

**CITY OF PORT ORFORD
WORKSHOP OF THE COMMON COUNCIL
THURSDAY, NOVEMBER 21, 2019 AT 3:00 P.M.
Discussion: Rural Fire Board Contract**

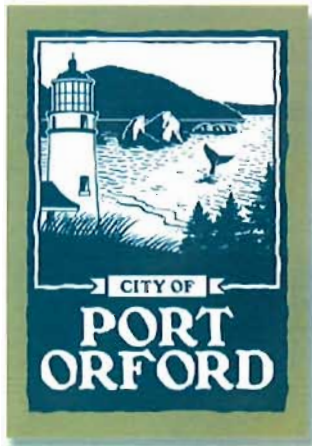
**CITY OF PORT ORFORD
REGULAR SESSION OF THE COMMON COUNCIL
THURSDAY, NOVEMBER 21, 2019 AT 3:30 P.M.**

AGENDA

1. **Call to Order/Pledge of Allegiance**
2. **Additions to the Agenda**
3. **Presentations to Council/Citizens – American Legion Hall/Community Center Concept presented by Port Orford Rotary**
5. **Consent Calendar**
 - a. Approve Minutes of October 02, 2019 Continuation Hearing POZ1901 Rezone & Comp Plan
6. **Citizens' Concerns (Sign Up Only for Old & New Business Items on the Agenda)**
7. **Departmental Reports**
 - ◆ Public Works
 - ◆ Administration
 - ◆ Police Department
 - ◆ Finance
 - ◆ Planning Department
 - ◆ Mayor's Report
- Liaison Reports**
 - ◆ PORT ◆Curry County
 - ◆ Advertising/TLT
 - ◆ Fire Board
 - ◆ Parks
 - ◆ Watershed/Health
 - ◆ Emergency Management
8. **Old Business**
 - a. Ordinance 2020-02 Planning Commission – return to a seven-member board
 - b. Commission/Committee Appointments -
9. **New Business**
 - a. Port Orford Health Care Providers – Curry Health Network
 - b. Proclamation – School Choice Week and World Wide Candle Lighting Day
10. **Continuing Action Items**
 - a. Water b. Sewer c. Vac. Rentals d. Brd of Appeals e. Planning Procedures
 - f. ADU's g. Council Rules h. Rural Fire Dept. Contract
11. **Considerations**
 - a. Citizen b. Staff c. Councilor d. Mayor
12. **Future Meetings**
 - a. Thursday, December 19, 2019, Regular Council Meeting 3:30 p.m. at City Hall
13. **Adjourn**



333 S. 4TH STREET
COOS BAY, OR 97420
P: 541.269.1166
general@hge1.com
www.hge1.com



Needs Assessment & Concept Design

Community Building
&
American Legion Hall Building

City of Port Orford
October 2019
PROJECT # 18.27

**Needs Assessment & Concept Design
Community Building & American Legion Hall Building
City of Port Orford - October 2019**

TABLE OF CONTENTS

SUMMARY

DESIGN MEETING NOTES

NEEDS ASSESSMENT, PHOTOS

SPACE PROGRAMMING

CONCEPT DESIGN DRAWINGS

COST ESTIMATES



333 S. 4TH STREET
COOS BAY, OREGON 97420
P: 541.269.1166
www.hge1.com

NEEDS ASSESSMENT – CONCEPT DESIGN
SUMMARY NARRATIVE
PORT ORFORD COMMUNITY BUILDING
&
AMERICAN LEGION BUILDING
PORT ORFORD, OREGON

October 4, 2019

EXECUTIVE SUMMARY:

HGE was contracted in July 2018 with the City of Port Orford to provide Needs Assessment and Concept Design Services for the existing Port Orford Community Building.

The building was built in the 1970's and is a typical pre-engineered metal building, slab on grade. The building condition is marginal and to extend the life and functionality of this public/community facility the recommended improvements should be made. It is approximately 4000 square feet in area.

