

**CITY OF PORT ORFORD
WORKSHOP
THURSDAY, JANURARY 16, 2020 AT 2:00 P.M.
Discussion: Goal Setting Session**

**CITY OF PORT ORFORD
REGULAR SESSION OF THE COMMON COUNCIL
THURSDAY, JANUARY 16, 2020 AT 3:30 P.M.**

AGENDA

1. Call to Order/Pledge of Allegiance
2. Additions to the Agenda
3. Presentations to Council/Citizens
5. Consent Calendar
 - a. Approve Minutes of December 19, 2019 Council, December 19, 2019 Workshop
6. Citizens' Concerns (Sign Up Only for Old & New Business Items on the Agenda)
7. Departmental Reports
 ♦ Public Works
 ♦ Administration
 ♦ Police Department
 ♦ Finance
 ♦ Planning Department
 ♦ Mayor's Report
- Liaison Reports
 ♦ PORT ♦Curry County
 ♦ Advertising/TLT
 ♦ Fire Board
 ♦ Parks
 ♦ Watershed/Health
 ♦ Emergency Management
8. Old Business
 - a.
 - b.
9. New Business
 - a. Approve Parks Commission appointment – Brandon Vernoy
 - b. Watershed Gorse Grant Approval
10. Continuing Action Items
 - a. Water b. Sewer c. Vac. Rentals d. Brd of Appeals e. Planning Procedures
 - f. ADU's g. Council Rules h. Rural Fire Dept. Contract i. SDC's
11. Considerations
 - a. Citizen b. Staff c. Councilor d. Mayor
12. Future Meetings
 - a. Thursday, February 20, 2020, Regular Council Meeting 3:30 p.m. at City Hall
13. Adjourn

City of Port Orford

City Council Meeting Minutes In the Gable Chambers Thursday, December 19, 2019 at 3:30 P.M.

Mayor and Council	Present	City Staff	Present
<i>Gary Burns</i>	X	<i>Terrie Richards, City Admin/Recorder</i>	X
<i>Tim Pogwizd, Mayor</i>	Excused	<i>Shala McKenzie Kudlac, City Attorney</i>	X
<i>Pat Cox, President</i>	X		
<i>Jim Campbell</i>	X		
<i>James Garratt</i>	Excused		
<i>Carolyn LaRoche</i>	Excused		
<i>Travis Williams</i>	X		

Media Present:

Others Present: Officer Perry

1. Call to Order

President Cox called to order this Regular Meeting of the Common Council in the City of Port Orford Gable Chambers on Thursday, December 19, 2019 at 3:30 p.m. He asked those present to rise and join him in the Pledge of Allegiance.

2. Additions to the Agenda:

Old Business:

- a. Planning Appointment is stricken from this agenda.

3. Presentation to Council/Citizens – Park’s Commissioner Mark Murray.

A plaque and council appreciation is presented to Mark Murray for his 13 years on the City Parks Commission and 17 years at the Visitor’s Center.

4. Consent Calendar: Councilor Williams moves to accept the consent calendar for October 17, 2019 and November 21, 2019 workshop and November 21, 2019 council meeting with corrections with Councilor Burns as second. *Motion carried 4-0.*

Discussion: CA Richards reports November 21 regular council meeting, page 6 of 8, needs correction of motion to accept Cynthia Stetson carried 4-1 and not 5-0. Committee appointments and acceptance of Dianna Marmon should show all five votes as yes.

Councilor Burns Yes *Councilor Campbell* Yes *Councilor Cox* Yes
Councilor Williams Yes

5. Citizens’ Concerns:

Teresa Kolibaba states there is an error on the City Manager’s report that states the earthquake was at 5:45 when actually the one in Port Orford was at 5:20. It was two separate earthquakes.

6. Department Reports:

Wastewater Treatment – Duane has been out ill.

Administrative – The Garrison Lake Slew project is what ODOT is calling the Garrison Slew Paving project. CA Richards will research putting a well where the water impound currently exists. Commissioner Williams asks about ODOT changes. CA Richards reports that deadline is 2021. It is in process. Police Chief Hobart and Officer Brace and Duane Eckhoff are off duty due to illness.

Watershed/Health – Councilor Cox reports the watershed is under the impression the leaks are on the customer side of the meter that is accounting for loss. He reports that it is metered water, so it should not add to loss. City's raw water meter is currently functioning. CA Richards reports PLC is in process. TAG did a video report and are reviewing the video.

Finance – Councilor Cox asks about cost of contact time and if the cost can be met by the city. Dave Johnson states the city can come up with the cost.

Planning – Planning did not have a meeting in December.

Port – Councilor Cox reported the Port is still working on their funding. They had a meeting with an engineer and are looking for funding. The Port has an interim manager and are currently going through the motions to get a new manager.

TLT/Advertising – Councilor Williams reports the county is going to have their first TLT meeting at the beginning of the month. Councilor Williams will attend. Councilor Williams asked how the TLT moneys are appropriated. Councilor Cox reported TLT funds parks and improvements. Ten thousand is taken out for Main Street. One percent goes for business promotion. If funds were appropriated elsewhere, park's budget will be affected.

Fire Board – Councilor Williams reports the calls have been steady for the district for the last month.

Parks – Parks met and discussed current projects. There is interest in putting lights up on pickleball court. Playground swing set repair was discussed. Mr. Steve Lawton gave a presentation for Fort Point trails and overlook at the previous meeting. SHPO prevents ground disturbance. Park Commission will meet with Cassandra regarding signage at Battle Rock and Fort Point.

Emergency Management – Councilor Campbell did not attend a meeting. There was a small 4.5 earthquake.

7. Old Business:

a. **Approve Contact Tank Design and Send to OHA** – Aaron with Dyer Partnership presents the draft plans for the chlorine contact tank. He would like approval to send it to Oregon Health Authority for their approval. Councilor Williams notes the contract states it is made of stainless and wonders if aluminum is a viable option. Aaron reports it is a viable option though a cheaper product and will need coated to meet NSS standards. They have not found a manufacturer that builds tanks out of aluminum currently. Existing tanks are aluminum. Fiberglass is an option though very expensive. Painted steel versus stainless steel was reviewed. Stainless is a better long-term fix. Coated steel tank will have a ten to twelve year life and then need recoated. Earthquake resistant pipe such as

TR flex is available though at more cost. The stainless tank is designed to handle the sloshing caused by earthquake.

Councilor Cox questions why the project has tripled in scope from when first addressed. Aaron reminded that when this project first was addressed there was more of an urgency with the city, so the city was looking at hiring a contractor to come dig and put in readily available materials, such as the pipe. It would take a zigzag of pipes to get the chlorine contact time, which was a quick easier solution, but not necessarily the best recommended long-term solution.

City purchasing the tanks versus contractor purchasing the tanks results in some cost savings. There are also some risks, which will be discussed with CA Richards. The city will be responsible for delivery and shipping insurance as well as unloading and storing.

Councilor Williams moves to approve the contact tank design and send to OHA with Councilor Burns as second. ***Motion carried 4-0.***

Discussion: No further.

Councilor Williams *Yes* ***Councilor Burns*** *Yes* ***Councilor Campbell*** *Yes*
Councilor Cox *Yes*

8. New Business:

a. Approve the Fiscal Year 2018-2019 Audit-

Councilor Williams moved to approve the fiscal year 2018-2019 audit with Councilor Burns as second. ***Motion carried 4-0.***

Discussion: Councilor Williams would like to see something in place to prevent future problems with contracts. David Johnson answered there was a meeting and lengthy review on policy and the necessity of following the law. CA Richards confirms the office staff and administration knows the process for contracts. The process is written in policy and provided to all employees who have potential to purchase. CA Richards will sign off on future purchases.

Councilor Williams *Yes* ***Councilor Burns*** *Yes* ***Councilor Campbell*** *Yes*
Councilor Cox *Yes*

10: Continuing Action Items – Councilor Cox reports the Mayor would like to see progress by addressing two or three goals. Once those are finished then move on to the next item.

11. Considerations:

Citizens – Teresa Kolibaba speaks on the water well and wonders if there is a plot map of individual property water wells to use as reference for underground streams

Staff – None.

Councilors – None.

Mayor – None.

12. Future Meetings: Regular meeting of the Common Council of the City of Port Orford
Thursday January 16, 2020 at 3:30 at City Hall Council Chambers.

13. Adjourned

There being no further business, President Cox adjourned the meeting at 4:12 p.m.

