountant	0		0
51350	Accounting Assistant	15,068		15,068
52010	Social Security	7,200		7,200
52020	PERS Retirement	21,364		21,364
52030	Worker's Comp./Disability Ins.	395		395
52040	Health, Dental, Life Ins.	27,925		27,925
52050	Unemployment Insurance	10,000		10,000
	TOTAL PERSONNEL	156,380	0	156,380
MATERIAL AND SERVICES				
62210	Telephone	3,600		3,600
62310	Management Travel	2,500		2,500
62912	Dues & OR Statutes	2,500		2,500
	TOTAL MATERIAL AND SERVICES	8,600	0	8,600
	TOTAL ADMINISTRATION	164,980	0	164,980

**CITY OF PORT ORFORD
Appropriation Resolution
2021-06**

Fund: 010 GENERAL FUND - COURT

<u>I Account #</u>	Account Name	2020-2021 Adopted	Change	Appropriation Resolution 2021-06
PERSONNEL				
51310	Court Clerk	9,773		9,773
51350	Clerical	3,413		3,413
52010	Social Security	1,232		1,232
52020	PERS Retirement	3,968		3,968
52030	Worker's Comp./Disability Ins.	14		14
52040	Health, Dental, Life Ins.	4,975		4,975
	TOTAL PERSONNEL	23,375	0	23,375
MATERIAL AND SERVICES				
61210	Office & Operating Supplies	1,000		1,000
61230	Software Maintenance	1,706		1,706
62170	Judge Contract	3,600		3,600
62210	Telephone	400		400
62230	Postage	1,000		1,000
62343	Travel & Training / Meetings	2,000		2,000
62910	Ordinance Enforcement	0		0
62912	Dues & OR Statutes	100		100
62941	Reimbursements/Citations	5,000		5,000
63220	State Assessment	59,750		59,750
63230	County Assessments	19,120		19,120
	TOTAL MATERIAL AND SERVICES	93,676	0	93,676
	TOTAL COURT	117,051	0	117,051

CITY OF PORT ORFORD
Appropriation Resolution
2021-06

010-GENERAL FUND - PLANNING

Account #	Account Name	2020-2021 Adopted	Change	Appropriation Resolution 2021-06
PERSONNEL				
51301	Planning Assistant	5,136		5,136
52010	Social Security	395		395
52020	PERS Retirement	1,788		1,788
52030	Worker's Comp./Disability Ins.	10		10
52040	Health, Dental, Life Ins.	1,135		1,135
	TOTAL PERSONNEL	8,464	0	8,464
MATERIAL AND SERVICES				
61210	Office & Operating Supplies	50		50
61231	Tsunami Resilience Grant	0		0
61232	Certified Local Gov. Grant	0		0
62120	Subdivision Engineering Contra	14,000		14,000
62150	Planning Contract	15,000		15,000
62160	Professional Services	0		0
	Legal Services	0		0
62230	Postage	100		100
62343	Travel & Training / Meetings	250		250
62410	Advertising	250		250
62942	Reimbursements / Refunds	0		0
	TOTAL MATERIAL AND SERVICES	29,650	0	29,650
	TOTAL PLANNING	38,114	0	38,114