HGE was contracted in February 2019 to provide interior building improvement design services for the existing American Legion Hall Building. This building sits immediately adjacent to the Community Building and the two buildings are intertwined in their uses. This building was built approximately in the 1920's with additions in the 50's and 1960's. It is approximately 2361 square feet in area. The building condition is good with upgrades over the years. The primary focus of the design work is kitchen expansion and upgrade.

The total cost for the Community Building, of all needs assessment and concept design improvements, including development costs and contingency is approximately \$1,175,000. The total cost of the American Legion Building improvements, including development costs and contingency is approximately \$292,298. The grand total for both projects combined into one project including the shared infill space between the two buildings is approximately \$1,395,562.00.

COMMUNITY BUILDING:

Exterior: The exterior is scheduled for replacement metal siding and roofing, windows, doors, gutters and entry walks. A shared entry plaza, ADA compliant will connect both buildings. An entry vestibule will be created for protection from inclement weather/winds.

Interior: A total make-over is scheduled including recondition floor, wall finish, acoustical ceiling, acoustical panels for sound improvement, rebuilt the platform/stage, ADA restroom improvements/replacement, mechanical and electrical upgrades and replacement. This is considered a major building upgrade and renovation.

INFILL BUILDING ADDITION:

This 10 foot wide x 78 foot building addition will serve both the Community Building and the American Legion Building. It became apparent during initial planning and needs discussion that additional room was needed to accommodate ADA restrooms, kitchen access, storage and connecting hallway.

AMERICAN LEGION HALL BUILDING:

This building was part of Community Building planning discussions from the beginning as the kitchen serves the Community Building for banquets and is critical to its function. Also, the Infill area is required to be shared space between the two buildings. Subsequently HGE was hired to include this planning design work in their scope. The kitchen will be enlarged by expanding into a utility area which will be relocated. The existing shared door served by a non-compliant ramp will be replaced with a service entry only access entry. In addition to kitchen upgrades the meeting room will be expanded into the second meeting open space for on unified area. Access door onto a south facing shared patio will also be created. An entry vestibule will be created for protection from inclement weather/winds.

Prepared by;

Joseph A. Slack, AIA, LEED AP
Principal Architect
HGE ARCHITECTS, Inc.



ARCHITECTURE
LANDSCAPE ARCHITECTURE
INTERIORS · PLANNING

DESIGN MEETING NOTES

PROJECT NAME: Port Orford Community Building Remodel
PROJECT #: 18.27
DESIGN MEETING - August 30, 2018



ARCHITECTS
ENGINEERS
PLANNERS

333 S. 4TH STREFF
 COOS BAY,
 OREGON 97420
 P: 541.269.1166
 F: 541.269.1833
 www.hge1.com

Date: August 30, 2018
Time: 10:00 am
Location:

Committee Review & Edits
Revisions dated: 10/11/18

Attended By:	Representing:	Phone:	Email:
Joseph Slack	HGE, Inc.	541.269.1166 x 234 / 541.404.3795	joeslack@hge1.com
Mike Hewitt	Rotary		canopy1@hotmail.com
Paul Heuin	Peace Pack		WF7678@gmail.com
Dick Wold	Rotary		shdisixes@gmail.com
Susan Markel	Rotary		susangmarkel@yahoo.com
Vicki Young	Quilter's Corner		quilterscorner0502@frontier.com
John Johnston	Retired		johnstonj6130@gmail.com
Jim Auburn	City/Rotary		jimauborn@me.com
Terry Mock	Sustainable Land Dev.		TMock@ArcTrees.org
Karen Auburn	Main St.		kauborn@me.com
Jim Kuhn	Historic Preservation		
Perri Rask	Theatre 101		legalsupport@charter.net

Item#	Description/Discussion	Person Responsible	Closed: Yes/No
<u>GENERAL DISCUSSION / COMMENTS:</u>			
1.	Building was constructed in the mid 1960's . Correction - Early 1970's.		
2.	The lot to the west is being cleared and may become a park.		
3.	Main street improvements intended for Port Orford.		
4.	Structure: Need to address in regards to structural integrity.		
5.	Cosmetic improvements are primary goal.		
6.	Can Legion Hall share restrooms for ADA? <ul style="list-style-type: none"> Joe indicated this would be addressed during the assessment work. 		
7.	September 29 - Octoberfest		
8.	Functions and Activities; Current and Desired: <ul style="list-style-type: none"> Weddings Theatre Performances Quilting Events Christmas Bizarre Dinners/Banquets Crab Feed Meetings Movie Night Gatherings Dances Music Tool Sales 		

