City of Port Orford
City Council Meeting Minutes
In the Gable Chambers / Virtual participants
Thursday, June 17, 2021 at 5:30 P.M.

<table>
<thead>
<tr>
<th>Mayor and Council</th>
<th>Present</th>
<th>City Staff</th>
<th>Present</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pat Cox, Mayor</td>
<td>X</td>
<td>John Isadore, Public Works</td>
<td>X</td>
</tr>
<tr>
<td>Gary Burns</td>
<td>X</td>
<td>Shala Kudlac, City Attorney</td>
<td>X</td>
</tr>
<tr>
<td>Tim Pogwizd, President</td>
<td>Excused</td>
<td>David Johnson, Finance and Admin</td>
<td>X</td>
</tr>
<tr>
<td>Lorrin Kessler</td>
<td>X</td>
<td>CA Ginsburg</td>
<td>X</td>
</tr>
<tr>
<td>James Garratt</td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Carolyn LaRoche</td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Greg Tiday</td>
<td>X</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Planning Commissioners Present: Cynthia Stetson, Pamela Berndt, Greg Thelen
Others Present: Heather Neavoll (ODOT), Tom Calvanese, Dana Gurnee/Penny Suess, Bailey Rinehold, Ann Vileisis, Bret Cecil

1. Call to Order
Mayor Cox called to order this Regular Meeting of the Common Council on Thursday, June 17, 2021 at 5:30 p.m. The meeting was held via internet connection due to COVID-19 restrictions set in place by the State of Oregon.

2. Additions to the Agenda:
9c, Old Business) Ratify Collective Bargaining Agreement will be removed from the agenda. 10a, New Business) Lifting State of Emergency due to COVID-19 is added to the agenda.

3. Presentations to Council/Citizens: None

4. Consent Calendar – Councilor Kessler moved to approve May 20, 2021 council minutes with Councilor Burns as second. Motion carried 5-0.
Discussion: None.

<table>
<thead>
<tr>
<th>Councilor Garratt</th>
<th>Yes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Councilor LaRoche</td>
<td>Yes</td>
</tr>
<tr>
<td>Councilor Kessler</td>
<td>Yes</td>
</tr>
<tr>
<td>Councilor Burns</td>
<td>Yes</td>
</tr>
<tr>
<td>Councilor Tidey</td>
<td>Yes</td>
</tr>
</tbody>
</table>

5. Public Hearing: State Revenue Sharing. Hearings to be held in Budget Committee meeting and City Council meeting. Public hearing is open by Mayor Cox.
Contact received by staff: None.
Public testimony opened by Mayor Cox: Seeing none, the public hearing was closed by Mayor Cox.


7. Citizen’s Concerns:
Parks: Councilor Tidey advised councilors that Parks Commission has a new commissioner, Ciaran Fraser. Commissioner assignments have been updated. The disc golf course is on the next agenda.

9. Old Business:

a. ODOT request for night work on Highway 101 repaving project: Heather Neavoll from ODOT gave information on the request. Side streets will be closed with business access. Single lane closures with flaggers are planned. Pedestrian detours will be in place during sidewalk paving. *Motion carried 5-0.*
Councillor Burns moved to approve the ODOT request with Councilor Garratt as second. Discussion: None.

<table>
<thead>
<tr>
<th>Councilor Garratt</th>
<th>Yes</th>
<th>Councilor LaRoche</th>
<th>Yes</th>
<th>Councilor Burns</th>
<th>Yes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Councilor Kessler</td>
<td>Yes</td>
<td>Councilor Tidey</td>
<td>Yes</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

b. Appointment of Bailey Rinehold to Planning Commission: Councilor Tidey moved to appoint Bailey Rinehold to the Planning Commission with councilor Kessler as second. *Motion carried 5-0.*
Discussion: Applicant is available. Councilor Garratt reminded City Council that the process of appointment to commissions and council needs reviewed.

<table>
<thead>
<tr>
<th>Councilor Garratt</th>
<th>Yes</th>
<th>Councilor LaRoche</th>
<th>Yes</th>
<th>Councilor Burns</th>
<th>Yes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Councilor Kessler</td>
<td>Yes</td>
<td>Councilor Tidey</td>
<td>Yes</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>


d. Comprehensive Plan for City of Port Orford: A late email came in from a group intending to retain appeal. Mayor Cox suggested tabling this pending review of the late email. Councilor Burns moved to table this until next month with Councilor Kessler as second. *Motion carried 5-0.*
Discussion: Councilor Kessler would like to see future trends added to the program.

<table>
<thead>
<tr>
<th>Councilor Garratt</th>
<th>Yes</th>
<th>Councilor LaRoche</th>
<th>Yes</th>
<th>Councilor Burns</th>
<th>Yes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Councilor Kessler</td>
<td>Yes</td>
<td>Councilor Tidey</td>
<td>Yes</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

e. Ordinance 2021-03 Outdoor Lighting Code: Burns moved to replace the old dark sky ordinance with the new Outdoor Lighting Code. *Rescinded.*
Discussion: Legal Counsel Kudlac confirmed the process. The ordinance must go through a first reading and can be read by title and then to a second reading. There must be 7 days between the readings.
Legal Counsel Kudlac read the ordinance by title for the first reading.
Discussion: Councilor Garratt informed councilors that 15.17.070 section E does not stipulate what time the signs are to be turned back on.
Councilor Garratt moved to amend 15.17.070 subsection E to state signs to be off from 8:00 p.m. to 6:00 a.m. with Councilor Burns as second. *Motion carried 5-0.*
Discussion: None.
Councillor Garratt  Yes  Councillor LaRoche  Yes  Councillor Burns  Yes  
Councillor Kessler  Yes  Councillor Tidey  Yes  
Councillor Garratt suggested removing the work “remove” from 15.17.130 – Unlawful Acts since it will prevent people from complying. People need to remove the lights if necessary. Councillor Garratt moved to modify 15.17.130 subheading Unlawful Acts by removing the word “remove” with Councillor Burns as second. *Motion carried 5-0.*

Discussion: None.