Attest:

President, Pat Cox

City Recorder, Terrie Richards

City of Port Orford
City Council rural fire District Contract Workshop
In the Gable Chambers
Thursday, December 19, 2019

Mayor and Council	Present	City Staff	Present
<i>Gary Burns</i>	X	<i>Terrie Richards, City Admin/Recorder</i>	X
<i>Tim Pogwizd, Mayor</i>	Excused	<i>David Johnson, Finance Director</i>	X
<i>Pat Cox, President</i>	X	<i>Shala McKenzie Kudlac, City Attorney</i>	
<i>Jim Campbell</i>	X		
<i>James Garratt</i>	Excused		
<i>Carolyn LaRoche</i>	Excused		
<i>Travis Williams</i>	X		

Media Present: Port Orford News – Brice Wagner

Others Present:

1. Call to Order

President Cox called to order this workshop of the Common Council in the City of Port Orford Gable Chambers on Thursday, December 19, 2019 at 2:32 p.m.

2. Council Discussion:

Councilor Williams reports he is on the volunteer fire department and does receive a stipend. He will not be voting.

Councilor Williams clarifies the requested amount is not what the fireboard is currently asking for. The board is asking that in eight to ten years they be at an ending point in the correct amount. The fireboard does not want to end the services to the City of Port Orford. They are concerned with making it more equitable in what the city is paying and what rural is paying. Councilor Cox appreciates the clarification.

The city owns the property the fire hall is on [Cedar Terrace]; however, the building is owned by the Fire District. It was mentioned by the fireboard that the city possibly grant the Fire District the property and remove the value of the property from the contract amount over a period of years until paid off. Putting in improvements and keeping the property versus selling the property is discussed. Currently the contract does not address the use of the property where they park their equipment and have their building. They do not pay for water usage in the building. The current contract does address maintenance. Council will figure out the rate of value per square feet. Dave will bring the square footage of property to the next meeting. Councilor Williams will research and bring in the current Curry County commercial rate.

David Johnson received a letter from the fireboard asking for a change in the way the contract amount is calculated. The fireboard was asking to go for a rate per thousand on the city assessed value in the letter. They asked for 83 cents a thousand of the city assessed value in the new contract amount. Currently that would come to 112,000 dollars. The city is currently paying 34,000 dollars. The current contract is based on the Portland Index. The fireboard is asking to change to assessed value. David Johnson approves of the methodology. It will adjust with the city economy.

David Johnson reviews the history on the difference in funding between city and rural. Originally the city had the fire department and all of the equipment. The city then contracted with the Fire District, gave them the equipment and fire trucks and agreed on a rate. It was originally lower, but changed with the CPI, which resulted in the current difference. The assessed land and structure value in the fire district is currently 84,500,000. The assessed value in the city is now 135,797,000.

There is a slightly higher cost fighting a fire outside of the city versus inside the city. Councilor Williams reports when fighting a fire in the city they might require mutual aid, which incurs a cost to the outside departments coming into the city to assist. Port Orford has a mutual contract with Sixes.

The callout cost provided from station 2, two years ago, was not comparable to the list received by the CAD callout. A new list will need to be obtained.

Councilor Cox asks if the out-of-district users such as Coos Forest Protective or Rural Fire Protection pay more on the tax rate than the City of Port Orford. David Johnson replies that those in the fire district are paying \$1.32 a thousand. The city's current contract amount of 34,000 equates to 26 cents a thousand.

CA Richards inquires about water usage cost. David Johnson reports when the Fire District responds outside the city limits, they use city treated water paid for by the citizens. David Johnson states the current contract does not reimburse for water usage. The Fire District pays a monthly RAW water usage rate to compensate people for dry wells due to consumption. Fire District water consumption is a factor though minimal.

CA Richards reports the Fire District does exercise hydrants once a week, thus eliminating hydrant exercise from Port Orford public works' duties.

The fireboard stated if the Fire District did not exist the citizen's insurance cost would be higher. Councilor Williams explains that the insurance cost depends on Fire District rating. Equipment and Fire District efficiency determines the rating. Port Orford has a very good low rating of 4 in the city and 5 outside the city, which creates a lower insurance.

Councilor Burns reported Chief Duncan is hoping to pay more stipend per call for each responder as an incentive. The new medics in town are using the fire department more often.

These increased number of calls are pulling the fire department members from work and home more often, which is not always practical for the members. The stipend is currently 4.50 dollars per run.

Councilor Williams suggested finding five cities with similar fire contracts and researching what they are paying for services and what their contracts entail.

Councilor Cox suggested considering charging Cal-Ore Life Flight for calls. Councilor Williams reported the area does not produce enough money per use to support the cost of current Cal-Ore services.

The city of Port Orford citizens contract with the rural fire district for services but are not in the fire district. The possibility of annexing Port Orford into the rural district was suggested, thus adjusting the cost from contract rate to a per-thousand rate. The city could bill the district for leasing the property. The city would not have to negotiate future contracts. The city would have the advantage of representation on the fire district board with a voting member. David Johnson will discuss details at a later time after he has time to organize the details. Attorney Kudlac will research legalities of annexing into the fire district.

David Johnson suggested that the Fire District put in the request to renegotiate, thus they should be providing city council with a list of topics for council to react to. Fireboard financials have been reviewed by Mr. Johnson for the last five years. In 2018 they banked 56,000 dollars more than spent. This is the last year of the debt services, after which a new engine will be purchased. It is Fire District policy to put approximately 40,000 dollars each year for equipment improvement and purchases. The 56,000 dollars in 2018 was in excess of the 57,000 dollars they put in their savings for equipment. Mr. Johnson encourages council to find out the specifics the money will be used for.

Councilor Cox suggests getting a list from the Fire District of specific uses of increased cost, have another workshop to discuss what is received, and then invite the fireboard to the following meeting. Councilor Williams asks the councilors for suggestions on items they would like to see on the list. Councilors suggested; 1) justify increase, 2) value of the list to the city, 3) lease agreement, 4) budget numbers, 5) expanding fire district size to cover rural areas they are currently responding to in cases of emergency. 6) annexing the City of Port Orford into the district. Councilors agree with the list.

In the interim while waiting for the board to respond to the list council will present to them, the verbiage on the contract should be reviewed and adjusted. CA Richards refers to the contract presented to the councilors drawing attention to the strikeouts, indicating the cleanup has been started though needs reviewed by City Council.

Adjourned

There being no further business, President Cox adjourned the workshop at 3:22 p.m.

Attest:

President, Pat Cox

City Recorder, Terrie Richards

City of Port Orford

CITY COUNCIL ADMINISTRATION REPORT

10/17/19

SUBJECT: PARKS & OTHER

ITEM NO: 6

PARKS

- ⊗ Brain Thompson is the new Park Chairman, Steven Dahl re-elected as Vice Chair. No Commissioner raised their hand or had a volunteer for Secretary.
- ⊗ The dog poo bags are being taken but not used. Dog poo being left by pet owners in the dog park. Pet owners are using the baseball diamond to exercise dogs and not cleaning up after their dogs.
- ⊗ Someone is using the parks trash cans for their personal trash.
- ⊗ The women's restroom faucet was broken – repaired.
- ⊗ Visitor Center Restrooms – new bigger flush buttons have been installed but not all users are using them, the crew makes several trips a week just to flush as it is assumed they are plugged because the previous user did not flush.
- ⊗ The Visitor Center winter hours are 11:00 am to 3:00 PM
- ⊗ The Pickle ball players are requesting lighting.
- ⊗ Met with Tom Calvanese regarding the rental agreement of the office space at the Visitor Center. Main Street would like to have office space at the Visitor Center as well. Red Fish Rocks is willing to share the space. This arrangement still needs to be approved by the Parks Commission for recommendation.

OTHER

- ◆ Meters replaced – 1, Service calls – 14, Locates – 3, Leaks – 3, #20 Hamlet estimate of 50,000 gal., Idaho St. estimate of 12,000 to 15,000 gallons, 12th St. Boat Ramp 40 gal per min estimate 21,000 gal in a 9 hr. day.
- ◆ Storm clean up – after each storm there is a fair amount of storm clean up consisting of broken branches, fallen trees, blown over street signs etc. Storm drains cleared.
- ◆ Cross Connection Specialist – I will be sending two crew to training for cross connection. The person who was doing this service for the city is no longer available.
- ◆ New tires for two crew vehicles – the ten yard dump needs new front tires. Public Works Maintenance worker Wade Phillips needs the ten yard to get his CDL and it must pass inspection.
- ◆ 19th & Jackson/12th St. Boat Ramp – Pot hole repair
- ◆ 10.91 inches of rain in December – could not make water five days this month; the crew has to run the plant late after each storm to catch up. Was unable to run the plant for three days in a row; received a low level alarm at 11:45 PM
- ◆ Vac-con break repair – Randy Ripple
- ◆ Heaters at the Community Building – service call shows that both heaters in the Community Building are originally natural gas heaters that were never switched over to propane. The North heater is unsafe to run until repaired or replaced. The South heater has been shut off for some time – unsafe to run. Due to the fact that it is unsafe to use the current heating system I have asked for three quotes for a ductless heating system.
- ◆ Transferred 12,000 gallons to the Vista Reservoir
- ◆ Received a large order of street signs – will replace signs as time allows

- ◆ City Hall water meter project – the crew has potholed found the pipe. The valve shut off handle is broken and that assembly needs to be replaced.
- ◆ LDS church meter (1 ½”) over 4 million gallons and leaking soon to be replaced. Trying to coordinate with their plumber.
- ◆ “Ocean View” working with ODOT to coordinate paving when they come through to pave 101 in 2021.
- ◆ Working on updating the Employee Handbook to include all the new required verbiage.
- ◆ Drilling a well at Hubbard Creek - Yes it is not only feasible, the City equipment yard on PO Loop Rd is considered a site that has a better than average probability for good water (quality and quantity).