PROJECT NAME: Port Orford Community Building Remodel
PROJECT #: 18.27
DESIGN MEETING - August 30, 2018



**ARCHITECTS
 ENGINEERS
 PLANNERS**

333 S. 4TH STREET
 COOS BAY,
 OREGON 97420
 P: 541.269.1166
 F: 541.269.1833
 www.hge1.com

Item#	Description/Discussion	Person Responsible	Closed: Yes/No
9.	High Priority Building Items to be Addressed: <ul style="list-style-type: none"> • Re-Roofing • Siding / Entrance Replacement • Repair Awning / New Entry / Entrance - This is considered a "choke" point accessing the building. • Heating, Lighting for flexibility • New Entry / Entrance • Update Restrooms • Update Interior Finish Improvements: <ul style="list-style-type: none"> ○ Walls ○ Ceiling ○ Floor • ADA Access throughout facility • Window Replacement • Improve Connecting Vestibule between Buildings - or possibly enclose. • Acoustical Improvements 		
10.	Middle Priority Building Items to be Addressed: <ul style="list-style-type: none"> • Larger Covered Entry desired • Stage Access Improvements <ul style="list-style-type: none"> ○ ADA ○ Route to toilet improved for performers. • Sound Board / Light Board provisions at rear of space. (North End) 		
11.	Low Priority Building Items to be Addressed: <ul style="list-style-type: none"> • Landscaping • Ticket Booth at front door. 		
12.	Next Steps: <ul style="list-style-type: none"> • Joe to prepare existing condition drawings and begin assembling a needs assessment spreadsheet. Concept design ideas will also be explored. 		

ATTACHMENTS: N/A

NEXT MEETING: Thursday, October 4th, 2018 at 10:00 a.m.

- END OF MEETING MINUTES -

The above Design Meeting notes are a project record. Please inform our office immediately if you encounter any errors and/or omissions in said notes; otherwise these notes will be considered correct and complete as they are.

Issued by: Joe Slack, Principal Architect	HGE, Inc. - Architects, Engineers, & Planners 333 South 4 th Street Coos Bay, OR 97420
Distribution (via email):	
John Johnston	johnstonj6130@gmail.com

PORT ORFORD COMMUNITY BLDG

8/30/18

Name

Representing

Joe Slack

HGE Architects

Mike Hewitt

Rotary canopy1@hotmail.ca

PAUL HEBERT

PERCEPAX WF7678@GMAIL

Dick Wald

Rotary shdisixes@gmail.com

Susan Marke1

Rotary susanmarke1@yahoo.ca

Vicki Young

business owner vyoung@comcast.net

JOHN JOHNSTON

RETIRED johnstonj6130@gmail.com

Jim Auburn

City/Port jimauburn@ms.com

TERRY MOCK

Sustainable Land Dev. TMock@Arctrees.org

Karen Auburn

Main St kauburn@ms.com

Jim Kuhn

member at Large - Historic Preservation

Perri Rask

Theatre 101 legalsupport@charter.net

PROJECT NAME: Port Orford Community Building Remodel
PROJECT #: 18.27
DESIGN MEETING 2 - October 11, 2018



ARCHITECTS
 ENGINEERS
 PLANNERS

333 S. 11TH STREET
 COOS BAY,
 OREGON 97420
 P: 541.269.1166
 F: 541.269.1833
 www.hge1.com

Date: October 11, 2018
 Time: 10:00 am
 Location:

