

City of Port Orford

City Council Goal Setting Minutes In the Gable Chambers Thursday, February 03, 2020 at 5:00 P.M.

Mayor and Council	Present	City Staff	Present
<i>Gary Burns</i>	X	<i>Terrie Richards, City Admin/Recorder</i>	X
<i>Tim Pogwizd, Mayor</i>	X		
<i>Pat Cox, President</i>	X		
<i>Jim Campbell</i>	X		
<i>James Garratt</i>	X		
<i>Carolyn LaRoche</i>	X		
<i>Travis Williams</i>	X		

Media Present: None

Others Present: 2

1. Call to Order

Mayor Pogwizd called to order this workshop of the Common Council in the City of Port Orford Gable Chambers on Thursday, February 03, 2020 at 5:00 p.m.

2. Goal Setting

Water Shed: Linda Tarr acknowledged that CA Richards stated it would be helpful if Watershed Council set priorities for those items they need to work on with Port Orford city council. Watershed Council met yesterday and came up with priorities:

- a. **Oregon Health Authority Grant:** Watershed Council applied for the grant and has been approved. The money has not yet come through. The money is for setting up a firebreak in part. Southcoast Watershed representative, Erin Minster, the technical expert that will manage the ground, walked through the area. There will be some follow up on work that was done six years ago. Ms. Minster wants to start the work in April.

Mayor Pogwizd advised Linda to meet with the Port Orford finance director, David Johnson, regarding this grant and future grants to let him know what is being applied for prior to filing.

- b. **Future Grant:** There is a grant coming up in April that would provide money to repair the valve on the reservoir. The valve is a flood control valve as well as used to release water from the bottom of the reservoir. The grant dovetails well with the Ecosystem services. Linda is asking for the city to assist with the information needed to apply for the grant.

Mayor Pogwizd advised Linda that David Johnson will have to be involved with that, so it is important to keep him apprised.

Steven Lawton facilitated the goal setting meeting.

Mr. Lawton offered services to work on the goal setting session. He worked for the State of Oregon on rural economic development for 40 years. He worked for strategic high-end setting for private sectors, public sectors, State of Oregon, and some counties.

Mr. Lawton presents his goal for the session. By 3:15 p.m. when the session is over, there will be a consensus about what the important goals for the city council to address will be for the next year, consensus being a general agreement, the judgment arrived at by most of those concerned. His next goal as facilitator is that everybody feels they have been heard and have an equal opportunity to add value to the discussion. The ideal goal is to get a general idea and sense of solidarity about what we are trying to do as a city council.

Identify Challenges as a city: Each councilor is asked to identify five challenges. After discussing these challenges, the three to five most important goal can be identified. The goals will be listed and reviewed as a group.

- Councilor Cox presents: Retiree replacement, water and sewer compliance, 10 MU zoning rules and union and fire contracts.
- Councilor LaRoche presents: Find methods to clean city up, find methods to bring in small businesses that will provide services for the citizens and provide employment.
- Councilor Williams presents: Lowering business licensing fees, cleaning right of ways, dredging impound and/or dredge conversation, move forward with ADU ordinances, water and sewer outsourcing and/or changes.
- Mayor Pogwizd presents: Water and sewer including dredge, valve R & R, identify leaky mains, continue meter replacement; Coast Guard pump sled; staff retiring; business license fees; ordinance violation fine/bails and ordinance review.
- Councilor Burns presents: Seasonal employees for the city, mains metered and meter from containment to plant and research pipelining liner option for leakage, address ADU and tiny houses and affordable housing, 10 MU zoning review, additional council workshops.
- Councilor Garratt presents: Funding for goals, ordinance enforcement, affordable housing; and more incentive protection for volunteers in an attempt for more volunteers.
- CA Richards presents: Water leaks and situations, clear and concise direction to the staff from council.

After discussion councilors agree by consensus to prioritize:

1. Affordable housing.
2. Water issues dredging/impound.
3. General Cleanup of the city and affordable housing.

Goal of water problems including dredging, impound and valve is in depth and complicated. Mr. Lawton suggested an action plan to address the water issues. Privatizing water and sewer

will need researched. Privatizing will be discussed at a meeting scheduled for the 24th. Water supply is a bigger problem for the city. Water demand efficiency depends on supply.

Councilors agree by consensus that retiree replacement is a priority goal. This involves newer employees getting certifications. Certifications can take two to three years for level 3. Student internships is suggested and discussed. Some internships are volunteer positions, and some are paid wages, half by the city and half by their program. CA Richards will research internship. Councilors agree they need to devise an HR plan.

Incentives and disincentives of affordable housing will need discussed. This includes ordinances, taxes, fees, SDCs, business promotion, etc. Mayor Pogwizd is optimistic that council can find solutions to ADUs and business license fees keeping in mind that vacation rentals are income generating businesses.

Quick-reach goals.

- Fire contract
- Lower business fees
- Right of way cleanup and beautification
- Seasonal employment
- Employee retirement for key employees
 - Finance Director
 - Billing/Planning Clerk
 - Public Works x 2

Long-term goals.

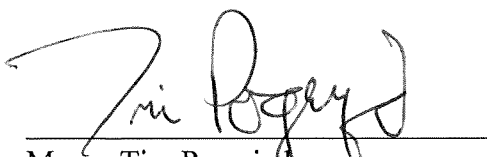
- Water issues.
- 10-MU zoning
- Employee retirement overall

3. Future Meetings:

Workshops will be scheduled for the first week of each month to address the quick-reach goals from 5 to 7:00 pm to accommodate councilors employed. The first workshop will address the business license fees and right of way cleanup in order to prepare a motion for the next city council meeting.

4. Adjourned

There being no further business, President Cox adjourned the workshop at 6:50 p.m.



Mayor Tim Pogwizd

Attest:


City Recorder, Terrie Richards