- ★ Unaccounted for Water for December 2019 = 52%
- ★ Union contract is coming up for discussion in 2020 – reviewed the contract with LGPI – have new language to add due to new legislation requirements

SUBMITTED BY:

Terrie Richards

Terrie Richards, City Recorder

FINANCIAL REPORT

January 2, 2020

For the month of December, the total revenue and expenditures for all funds was \$132,878.87 and \$193,452.49 respectively. Following is a more detailed narrative of the activity per fund.

General Fund:

The General fund received \$26,262.45 in revenue of which \$2,575.02 was from property tax receipts, \$12,359.25 from citations, \$124.44 from the State Cigarette Tax, \$1,025.52 in interest, \$15.00 in Business License, \$91.00 in Planning fees, \$75.00 for a release of an impounded vehicle, \$9,732.22 in reimbursements (\$2,190.06 from the worker's compensation audit, and \$7,542.16 from Coos Curry Elec. Capital credit refund,) and \$265.00 in court administrative fees. For the month of December, the General Fund disbursed \$65,255.25 of which \$13,047.11 was for wages, \$10,222.40 in citation reimbursements and assessments, \$242.26 for custodial services, \$1,200.00 for legal services, \$349.31 for office supplies, \$300.00 for the municipal judge, \$342.32 in bank fees, \$302.64 for planning services, \$91.11 for repairs to City Hall, \$142.42 payment for the copier lease, \$34,838.00 annual contract payment for fire protection, \$6.44 in small tools, \$14.40 for postage, \$2,405.26 for electricity, \$657.72 for telephone service, \$507.50 for website maintenance, \$118.44 for mileage reimbursement for travel, \$187.75 for transcription services, \$5.85 for miscellaneous items, \$174.34 annual membership to Oregon City County Management Association, and \$99.98 for internet service.

Parks:

Parks received \$3,502.54 in revenue which consists of \$13.04 in Visitor Center donations, \$3,189.00 in TLT receipts, \$50.00 in Visitor Center rent, \$90.85 reimbursement for electricity at the A-Frame, and \$159.65 in interest. For the month of December, \$6,116.85 was disbursed for Parks of which \$2,848.93 was for payroll, \$547.18 for fuel, \$417.78 for electricity, \$66.50 for transcription services, \$59.76 for telephone service, \$71.94 for internet service, \$70.85 for maintenance at Battle Rock Park, \$304.00 for maintenance at the Community Building, \$331.21 for maintenance at the Visitor Center, \$3.98 for maintenance at Buffington Park, \$75.00 for maintenance at the American Legion Hall, \$11.98 for maintenance at the 12th Street Boat Ramp, and \$1,307.74 for custodial services.

Public Safety:

\$36,015.59 was disbursed for the Police Department of which \$30,800.78 was for payroll, \$323.16 for office supplies, \$795.41 for fuel, \$2,750.00 for the Justice System, \$73.99 for uniforms, \$81.61 for vehicle maintenance, \$50.00 for Kings Online, \$4.81 for postage, \$54.00 for advertising, \$250.00 for registration to the OACP conference, \$197.89 for minor tools, and \$633.94 for telephone service. Public Safety received \$2,514.31 in revenue of which \$2,045.00 was from property tax receipts, \$30.00 for burn permits, \$30.00 for insurance reports, \$64.00 in miscellaneous receipt, and \$345.31 in interest.

Water Enterprise:

The Water Department received \$34,119.19 in revenue of which \$32,555.64 was from the November utility billing of which \$2,870.34 is designated to be set aside for Water Capital Reserves, \$1,338.00 for one new service connection, and \$225.55 in interest. The Water Enterprise Fund paid out \$50,138.88 of which \$26,516.52 was for payroll, \$59.60 for office supplies, \$142.04 for postage, \$604.50 for telephone services, \$642.73 for fuel, \$39.99 for internet service, \$5,340.26 for electricity, \$1,800.00.00 for contract services, \$6,508.78 for water purification supplies, \$81.37 for disposable gloves \$354.13 for pump station repairs, \$679.36 for maintenance of the treatment plant, \$784.78 for a new computer and a new sawzall, \$4,336.00 for engineering work on the PLC and contact tank, \$1,257.82 for new tires, \$75.00 for cross connection certification, \$633.00 annual payment to DEQ for the backwash permit, \$208.00 for lab equipment, and \$75.00 in testing fees.

Water Capital Reserves:

The Water Capital Reserve Fund received \$312.79 in interest. The Water Capital Reserve Fund balance is now \$169,010.11.

Sewer Enterprise:

The Sewer Enterprise Fund received \$43,030.97 in cash receipts which consists of \$593.56 in interest, \$772.00 for a new service connection, and \$41,665.41 was from the November utility billing of which \$2,531.35 is designated to be set aside for Sewer Capital Reserve. The Sewer Enterprise fund outflow for December was \$27,574.48 of which \$20,434.67 was for payroll, \$4,587.58 for electricity, \$40.69 for disposable gloves, \$338.38 for telephone service, \$-73.32 for fuel, \$69.99 for internet service, \$138.75 for maintenance to the treatment plant, \$554.78 for a new computer, \$1,266.17 for lab equipment, and \$216.79 for postage.

Sewer Capital Reserves:

The Sewer Capital Reserves received \$306.79 in interest. The Sewer Capital Reserve Fund balance is now \$165,770.62.

Street Fund:

For December the Street Fund received \$7,517.23 of which \$7,395.55 was from the State Highway tax, and \$121.68 in interest. \$8,351.44 was disbursed for Streets, of which \$4,494.31 was for wages, \$99.00 for the port-a-pott, \$6.34 for vehicle maintenance, \$201.72 for fuel, \$103.61 for electricity, and \$3,446.46 for street maintenance.

Streets Capital Improvement Fund

The Streets Capital Improvement Fund received \$135.59 in interest and the new balance is now \$73,265.40.

Equipment Replacement Fund:

The Equipment Replacement Fund received \$111.47 in interest. The balance of the Equipment Replacement Fund is \$61,897.86.

Water and Sewer SDC:

The Water SDC Fund received \$701.72 in interest and \$8,919.00 for one new connection and the Sewer SDC Fund received \$482.82 in interest and \$4,962.00 in SDC fees for the month of December. The balances of the SDC funds are as follows:

Water SDC	\$388,080.06
Sewer SDC Reimbursement	\$241,121.87
Sewer SDC Improvement	\$ 24,723.63

David Johnson



Bank Transaction Report

City of Port Orford

Transaction Detail

Issued Date Range: 12/01/2019 - 12/31/2019

Issued	Number	Description	Amount
Bank Draft			
12/05/2019	DFT0005473	AsiFlex	41.66
12/05/2019	DFT0005474	VOYA - Oregon Savings Growth Plan	267.50
12/05/2019	DFT0005475	PERS	861.41
12/05/2019	DFT0005476	PERS	758.40
12/05/2019	DFT0005477	PERS	1,537.04
12/05/2019	DFT0005478	PERS	1,147.98
12/05/2019	DFT0005479	PERS	300.16
12/05/2019	DFT0005480	PERS	2,384.95
12/05/2019	DFT0005481	Oregon Dept of Revenue	25.41
12/05/2019	DFT0005482	Oregon Dept of Revenue	21.12
12/05/2019	DFT0005483	Rogue Credit Union	744.62
12/05/2019	DFT0005484	Oregon Dept of Revenue	1,720.81
12/05/2019	DFT0005485	Rogue Credit Union	2,282.99
12/05/2019	DFT0005486	Rogue Credit Union	3,183.84
12/10/2019	DFT0005504	AsiFlex Admin Fee	3.75
12/19/2019	DFT0005503	U.S. Bank Equipment Finance	142.42
12/20/2019	DFT0005488	AsiFlex	41.82
12/20/2019	DFT0005489	VOYA - Oregon Savings Growth Plan	267.50
12/20/2019	DFT0005490	VOYA - Oregon Savings Growth Plan	105.34
12/20/2019	DFT0005491	PERS	769.18
12/20/2019	DFT0005492	PERS	750.34
12/20/2019	DFT0005493	PERS	1,501.05
12/20/2019	DFT0005494	PERS	1,145.32
12/20/2019	DFT0005495	PERS	303.93
12/20/2019	DFT0005496	PERS	2,329.12
12/20/2019	DFT0005497	Oregon Dept of Revenue	25.13
12/20/2019	DFT0005498	Oregon Dept of Revenue	24.12
12/20/2019	DFT0005499	Rogue Credit Union	736.58
12/20/2019	DFT0005500	Oregon Dept of Revenue	1,684.18
12/20/2019	DFT0005501	Rogue Credit Union	2,202.11
12/20/2019	DFT0005502	Rogue Credit Union	3,149.50
Total Drafts			30,459.28
Check			
12/02/2019	14645	WILLIAM GAETJENS	17.13
12/03/2019	14646	Amazon Capital Services, Inc.	158.94
12/03/2019	14647	Andrew Gariby	50.00
12/03/2019	14648	Budge-Mchugh Supply Company	1,048.89
12/03/2019	14649	Carson Oil Company	367.30
12/03/2019	14650	CASH IN OFFICE	207.52
12/03/2019	14651	Clark, Patricia	35.50
12/03/2019	14652	CMI Software Corp	2,750.00
12/03/2019	14653	Coos-Curry Electric Co-op	5,760.27