Attended By:	Representing:	Phone:	Email:
Joseph Slack	HGE, Inc.	541.269.1166 x 234 / 541.404.3795	joeslack@hge1.com
Terry Mock	Ocean Mtn. Ranch		TMock@ArcTrees.org
Dave Bassett	Self	541.660.3131	
Terrie Richards	City/Parks/Bldg. Comm.		
John Johnston	C.B. Building. Comm.		johnstonj6130@gmail.com
Gary Anderson	C.B. Building. Comm.		garyand06@gmail.com
Dick Wold	Rotary		shdisixes@gmail.com
Jim Kuhn	Historic Preservation		
Karen Auburn	Main St.		kauborn@me.com
David Auburn			

Item#	Description/Discussion	Person Responsible	Closed: Yes/No
GENERAL DISCUSSION / COMMENTS:			
1.	Reviewed previous meeting notes. See attached.		
2.	Much discussion regarding the structural integrity of the building. Dave reported on the review and subsequent recommendation by a pre-engineered metal building (PEMB) company, Varco Pruden and general contractor, performed in 2016. The recommendation was the building was not suitable for current use and the building did not meet current structural requirements. The report recommended a tear down and rebuild / replacement. The cost figures were \$1.0 million. John and another qualified member had inspected the attic space and the frames showed no signs of deterioration.		
3.	Joe reported on his discussion with his structural engineering consultant. The engineer was not engaged for services, only a discussion regarding the feasibility of upgrading the building. Joe reported that he described the condition of the building to the engineer and he indicated that wind load governs the design, the wind loading has changed some since the early 70's but relatively minor so the building structure should be fine. He did caution Joe regarding repairing any area of rust including connections, base plates, columns, etc.		
4.	Board on items 2 and 3 the committee felt they could move forward with the desired non-structural improvements.		
5.	Reviewed the Space Planning spreadsheet with meeting discussion, and review and editing.		
6.	Based on use, code requirements and function it was decided the building needed a Men's Room with a toilet / urinal / lavatory sink and Women's Room with 2 toilets and a lavatory sink.		
7.	A third single user restroom may be needed for access during performances.		
8.	It was decided to lower the stage to a "platform" approximately 18 inches high. The platform distance, extended into the multipurpose room would be reduced.		
9.	The green room shall remain as part of the building program.		
10.	Connecting vestibule to be expanded to provide an "infill" area, the width of the American Legion Hall Building.		
11.	Lighting needs to be flexible to provide appropriate lighting for the various uses.		

PROJECT NAME: Port Orford Community Building Remodel
PROJECT #: 18.27
DESIGN MEETING 2 - October 11, 2018



ARCHITECTS
ENGINEERS
PLANNERS

333 S. 4TH STREET
COOS BAY,
OREGON 97420
P: 541.269.1166
F: 541.269.1833
www.hge1.com

ATTACHMENTS: *Design Meeting #1 Notes - Revised*

NEXT MEETING: *Thursday, January 3rd, 2019 at 10:00 a.m.*

- END OF MEETING MINUTES -

The above Design Meeting notes are a project record. Please inform our office immediately if you encounter any errors and/or omissions in said notes; otherwise these notes will be considered correct and complete as they are.

A handwritten signature in blue ink that reads "Joe Slack".

Issued by: Joe Slack, Principal Architect	HGE, Inc. - Architects, Engineers, & Planners 333 South 4 th Street Coos Bay, OR 97420
Distribution (via email):	
John Johnston	johnstonj6130@gmail.com

PORT ORFORD COMM. BLDG
Meeting 2, 10/11/2018

Name

Representing

Joe Slack
TERRY Mock

HSE
Ocean Mtn. Ranch

Dave Bassett

Self. 541.660.3131, ^{dalpac@peah.org}

Terrie Richards

City / Parks / Bldg Comm.

JOHN JOHNSTON

C.B. BLDG. COMM.

johnstonj@30@gmail.com

Gary Anderson

" " "

garyand@6@gmail.com

Dick Wold

Rotary Legion Hall Renovations

Jim Kuhn

Historic Preservation Commission

Karen Anderson

Main St

David Auburn

Port Orford Community Bldg – Needs Assessment/Masterplanning

Meeting Agenda

October 11, 2018

10:00 a.m.