CITY OF PORT ORFORD
Appropriation Resolution
2021-06

Exhibit A

010-GENERAL FUND - NON-DEPARTMENTAL

<u>Account #</u>	<u>Account Name</u>	<u>2020-2021 Adopted</u>	<u>Change</u>	<u>Appropriation Resolution 2021-06</u>
MATERIAL AND SERVICES				
61210	Office & Operating Supplies	9,000		9,000
61220	Office Equip. Leases	1,725		1,725
61230	Software Maintenance	8,078		8,078
62100	Bank Charges	4,000		4,000
62110	Auditing & Accounting	11,000		11,000
62140	Computer Services	500		500
62160	Professional Services	1,500		1,500
62175	Legal Services	14,400	70,000	84,400
62180	Port Orford Rural Fire Dist.	35,776		35,776
62185	Curry County	3,150		3,150
62190	Curry County 911 Dispatch Service	30,974		30,974
62220	Internet Access	1,170		1,170
62230	Postage	700		700
62343	Travel & Training / Meetings	6,000		6,000
62410	Advertising	800		800
62610	Insurance & Bonds	16,117		16,117
62740	Electricity	13,500		13,500
62805	R & M City Hall	20,000		20,000
62819	Municipal Code Book	0		0
62835	Small Tools and Minor Equip.	5,000		5,000
62920	Dues & Memberships	700		700
62930	Custodial Services	2,907		2,907
62935	Custodial Supplies	500		500
62936	Miscellaneous	2,000		2,000
TOTAL MATERIAL AND SERVICES		189,497	70,000	259,497
CAPITAL OUTLAY				
72012	City Hall Repair	0		0
74085	Equipment	0		0
TOTAL CAPITAL OUTLAY		0	0	0
TRANSFERS				
91114	Transfer to Parks Fund	25,000		25,000
91120	Transfer to Public Safety Fund	200,000		200,000
91130	Transfer to Water Enterprise	80,000		80,000
91140	Transfer to Street Fund	65,000		65,000
91142	Transfer to Streets Capital Imprv.	22,329		22,329
TOTAL TRANSFERS		392,329	0	392,329
CONTINGENCIES				
98500	Contingency	80,986	(70,000)	10,986
TOTAL CONTINGENCIES		80,986	(70,000)	10,986
UNAPPROPRIATED				
99000	Unappropriated Reserves	55,500		55,500
TOTAL UNAPPROPRIATED		55,500	0	55,500
TOTAL NON-DEPARTMENTAL		718,312	0	718,312
TOTAL 010 - GENERAL FUND - EXPENSE		1,038,457	0	1,038,457

CITY OF PORT ORFORD
Appropriation Resolution
2021-06

SUMMATION

		2020-2021 Adopted	Change	Appropriation Resolution 2021-06
RESOURCES				
010	GENERAL FUND	1,038,457	0	1,038,457
014	PARKS FUND	225,280	0	225,280
020	PUBLIC SAFETY FUND	568,364	0	568,364
030	WATER ENTERPRISE FUND	903,504	0	903,504
031	WATER CAPITAL RESERVE FUND	211,216	0	211,216
035	SEWER ENTERPRISE FUND	1,107,798	0	1,107,798
036	SEWER CAPITAL RESERVE FUND	205,122	0	205,122
040	STREET FUND	415,791	0	415,791
042	STREETS CAPITAL IMPRV.	96,909	0	96,909
045	EQUIPMENT REPLACEMENT FUNI	94,684	0	94,684
061	WATER SDC FUND	429,296	0	429,296
062	SEWER SDC FUND	290,741	0	290,741
	TOTAL	5,587,162	0	5,587,162
EXPENSES				
010	GENERAL FUND			
	Administration	164,980	0	164,980
	Court	117,051	0	117,051
	Planning	38,114	0	38,114
	Non-Departmental	718,312	0	718,312
	Total 010 - General Fund	1,038,457	0	1,038,457
014	PARKS FUND	225,280	0	225,280
020	PUBLIC SAFETY FUND	568,364	0	568,364
030	WATER ENTERPRISE FUND	903,504	0	903,504
031	WATER CAPITAL RESERVE FUND	211,216	0	211,216
035	SEWER ENTERPRISE FUND	1,107,798	0	1,107,798
036	SEWER CAPITAL RESERVE FUND	205,122	0	205,122
040	STREET FUND	415,791	0	415,791
042	STREETS CAPITAL IMPRV.	96,909	0	96,909
045	EQUIPMENT REPLACEMENT FUNI	94,684	0	94,684
061	WATER SDC FUND	429,296	0	429,296
062	SEWER SDC FUND	290,741	0	290,741
	TOTAL	5,587,162	0	5,587,162