Issued	Number	Description	Amount
12/03/2019	14654	Void Check	0.00
12/03/2019	14655	Frontier	35.97
12/03/2019	14656	Frontier Comm of Northwest (OR)	36.00
12/03/2019	14657	Gold Beach Lumber	426.72
12/03/2019	14658	Void Check	0.00
12/03/2019	14659	IDEXX Distribution, Inc. US Reference Info.	759.17
12/03/2019	14660	Kar Kare Auto Parts	17.82
12/03/2019	14661	Northstar Chemical, Inc.	6,508.78
12/03/2019	14662	OCCMA	174.34
12/03/2019	14663	One Call Concepts, Inc.	6.00
12/03/2019	14664	Oregon Health Authority DWS	75.00
12/03/2019	14665	Port Orford News	35.00
12/03/2019	14666	Rita Rose	35.00
12/03/2019	14667	Rogue Credit Union-Visa	1,084.41
12/03/2019	14668	Void Check	0.00
12/03/2019	14669	Ron's Oil Company	225.19
12/03/2019	14670	Roto Rooter, A Waste Connection Co.	99.00
12/03/2019	14671	Shoji Planning, LLC	302.64
12/03/2019	14672	The Police and Sheriffs Press	47.92
12/03/2019	14673	U. S. Cellular	171.20
12/03/2019	14674	UPS	118.97
12/05/2019	14675	CIS-Health Insurance	11,196.12
12/05/2019	14676	Void Check	0.00
12/05/2019	14677	Void Check	0.00
12/05/2019	14678	Void Check	0.00
12/05/2019	14679	Teamsters Local U. #206	330.50
12/11/2019	14680	Allstream	130.64
12/11/2019	14681	Amazon Capital Services, Inc.	35.00
12/11/2019	14682	AT&T Mobility	294.97
12/11/2019	14683	Avery Services, LLC	1,300.00
12/11/2019	14684	Bandon Key Works	100.00
12/11/2019	14685	Bay Area Copier Company	184.84
12/11/2019	14686	C & K Market	8.98
12/11/2019	14687	Carson Oil Company	87.81
12/11/2019	14688	Charter Communications	284.44
12/11/2019	14689	CIS-Worker's Comp	6,595.08
12/11/2019	14690	Comp-U-Talk, Inc.	451.50
12/11/2019	14691	Coos-Curry Electric Co-op	756.10
12/11/2019	14692	Void Check	0.00
12/11/2019	14693	Coos-Curry Supply, Inc.	163.60
12/11/2019	14694	Curry County Treasurer	1,400.80
12/11/2019	14695	Curry County Treasurer	761.60
12/11/2019	14696	Frontier	97.96
12/11/2019	14697	OACA	250.00
12/11/2019	14698	ODOT Fuel Sales	1,352.96
12/11/2019	14699	Office Depot, Inc.	116.14
12/11/2019	14700	Oregon Dept of Revenue CFA	2,800.00
12/11/2019	14701	Oregon Dept of Revenue CFA	5,150.00
12/11/2019	14702	Pacific Rim Associates, LLC	1,240.00
12/11/2019	14703	TransUnion Risk and Alternative Data Solutions, Inc.	50.00
12/11/2019	14704	Vend West Services	41.50

Issued	Number	Description	Amount
12/11/2019	14705	Oregon Association Chiefs of Police	250.00
12/13/2019	14706	Kar Kare Auto Parts	71.69
12/19/2019	14707	911 Supply LLC	38.99
12/19/2019	14708	AccuScript Transcription and Typing Services	254.25
12/19/2019	14709	Charter Communications	99.98
12/19/2019	14710	Coos-Curry Electric Co-op	103.61
12/19/2019	14711	Hung Sun	60.00
12/19/2019	14712	Nurnberg Scientific	122.06
12/19/2019	14713	Office Depot, Inc.	11.09
12/19/2019	14714	Pest Defense	150.00
12/19/2019	14715	Port Orford News	54.00
12/19/2019	14716	Port Orford Rural Fire District	34,838.00
12/19/2019	14717	TAG/ The Automation Group, Inc.	3,850.00
12/19/2019	14718	The Dyer Partnership Engineers & Planners, Inc.	486.00
12/20/2019	14719	CIS-Health Insurance	11,517.89
12/20/2019	14720	Void Check	0.00
12/20/2019	14721	Void Check	0.00
12/20/2019	14722	Void Check	0.00
12/20/2019	14723	Teamsters Local U. #206	330.50
12/27/2019	14724	GERALD & PATRICIA MCGRIFF	137.10
12/31/2019	14726	Amazon Capital Services, Inc.	25.42
12/31/2019	14727	Carson Oil Company	168.27
12/31/2019	14728	Clark, Patricia	20.88
12/31/2019	14729	Coos-Curry Electric Co-op	6,234.51
12/31/2019	14730	Void Check	0.00
12/31/2019	14731	De Nora Water Technologies Inc.	111.02
12/31/2019	14732	Dell Marketing L.P.	1,109.56
12/31/2019	14733	Denning Print Company, LLC	237.50
12/31/2019	14734	Department of Environmental Quality	633.00
12/31/2019	14735	Frontier	35.97
12/31/2019	14736	Frontier Comm of Northwest (OR)	36.00
12/31/2019	14737	Gold Beach Lumber	116.21
12/31/2019	14738	Johnson, David	62.06
12/31/2019	14739	Kar Kare Auto Parts	6.34
12/31/2019	14740	McCowan Clinical Laboratory, Inc.	75.00
12/31/2019	14741	Pacific Air Comfort, Inc.	129.00
12/31/2019	14742	Quality Control Services	715.00
12/31/2019	14743	Rogue Credit Union-Visa	629.27
12/31/2019	14744	South Coast Xpress Lube	81.61
12/31/2019	14745	The Traffic Sign Store	3,378.50
12/31/2019	14746	Void Check	0.00
12/31/2019	14747	U. S. Cellular	177.10
12/31/2019	14748	UPS	5.64
12/31/2019	14749	West Shore Service, Inc.	1,977.78
12/31/2019	14750	Western Exterminator Company	74.70
Total Check			124,150.72

EFT			
12/05/2019	DFT0005472	Payroll EFT	19,051.85
12/20/2019	DFT0005487	Payroll EFT	18,803.52
Total EFT			37,855.37