Councillor Garratt  Yes  Councillor LaRoche  Yes  Councillor Burns  Yes  
Councillor Kessler  Yes  Councillor Tidey  Yes  
Councillor Garratt moved to pass 2021-03 Outdoor Lighting Code for a second reading next meeting with changes with a second. *Motion carried 5-0.*

Councillor Garratt  Yes  Councillor LaRoche  Yes  Councillor Burns  Yes  
Councillor Kessler  Yes  Councillor Tidey  Yes  

f. Resolution 2021-03, Receive State Revenue: Councillor Burns moved to approve resolution 2021-03, Receive State Revenue, with Councillor Kessler as second. *Motion carried 5-0.*

Discussion: None.

Councillor Garratt  Yes  Councillor LaRoche  Yes  Councillor Burns  Yes  
Councillor Kessler  Yes  Councillor Tidey  Yes  
g. Resolution 2021-04, Adopting 2021-22 Budget. Councillor Burns moved to approve the 2021-22 budget with Councillor Tidey as second. *Motion carried 5-0.*

Discussion: None.

Councillor Garratt  Yes  Councillor LaRoche  Yes  Councillor Burns  Yes  
Councillor Kessler  Yes  Councillor Tidey  Yes  
h. Resolution 2021-05, Adopting Employee Wages: Councillor Burns moved to approve resolution 2021-05, Adopting Employee Wages, with Councillor LaRoche as second. *Motion carried 5-0.*

Discussion: None.

Councillor Garratt  Yes  Councillor LaRoche  Yes  Councillor Burns  Yes  
Councillor Kessler  Yes  Councillor Tidey  Yes  
i. Resolution 2021-06, FY 21, Budget Adjustment: Councillor Burns moved to approve Resolution 2021-06, 2021 Budget Adjustment with Councillor LaRoche as second. *Motion carried 5-0.*

Discussion: None.
10. New Business:

a. Lifting COVID State of Emergency: League of Oregon Cities states that once the State of Emergency is lifted the city can go back to in-person meetings. Councillor Garratt moved to declare cessation of the State of Emergency and return to council meetings as in-person meetings with a second. *Motion carried 5-0.*

Discussion: Councillor Burns asked if this will affect the Visitor’s Center. He is informed this will apply to the city and all organization restrictions. The city and organizations can make individual decisions. Councillor Garratt would like the next meeting to be virtual as well as in-person.

<table>
<thead>
<tr>
<th>Councillor Garratt</th>
<th>Yes</th>
<th>Councillor LaRoche</th>
<th>Yes</th>
<th>Councillor Burns</th>
<th>Yes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Councillor Kessler</td>
<td>Yes</td>
<td>Councillor Tidey</td>
<td>Yes</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

11. Considerations:

Citizens

Ann Vileisis expressed appreciation for council passing the Outdoor Lighting Code to the second reading. She expressed her appreciation to Councillor Garratt for finding the errors. Ms. Vileisis clarified there are two documents: 1) Comprehensive Plan from long ago. 2) Look Into the Future, Port Orford 10MU zone.

Staff:

David Johnson reported the paving of Ocean View has been delayed to the middle of July, but it is still within the grant period.

Councilors: Councillor Burns commented on the affordable housing topic that continues to be put off. He would like council to start on this topic, as it will be time consuming. Councillor Burns would like planning to research other communities and what they have come up with on this topic. Accessory Dwelling Units is on the agenda for next month. A motion will be considered at next meeting for affordable housing to be added to agenda.

Councillor LaRoche spoke of a speculative plan to build apartments above Doggy Beach. Councillor LaRoche addressed the brush across the street from her on Arizona that needs cleaned up. Caller #1 is familiar and will follow up with an informative email to council. Another citizen offered to work on a list of individual properties that might be able to use help from CTR or affordable people in town.

Councillor Garratt spoke his support of having a city administrator. He advised that executive sessions should not be on the agenda, as they are separate meetings. Councillor Garratt wants to see the city move forward on the gas tax now that there is support from a city administrator, and he will correspond with the new city administrator to update. Councillor Garratt spoke on housing in town that needs condemned or action taken, as they could now be serving as unsanitary homeless shelters.
Councilor Garratt advised the important of city growth. If there is no growth, the city will not have revenue for the water system and services and the city can die. He expressed the importance of not allowing building height restrictions to prevent growth in the city.

Councilor Kessler advised there are construction noises in an area not visible with no permit issued. Building and construction permits need enforced for the sake of revenue and safety.

Mayor: Mayor Cox advised this is David Johnson’s last meeting. He has been attending for 17 years. A proper send-off will be given.

Thursday, June 17, 2021, Regular Meeting of the Common Council at 5:30 p.m.

12. Future Meetings:
Thursday, July 15, 2021, Regular Meeting of the Common Council at 5:30 p.m.

There being no further business, Mayor Cox adjourned the meeting at 6:56 p.m.

Attest:

Mayor, Pat Cox

City Recorder, Jessica Ginsburg