City of Port Orford

Detail Report Account Detail

Date Range: 07/01/2019 - 12/31/2019

Account	Post Date	Packet Number	Source Transaction	Description	Vendor	Beginning Balance	Total Activity	Total Debits	Total Credits	Ending Balance
				Designated for Reserves		0.00	-20,431.98	207.70	20,639.68	-20,431.98
030-00-44109	07/01/2019	UBPKT01122	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT01122					6.73	-6.73
	07/03/2019	UBPKT01123	Utility Regular Bill Pa	Utility Regular Bill Packet UBPKT01123				1.54	2,472.75	-2,479.48
	07/11/2019	UBPKT01126	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01				1.12		-2,477.94
	07/11/2019	UBPKT01127	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01					1.55	-2,476.82
	07/19/2019	UBPKT01128	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT01128					5.52	-2,478.37
	07/22/2019	UBPKT01129	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT01129				2.13		-2,483.89
	07/30/2019	UBPKT01132	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01					6.47	-2,481.76
	07/31/2019	UBPKT01133	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT01133					4,382.91	-2,488.23
	08/01/2019	UBPKT01135	Utility Regular Bill Pa	Utility Regular Bill Packet UBPKT01135				10.00		-6,871.14
	08/05/2019	UBPKT01140	Utility Adj. Bill Other	Utility Adj. Bill Other Packet UBPKT01140				46.56		-6,861.14
	08/05/2019	UBPKT01142	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01				2.70		-6,814.58
	08/05/2019	UBPKT01143	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01				2.21		-6,811.88
	08/07/2019	UBPKT01145	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01					0.48	-6,809.67
	08/09/2019	UBPKT01147	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT01147				4.58		-6,810.15
	08/14/2019	UBPKT01148	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01				5.03		-6,805.57
	08/14/2019	UBPKT01149	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01				13.40		-6,800.54
	08/15/2019	UBPKT01150	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01				4.82		-6,787.14
	08/15/2019	UBPKT01152	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01				12.51		-6,782.32
	08/21/2019	UBPKT01153	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01				13.28		-6,769.81
	08/21/2019	UBPKT01154	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01				0.53		-6,756.53
	08/23/2019	UBPKT01156	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01					5.13	-6,756.00
	08/28/2019	UBPKT01159	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT01159				0.49		-6,761.13
	08/29/2019	UBPKT01161	Utility Adj. Bill Other	Utility Adj. Bill Other Packet UBPKT01161				1.40		-6,760.64
	08/29/2019	UBPKT01162	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01				1.69		-6,759.24
	08/30/2019	UBPKT01163	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01					3,865.87	-6,757.55
	09/03/2019	UBPKT01164	Utility Regular Bill Pa	Utility Regular Bill Packet UBPKT01164				11.08		-10,623.42
	09/04/2019	UBPKT01168	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01					0.77	-10,612.34
	09/05/2019	UBPKT01171	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT01171				2.00		-10,613.11
	09/06/2019	UBPKT01172	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01				5.89		-10,605.22
	09/06/2019	UBPKT01173	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01				3.21		-10,602.01
	09/10/2019	UBPKT01175	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01				0.60		-10,601.41
	09/18/2019	UBPKT01177	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01					9.39	-10,601.41
	09/19/2019	UBPKT01178	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT01178						-10,610.80

Detail Report

Date Range: 07/01/2019 - 12/31/2019

Account	Post Date	Packet Number	Name	Source Transaction	Description	Vendor	Beginning Balance	Total Activity	Total Debits	Total Credits	Ending Balance	
030-00-44109			Designated for Reserves - Continued									
	09/27/2019	UBPKT01183	Utility Disconnect Bill	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT01183				207.70	20,639.68	-20,431.98	
	09/27/2019	UBPKT01185	Utility Adj. Bill Other	Utility Adj. Bill Other	Utility Adj. Bill Other Packet UBPKT01185					5.90	-10,616.70	
	10/01/2019	UBPKT01188	Utility Regular Bill Pa	Utility Regular Bill Pa	Utility Regular Bill Packet UBPKT01188				9.00	3,506.63	-10,607.70	
	10/07/2019	UBPKT01191	Miscellaneous Adjust	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01				4.66		-14,114.33	
	10/11/2019	UBPKT01193	Miscellaneous Adjust	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01				24.16		-14,109.67	
	10/29/2019	UBPKT01215	Miscellaneous Adjust	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01				2.45		-14,085.51	
	10/31/2019	UBPKT01216	Utility Disconnect Bill	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT01216					24.29	-14,083.06	
	11/01/2019	UBPKT01218	Utility Regular Bill Pa	Utility Regular Bill Pa	Utility Regular Bill Packet UBPKT01218					3,453.71	-14,107.35	
	11/05/2019	UBPKT01222	Utility Single Bill Pack	Utility Single Bill Pack	Utility Single Bill Packet UBPKT01222					0.39	-17,561.06	
	11/15/2019	UBPKT01227	Miscellaneous Adjust	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01				2.40		-17,561.45	
	11/21/2019	UBPKT01228	Miscellaneous Adjust	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01				11.85		-17,559.05	
	11/27/2019	UBPKT01233	Utility Disconnect Bill	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT01233					14.44	-17,547.20	
	12/02/2019	UBPKT01235	Utility Disconnect Bill	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT01235					3.10	-17,561.64	
	12/02/2019	UBPKT01239	Utility Disconnect Bill	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT01239					1.66	-17,564.74	
	12/02/2019	UBPKT01237	Utility Regular Bill Pa	Utility Regular Bill Pa	Utility Regular Bill Packet UBPKT01237					2,859.54	-17,566.40	
	12/04/2019	UBPKT01242	Utility Disconnect Bill	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT01242					1.60	-20,425.94	
	12/13/2019	UBPKT01244	Miscellaneous Adjust	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01				3.80		-20,427.54	
	12/26/2019	UBPKT01246	Utility Disconnect Bill	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT01246					9.39	-20,423.74	
	12/27/2019	UBPKT01250	Utility Adj. Bill Other	Utility Adj. Bill Other	Utility Adj. Bill Other Packet UBPKT01250				2.61		-20,433.13	
	12/31/2019	UBPKT01253	Utility Disconnect Bill	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT01253					1.46	-20,430.52	
							0.00	-20,431.98	207.70	20,639.68	-20,431.98	

Total Fund: 030 - WATER ENTERPRISE FUND:

Detail Report

Date Range: 07/01/2019 - 12/31/2019

Account	Post Date	Packet Number	Source Transaction	Description	Vendor	Beginning Balance	Total Activity	Total Debits	Total Credits	Ending Balance
035-00-44115				Designated for Reserves		0.00	-17,163.45	284.62	17,448.07	-17,163.45
	07/01/2019	UBPKT01122	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT01122					7.57	-7.57
	07/03/2019	UBPKT01123	Utility Regular Bill Pa	Utility Regular Bill Packet UBPKT01123					2,583.57	-2,591.14
	07/11/2019	UBPKT01126	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01			4.01	4.01		-2,587.13
	07/11/2019	UBPKT01127	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01			3.15	3.15		-2,583.98
	07/19/2019	UBPKT01128	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT01128					1.30	-2,585.28
	07/22/2019	UBPKT01129	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT01129					4.89	-2,590.17
	07/30/2019	UBPKT01132	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01			5.75	5.75		-2,584.42
	07/31/2019	UBPKT01133	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT01133					7.06	-2,591.48
	08/01/2019	UBPKT01135	Utility Regular Bill Pa	Utility Regular Bill Packet UBPKT01135					3,386.25	-5,977.73
	08/05/2019	UBPKT01140	Utility Adj. Bill Other	Utility Adj. Bill Other Packet UBPKT01140			5.00	5.00		-5,972.73
	08/05/2019	UBPKT01142	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01			58.50	58.50		-5,914.23
	08/05/2019	UBPKT01143	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01			4.02	4.02		-5,910.21
	08/07/2019	UBPKT01145	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01			3.52	3.52	0.58	-5,906.69
	08/09/2019	UBPKT01147	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT01147						-5,907.27
	08/14/2019	UBPKT01148	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01			5.72	5.72		-5,901.55
	08/14/2019	UBPKT01149	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01			5.66	5.66		-5,895.89
	08/15/2019	UBPKT01150	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01			7.60	7.60		-5,888.29
	08/15/2019	UBPKT01151	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01			5.29	5.29		-5,883.00
	08/15/2019	UBPKT01152	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01			2.18	2.18		-5,880.82
	08/21/2019	UBPKT01153	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01			12.88	12.88		-5,867.94
	08/21/2019	UBPKT01154	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01			34.88	34.88		-5,833.06
	08/23/2019	UBPKT01156	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01			2.65	2.65	5.29	-5,830.41
	08/28/2019	UBPKT01159	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT01159						-5,835.70
	08/29/2019	UBPKT01162	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01			4.96	4.96		-5,830.74
	08/30/2019	UBPKT01163	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01			4.32	4.32		-5,826.42
	09/03/2019	UBPKT01164	Utility Regular Bill Pa	Utility Regular Bill Packet UBPKT01164					3,100.52	-8,926.94
	09/03/2019	UBPKT01167	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01			7.11	7.11		-8,919.83
	09/04/2019	UBPKT01168	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01			14.18	14.18		-8,905.65
	09/05/2019	UBPKT01171	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT01171					0.86	-8,906.51
	09/06/2019	UBPKT01173	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01			8.97	8.97		-8,897.54
	09/10/2019	UBPKT01175	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01			4.24	4.24		-8,893.30
	09/11/2019	UBPKT01176	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01			2.72	2.72		-8,890.58
	09/18/2019	UBPKT01177	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01			2.61	2.61		-8,887.97
	09/19/2019	UBPKT01178	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT01178					9.80	-8,897.77
	09/27/2019	UBPKT01183	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT01183					5.97	-8,903.74
	09/27/2019	UBPKT01185	Utility Adj. Bill Other	Utility Adj. Bill Other Packet UBPKT01185			4.50	4.50		-8,899.24
	10/01/2019	UBPKT01188	Utility Regular Bill Pa	Utility Regular Bill Packet UBPKT01188					2,903.22	-11,802.46
	10/07/2019	UBPKT01191	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01			1.65	1.65		-11,800.81
	10/11/2019	UBPKT01193	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01			62.73	62.73		-11,738.08
	10/29/2019	UBPKT01215	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01			1.36	1.36		-11,736.72
	10/31/2019	UBPKT01216	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT01216					20.45	-11,757.17

Post Date	Packet Number	Source Transaction	Description	Vendor	Beginning Balance	Total Activity	Total Debits	Total Credits	Ending Balance
11/01/2019	UBPKT01218	Utility Regular Bill Pa	Utility Regular Bill Packet UBPKT01218		0.00	-17,163.45	284.62	17,448.07	-17,163.45
11/05/2019	UBPKT01222	Utility Single Bill Pack	Utility Single Bill Packet UBPKT01222					2,863.38	-14,620.55
11/15/2019	UBPKT01227	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01				0.93	0.33	-14,620.88
11/27/2019	UBPKT01233	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT01233					12.15	-14,619.95
12/02/2019	UBPKT01235	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT01235					2.72	-14,632.10
12/02/2019	UBPKT01237	Utility Regular Bill Pa	Utility Regular Bill Packet UBPKT01237					2,520.54	-14,634.82
12/04/2019	UBPKT01242	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT01242				3.53	2.07	-17,155.36
12/13/2019	UBPKT01244	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01					8.32	-17,157.43
12/26/2019	UBPKT01246	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT01246					1.23	-17,153.90
12/31/2019	UBPKT01253	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT01253						-17,162.22
Total Fund: 035 - SEWER ENTERPRISE FUND:					0.00	-17,163.45	284.62	17,448.07	-17,163.45
Grand Totals:					0.00	-37,595.43	492.32	38,087.75	-37,595.43

SAFE DRINKING WATER REVOLVING LOAN FUND
GRANT CONTRACT FOR SOURCE WATER PROTECTION

Project Name: Watershed Invasive Species Management and Control

Project Number: U20010

This grant contract (“Contract”), dated as of the date the Contract is fully executed, is made by the State of Oregon, acting by and through its Oregon Infrastructure Finance Authority of the Business Development Department (“OBDD”), and the City of Port Orford, Oregon (“Recipient”) for financing of the project referred to above and described in Exhibit B (“Project”). This Contract becomes effective only when fully signed and approved as required by applicable law. Capitalized terms not defined in Section 1 and elsewhere in the body of the Contract have the meanings assigned to them by Exhibit A.

This Contract includes the following exhibits, listed in descending order of precedence for purposes of resolving any conflict between two or more of the parts:

- Exhibit A General Definitions
- Exhibit B Project Description
- Exhibit C Project Budget
- Exhibit D Information Required by 2 CFR § 200.331(a)(1)

SECTION 1 - KEY TERMS

The following capitalized terms have the meanings assigned below.

Estimated Project Cost: \$30,500

Grant Amount: \$30,000

Project Closeout Deadline: 90 days after the earlier of the Project Completion Date or the Project Completion Deadline.

Project Completion Deadline: 24 months after the date of this Contract.

SECTION 2 - FINANCIAL ASSISTANCE

- A. The OBDD shall provide Recipient, and Recipient shall accept from OBDD, financing for the Project as a grant (the “Grant”) in an aggregate amount not to exceed the Grant Amount.
- B. Use of Proceeds. The Recipient shall use the Grant only for the activities described in Exhibit B and according to the budget in Exhibit C. Recipient may not exceed or change line items in the budget except with the prior written consent of OBDD.
- C. Costs of the Project. The Recipient shall apply the Grant to the Costs of the Project in accordance with the Act and Oregon law, as applicable. Grant proceeds cannot be used for costs in excess of one hundred percent (100%) of the total Costs of the Project and cannot be used for pre-Award Costs of the Project, unless permitted by Exhibit B.
- D. Costs Paid for by Others. The Recipient may not use any of the Grant to cover costs to be paid for by other financing for the Project from another State of Oregon agency or any third party.

SECTION 3 - DISBURSEMENTS

- A. Reimbursement Basis. The Grant shall be disbursed to Recipient on an expense reimbursement or costs-incurred basis. The Recipient must submit each disbursement request for the Grant on an OBDD-provided or OBDD-approved disbursement request form (“Disbursement Request”).
- B. Financing Availability. The OBDD’s obligation to make, and Recipient’s right to request, disbursements under this Contract terminates on the Project Closeout Deadline.

SECTION 4 - CONDITIONS PRECEDENT

- A. Conditions Precedent to OBDD’s Obligations. The OBDD’s obligations are subject to the receipt of the following items, in form and substance satisfactory to OBDD and its Counsel:
 - (1) This Contract duly signed by an authorized officer of Recipient.
 - (2) Such other certificates, documents, opinions and information as OBDD may reasonably require.
- B. Conditions to Disbursements. As to any disbursement, OBDD has no obligation to disburse funds unless all following conditions are met:
 - (1) There is no Default or Event of Default.
 - (2) The representations and warranties made in this Contract are true and correct on the date of disbursement as if made on such date.
 - (3) The OBDD, in the reasonable exercise of its administrative discretion, has sufficient moneys in the Fund for use in the Project and has sufficient funding, appropriations, limitations, allotments and other expenditure authority to make the disbursement.
 - (4) The OBDD (a) has received a completed Disbursement Request, (b) has received any written evidence of materials and labor furnished to or work performed upon the Project, itemized receipts or invoices for payment, and releases, satisfactions or other signed statements or forms as OBDD may require, (c) is satisfied that all items listed in the Disbursement Request are reasonable and that the costs for labor and materials were incurred and are properly included in the Costs of the Project, and (d) has determined that the disbursement is only for costs defined as eligible costs under the Act and any implementing administrative rules and policies.
 - (5) Recipient has delivered documentation satisfactory to OBDD that, in addition to the Grant, Recipient has available or has obtained binding commitments for all funds necessary to complete the Project.
 - (6) Any conditions to disbursement elsewhere in this Contract are met.

SECTION 5 - REPRESENTATIONS AND WARRANTIES OF RECIPIENT

The Recipient represents and warrants to OBDD:

- A. Estimated Project Cost. A reasonable estimate of the Costs of the Project is shown in Section 1, and the Project is fully funded.
- B. Organization and Authority.
 - (1) The Recipient is a public body validly organized and existing under Oregon law and owns a public water system as defined in the Act.
 - (2) The Recipient has all necessary right, power and authority under its organizational documents and under Oregon law to (a) execute and deliver this Contract, (b) incur and perform its obligations under this Contract, and (c) receive financing for the Project.
 - (3) This Contract has been duly executed by Recipient, and when executed by OBDD, is legal, valid and binding, and enforceable in accordance with its terms.
- C. Full Disclosure. The Recipient has disclosed in writing to OBDD all facts that materially adversely affect the Project, or the ability of Recipient to perform all obligations required by this Contract. The Recipient has made no false statements of fact, nor has it omitted information necessary to prevent any statements from being misleading. The information contained in this Contract is true and accurate in all respects.
- D. Pending Litigation. The Recipient has disclosed in writing to OBDD all proceedings pending (or to the knowledge of Recipient, threatened) against or affecting Recipient, in any court or before any governmental authority or arbitration board or tribunal, that, if adversely determined, would materially adversely affect the Project or the ability of Recipient to perform all obligations required by this Contract.
- E. No Defaults.
 - (1) No Defaults or Events of Default exist or occur upon authorization, execution or delivery of this Contract.
 - (2) The Recipient has not violated, and has not received notice of any claimed violation of, any agreement or instrument to which it is a party or by which the Project or its property may be bound, that would materially adversely affect the Project or the ability of Recipient to perform all obligations required by this Contract.
- F. Compliance with Existing Agreements and Applicable Law. The authorization and execution of, and the performance of all obligations required by, this Contract will not: (i) violate any provision of the charter or other document pursuant to which Recipient was organized or established; or (ii) violate any laws, regulations, ordinances, resolutions, or court orders related to Recipient, the Project or its properties or operations.
- G. Governmental Consent. The Recipient has obtained or will obtain all permits and approvals, and has made or will make all notifications, declarations, filings or registrations, required for the making and performance of its obligations under this Contract, for the financing and undertaking and completion of the Project.

SECTION 6 - COVENANTS OF RECIPIENT

The Recipient covenants as follows:

- A. Notice of Adverse Change. Recipient shall promptly notify OBDD of any adverse change in the activities, prospects or condition (financial or otherwise) of Recipient or the Project related to the ability of Recipient to perform all obligations required by this Contract.
- B. Compliance with Laws. The Recipient shall comply with all applicable laws, rules, regulations and orders of any court or governmental authority that relate to this Contract, the Project. In particular, but without limitation, Recipient shall comply with the following, as applicable:
- (1) State procurement regulations found in the Oregon Public Contracting Code, ORS chapters 279A, 279B and 279C. Oregon state procurement regulations will satisfy federal procurement requirements of 2 CFR part 200, subpart D.
 - (2) State labor standards and wage rates found in ORS chapter 279C.
 - (3) SAFE DRINKING WATER IN OREGON: Program Guidelines & Handbook for the Federally Funded Safe Drinking Water Revolving Fund & Drinking Water Protection Loan Fund (August 2018 update), as amended from time to time ("Safe Drinking Water Handbook"), available at <https://www.orinfrastructure.org/assets/docs/IFA/SDWhandbook.pdf>.
 - (4) Federal Crossing-Cutting Authorities. All federal laws, executive orders and government-wide policies that apply by their terms to projects and activities receiving federal financial assistance, regardless of whether the Act makes them applicable ("Cross-Cutting Authorities"). The Safe Drinking Water Handbook contains a link to a list of the Cross-Cutting Authorities.
 - (5) Lobbying. Recipient acknowledges and agrees that the Costs of the Project will not include any Lobbying costs or expenses incurred by Recipient or any person on behalf of Recipient, and that Recipient will comply with federal restrictions on lobbying at 40 C.F.R. Part 34 and will not request payment or reimbursement for Lobbying costs and expenses. "Lobbying" means influencing or attempting to influence a member, officer or employee of a governmental agency or legislature in connection with the awarding of a government contract, the making of a government grant or loan or the entering into of a cooperative agreement with such governmental entity or the extension, continuation, renewal, amendment or modification of any of the above.
 - (6) Federal Audit Requirements. The Grant is federal financial assistance, and the Catalog of Federal Domestic Assistance ("CFDA") number and title is "66.468, Capitalization Grants for Drinking Water State Revolving Funds." Recipient is a sub-recipient.
 - (a) If Recipient receives federal funds in excess of \$750,000 in the Recipient's fiscal year, it is subject to audit conducted in accordance with the provisions of 2 CFR part 200, subpart F. Recipient, if subject to this requirement, shall at its own expense submit to OBDD a copy of, or electronic link to, its annual audit subject to this requirement covering the funds expended under this Contract and shall submit or cause to be submitted to OBDD the annual audit of any subrecipient(s), contractor(s), or subcontractor(s) of Recipient responsible for the financial management of funds received under this Contract.

(b) Audit costs for audits not required in accordance with 2 CFR part 200, subpart F are unallowable. If Recipient did not expend \$750,000 or more in Federal funds in its fiscal year, but contracted with a certified public accountant to perform an audit, costs for performance of that audit shall not be charged to the funds received under this Contract.

(c) Recipient shall save, protect and hold harmless OBDD from the cost of any audits or special investigations performed by the Federal awarding agency or any federal agency with respect to the funds expended under this Contract. Recipient acknowledges and agrees that any audit costs incurred by Recipient as a result of allegations of fraud, waste or abuse are ineligible for reimbursement under this or any other agreement between Recipient and the State of Oregon.

- (7) Disadvantaged Business Enterprises. Recipient will implement the good faith efforts for solicitation and contracting with Disadvantaged Business Enterprises (“DBE”) described in the Safe Drinking Water Handbook. This applies to all solicitation and contracting for construction, equipment, supplies, engineering or other services that constitute the Project financed by this Contract. Recipient will maintain documentation in a Project file and submit the required forms, as described in the Safe Drinking Water Handbook. Recipient will ensure that all prime contractors implement the good faith efforts for solicitation and contracting, and comply with all DBE procurement forms, statements, and reporting requirements. Recipient agrees to apply the current regional fair share objectives.

Recipient will ensure that each procurement contract includes the following term and condition:

“The contractor shall not discriminate on the basis of race, color, national origin or sex in the performance of this contract. The contractor shall carry out applicable requirements of 40 CFR part 33 in the award and administration of contracts awarded under EPA financial assistance agreements. Failure by the contractor to carry out these requirements is a material breach of this contract which may result in the termination of this contract or other legally available remedies.”

- (8) Incorporation by Reference. The above state and federal laws, rules, regulations and orders are incorporated by reference in this Contract to the extent required by law.

C. Project Completion Obligations. Recipient shall:

- (1) Provide OBDD with copies of all preliminary plans and specifications relating to the Project, and a timeline for the construction bidding / award process, at least ten (10) days before advertising for bids.
- (2) Provide a copy of the bid tabulation, notice of award, and contract to OBDD within ten (10) days after selecting a construction contractor.
- (3) Complete an environmental review in accordance with the state environmental review process and in compliance with state and federal environmental laws prior to any construction work on the Project.
- (4) Permit OBDD to conduct inspection of the Project at any time.
- (5) Complete the Project using its own fiscal resources or money from other sources to pay for any Costs of the Project in excess of the total amount of financial assistance provided pursuant to this Contract.

- (6) Complete the Project no later than the Project Completion Deadline, unless otherwise permitted by the OBDD in writing.
 - (7) No later than the Project Closeout Deadline, Recipient must deliver to OBDD an electronic copy of the final report.
 - (8) No later than the Project Closeout Deadline, provide OBDD with a final project completion report on a form provided by OBDD, including Recipient's certification that the Project is complete, all payments are made, and no further disbursements are needed; provided however, for the purposes of this Contract, OBDD will be the final judge of the Project's completion.
 - (8) Provide OBDD with a copy of all other final plans, reports or other documents prepared as part of the Project before requesting its final Grant disbursement. The OBDD will review the documents and may require reasonable modifications. If OBDD does not suggest modifications within thirty (30) days of its receipt of the documents, they will be deemed approved.
 - (9) Obtain and maintain as-built drawings for all facilities constructed as part of the Project.
- D. Professional Responsibility. All service providers retained for their professional expertise must be certified, licensed, or registered, as appropriate, in the State of Oregon for their specialty. Recipient shall follow standard construction practices, such as bonding requirements for construction contractors, requiring errors and omissions insurance, and performing testing and inspections during construction.
- E. Financial Records. The Recipient shall keep accurate books and records for the Costs of the Project, separate and distinct from its other books and records, and maintain them according to generally accepted accounting principles established by the Government Accounting Standards Board in effect at the time. Recipient shall have these records audited annually by an independent certified public accountant, which may be part of the annual audit of all records of Recipient.
- F. Inspections; Information. The Recipient shall permit OBDD and any party designated by OBDD: (i) to inspect, at any reasonable time, the property, if any, constituting the Project; and (ii) at any reasonable time, to inspect and make copies of any accounts, books and records, including, without limitation, its records regarding receipts, disbursements, contracts, investments and any other related matters. The Recipient shall supply any related reports and information as OBDD may reasonably require.
- G. Records Maintenance. Recipient shall retain and keep accessible all books, documents, papers, and records that are directly related to this Contract, the Project or the Grant for a minimum of six years, or such longer period as may be required by other provisions of this Contract or applicable law, following the Project Completion Deadline or final completion and satisfaction of all reporting requirements of Recipient under this Contract. If there are unresolved issues at the end of such period, Recipient shall retain the books, documents, papers and records until the issues are resolved.
- H. Economic Benefit Data. The OBDD may require Recipient to submit specific data on the economic development benefits of the Project and other information to evaluate the success and economic impact of the Project, from the date of this Contract until six years after the Project Completion date. The Recipient shall, at its own expense, prepare and submit the data within the time specified by OBDD.
- I. Notice of Default. The Recipient shall give OBDD prompt written notice of any Default as soon as Recipient becomes aware of its existence or reasonably believes a Default is likely.

- J. Indemnity. To the extent authorized by law, Recipient shall defend (subject to ORS chapter 180), indemnify, save and hold harmless OBDD and its officers, employees and agents from and against any and all claims, suits, actions, proceedings, losses, damages, liability and court awards including costs, expenses, and attorneys' fees incurred related to any actual or alleged act or omission by Recipient, or its employees, agents or contractors; however, the provisions of this section are not to be construed as a waiver of any defense or limitation on damages provided for under chapter 30 of the Oregon Revised Statutes or under the laws of the United States or other laws of the State of Oregon.

SECTION 7 - DEFAULTS

Any of the following constitutes an "Event of Default":

- A. Any false or misleading representation is made by or on behalf of Recipient, in this Contract or in any document provided by Recipient related to this Grant or the Project.
- B. Recipient fails to perform any obligation required under this Contract, other than those referred to in subsection A of this Section 7, and that failure continues for a period of 30 calendar days after written notice specifying such failure is given to Recipient by OBDD. The OBDD may agree in writing to an extension of time if it determines Recipient instituted and has diligently pursued corrective action.

SECTION 8 - REMEDIES

- A. Remedies. Upon any Event of Default, OBDD may pursue any or all remedies in this Contract, and any other remedies available at law or in equity to collect amounts due or to become due or to enforce the performance of any obligation of Recipient. Remedies may include, but are not limited to:
- (1) Terminating OBDD's commitment and obligation to make disbursements under the Contract.
 - (2) Barring Recipient from applying for future awards.
 - (3) Exercising any applicable remedy listed in OAR 123-049-0040.
- B. Application of Moneys. Any moneys collected by OBDD pursuant to section 8.A will be applied first, to pay any attorneys' fees and other fees and expenses incurred by OBDD; second, as applicable, to repay any Grant proceeds owed; and third, to pay any other amounts due and payable under this Contract.
- C. No Remedy Exclusive; Waiver; Notice. No remedy available to OBDD is intended to be exclusive, and every remedy will be in addition to every other remedy. No delay or omission to exercise any right or remedy will impair or is to be construed as a waiver of such right or remedy. No single or partial exercise of any right power or privilege under this Contract shall preclude any other or further exercise thereof or the exercise of any other such right, power or privilege. The OBDD is not required to provide any notice in order to exercise any right or remedy, other than notice required in Section 7 of this Contract.
- D. Default by OBDD. In the event OBDD defaults on any obligation in this Contract, Recipient's remedy will be limited to injunction, special action, action for specific performance, or other available equitable remedy for performance of OBDD's obligations.

- F. Severability. If any term or condition of this Contract is declared by a court of competent jurisdiction as illegal, invalid or unenforceable, that holding will not invalidate or otherwise affect any other provision.
- G. Amendments, Waivers. This Contract may not be amended without the prior written consent of OBDD (and when required, the Department of Justice) and Recipient. This Contract may not be amended in a manner that is not in compliance with the Act. No waiver or consent is effective unless in writing and signed by the party against whom such waiver or consent is sought to be enforced. Such waiver or consent will be effective only in the specific instance and for the specific purpose given.
- H. Attorneys' Fees and Other Expenses. To the extent permitted by the Oregon Constitution and the Oregon Tort Claims Act, the prevailing party in any dispute arising from this Contract is entitled to recover its reasonable attorneys' fees and costs at trial and on appeal. Reasonable attorneys' fees cannot exceed the rate charged to OBDD by its attorneys.
- I. Choice of Law; Designation of Forum; Federal Forum. The laws of the State of Oregon (without giving effect to its conflicts of law principles) govern all matters arising out of or relating to this Contract, including, without limitation, its validity, interpretation, construction, performance, and enforcement.

Any party bringing a legal action or proceeding against any other party arising out of or relating to this Contract shall bring the legal action or proceeding in the Circuit Court of the State of Oregon for Marion County (unless Oregon law requires that it be brought and conducted in another county). Each party hereby consents to the exclusive jurisdiction of such court, waives any objection to venue, and waives any claim that such forum is an inconvenient forum.

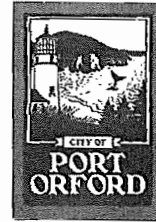
Notwithstanding the prior paragraph, if a claim must be brought in a federal forum, then it must be brought and adjudicated solely and exclusively within the United States District Court for the District of Oregon. This paragraph applies to a claim brought against the State of Oregon only to the extent Congress has appropriately abrogated the State of Oregon's sovereign immunity and is not consent by the State of Oregon to be sued in federal court. This paragraph is also not a waiver by the State of Oregon of any form of defense or immunity, including but not limited to sovereign immunity and immunity based on the Eleventh Amendment to the Constitution of the United States.

- J. Integration. This Contract (including all exhibits, schedules or attachments) constitutes the entire agreement between the parties on the subject matter. There are no unspecified understandings, agreements or representations, oral or written, regarding this Contract.
- K. Execution in Counterparts. This Contract may be signed in several counterparts, each of which is an original and all of which constitute one and the same instrument.

The Recipient, by its signature below, acknowledges that it has read this Contract, understands it, and agrees to be bound by its terms and conditions.



STATE OF OREGON
acting by and through its
Oregon Infrastructure Finance Authority
of the Business Development Department



CITY OF PORT ORFORD

By: _____
Chris Cummings, Assistant Director
Economic Development

By: _____
The Honorable Tim Pogwizd
Mayor of Port Orford

Date: _____

Date: _____

APPROVED AS TO LEGAL SUFFICIENCY IN ACCORDANCE WITH ORS 291.047:

Not Required as per OAR 137-045-0030

EXHIBIT A - GENERAL DEFINITIONS

As used in this Contract, the following terms have the meanings below.

“Act” means “Safe Drinking Water Act,” 42 U.S.C. Sec. 300f, and all subsequent amendments, including the Amendments of 1996, Public Law 104-182.

“Award” means the award of financial assistance to Recipient by OBDD dated 14 Nov 2019.

“Costs of the Project” means Recipient’s actual costs (including any financing costs properly allocable to the Project) that are (a) reasonable, necessary and directly related to the Project, (b) permitted by generally accepted accounting principles to be Costs of the Project, and (c) are eligible or permitted uses of the Grant under applicable state or federal statute and rule.

“Counsel” means an attorney at law or firm of attorneys at law duly admitted to practice law before the highest court of any state, who may be of counsel to, or an employee of, OBDD or Recipient.

“Default” means an event which, with notice or lapse of time or both, would become an Event of Default.

“ORS” means the Oregon Revised Statutes.

“Project Completion Date” means the date on which Recipient completes the Project.

EXHIBIT B - PROJECT DESCRIPTION

Recipient has identified a 300 foot watershed buffer zone of the Hubbard Creek drainage as critical for watershed invasive species management and control. The Recipient shall develop a planning document and hire a contractor(s) to complete the tasks listed below:

- Develop an RFP, solicit proposals, and contract to clear a minimum of five (5) acres of previously untreated land within the 300' watershed buffer zone of the Hubbard Creek drainage. The applicators and herbicides to be employed in the treatment areas are subject to the following conditions: Where feasible, the grantee, sub-grantee and applicators will select and use the least toxic and less persistent pesticides available to meet the site specific needs. Anyone using pesticides to meet the goals of this agreement must comply with State and Federal laws and regulations pertaining to the use, distribution, handling, recordkeeping, spill response, storage and disposal of pesticides. If required by law, the applicator must hold a valid pesticide applicator license with the appropriate categories for the type and location of the application and additional health, safety training and other requirements may apply when using pesticides. It is the responsibility of the pesticide applicator to read and follow the pesticide label for any applications made under this agreement, and to fully evaluate the application site and conditions.
- Monitor and re-treat, as needed, portions of the 37 acres of previously treated land within the watershed buffer zone.
- Develop a written plan to specify treatment prescriptions for clearing, treating and maintaining the watershed buffer zone, including a timeline for long term project completion. The plan will include identifying potential funding sources and partners for future work related to project maintenance and completion.

EXHIBIT C - PROJECT BUDGET

	OBDD Funds	Other / Matching Funds
Activity	Approved Budget	Approved Budget
Development of Planning Document	\$12,000	\$0
Construction, Treatment and Maintenance	18,000	500
Total	\$30,000	\$500

EXHIBIT D - INFORMATION REQUIRED BY 2 CFR § 200.331(A)(1)

Federal Award Identification:

- (i) Subrecipient* name (which must match registered name in DUNS): PORT ORFORD, CITY OF
- (ii) Subrecipient's DUNS number: 07-250-9453
- (iii) Federal Award Identification Number (FAIN): 98009018
- (iv) Federal Award Date: 19 Sep 2018
- (v) Sub-award Period of Performance Start and End Date: 24 months from Contract execution
- (vi) Total Amount of Federal Funds Obligated by this Contract: \$30,000
- (vii) Total Amount of Federal Funds Obligated by this initial Contract and any amendments: \$30,000
- (viii) Total Amount of Federal Award to the pass-through entity: \$17,585,232
- (ix) Federal award project description: Oregon's Drinking Water State Revolving Fund: This grant increases the capacity of Oregon to ensure that its public water systems continue to provide safe drinking water. This is done by (1) continuing financing to public water systems and support for newly proposed priority projects, (2) providing grant support for covering administrative expenses, small public water system technical assistance, State program management and local assistance, and (3) continuation of the fund to finance source water protection project initiatives, including acquiring conservation easements.
- (x) Name of Federal awarding agency, pass-through entity, and contact information for awarding official of the Pass-through entity:
 - (a) Name of Federal awarding agency: U.S. Environmental Protection Agency
 - (b) Name of pass-through entity: Oregon Business Development Department
 - (c) Contact information for awarding official of the pass-through entity: Ed Tabor, Programs & Incentives Manager, 503-949-3523
- (xi) CFDA Number and Name: 66.468 Safe Drinking Water State Revolving Fund
Amount: \$30,000
- (xii) Is Award R&D? No
- (xiii) Indirect cost rate for the Federal award: N/A

*For the purposes of this Exhibit D, "Subrecipient" refers to Recipient and "pass-through entity" refers to OBDD.