1. Introductions, sign up
2. Review previous meeting discussions
3. Structural Review/Discussion of existing building
4. Review Space Programming Document
5. Review Needs Assessment List
6. Review Existing Conditions Floor Plan
7. Other
8. Next Meeting - December

*9, 2018
10:00 am*



PORT OFFORD COMM. BLDG

2/3/10

<u>Name</u>	<u>Representing</u>
Joe Slack	HGE
Mike Hewitt	Contractor / Rotary
John Johnston	Rotary / CB PLANNING, C.
Vicki Young	Quilter's Corner
Jim Kuhw	Historic Preservation Commission
Gary Anderson	Rotary
Terrie Richards	City (Council/Parks/Rotary)
Dick Wold	Rotary
Susan Markle	Rotary
Dave Bassett	Rotary, 541.660.3131 dabpe@
Karen Auburn	peak.org

PORT OFFORD COMM. BLDG

Design Meeting

2/7/19

Name Representing

Doc Slack

HGE

JOHN JOHNSTON

Rotary

Terrie Richards

City

Garif Anderson

Rotary

Harry Skeels

"

Susan Markle

"

Pemi Rask

Tr 101

Vicki Young

Quilter's Corner

332-1090

Dick Wold shdisixes@gmail.com

Rotary

Milde Hewitt

Rotary

DAVE Bissett

"

Hal Lowry

Guest

Carol Lowry

Guest

COMMUNITY BUILDING CONCEPTUAL IDEA MEETING

March 26, 2019

AGENDA:

5MIN. Welcome - history and introductions -John

90MIN. Presentation, questions & answers- Joe

5MIN. general questions and answers – Joe & John

- WRITTEN INPUT/QUESTION:

Name and contact information for follow-up:

We will be looking for fund raising committee members...
public events and grant activities.... please volunteer.

Name_____ Contact info_____

Thank you for your interest.

LEGION BLDG 9/2/19

NAME

REPRESENTING

Joe Slack

Architect HGE

Ronald LaCanora

Parks Commission

Norma Anderson

P.O. Rotary

Dick Wald

Rotary

Jeff Smith

Rotary

Dave Bassett

Rotary + Parks Comm

Sam Baugh

SCDC

Kath Collica

SEDC

Brend Hodge

Rotary P.O.

Priscilla Lang

PO Rotary

Sam Veal

PO Rotary

NEEDS ASSESSMENT, PHOTOS

PORT ORFORD COMMUNITY BUILDING - NEEDS ASSESSMENT

PORT ORFORD, OREGON

	sq. ft.	
Building Size:		4,000
Connecting Vestible:		100
Total		4,100
Replacement Cost (new construction) \$		1,865,500

Building Life Span: 10 yrs no work, 40 yrs with work

NEEDS ASSESSMENT

WORK ITEMS:	ESTIMATED COSTS & NOTES	
	COSTS, including soft costs	NOTES, Explanations

CAMPUS ITEMS:

ADA parking space	\$	-	Street parking
ADA accessible route to entrance	\$	-	Part of curb ramp replacement below
ADA replacement ramp	\$	8,800	
Replace ADA curb ramp	\$	2,500	
Replace Commons entry stairs, walk	\$	5,000	

BUILDING ITEMS:

Asbestos removal allowance	\$	41,000	
ADA work:			
Door Thresholds	\$	1,200	
Restroom rebuild	\$	30,000	Does not include expansion, see Concept Design Cost Estimate
Stage ramp, access	\$	14,700	
Rebuild/replace Entry Awning	\$	5,625	Does not include entry/vestibule expansion, see Concept Design Cost Estimate
Add Entry Vestibule	\$	18,750	
Remodel/rebuild Connection Vestibule to American Legion Bldg.	\$	15,000	Does not include expansion, see Concept Design Cost Estimate
Metal Siding Replacement	\$	51,480	
Roofing - Metal roofing over existing, with rigid insul.	\$	105,000	
Install Gutters (part of roofing)			
Replace exterior doors	\$	10,000	
Window Replacement	\$	3,000	Includes lower sill height for views
Interior Finishes allowance	\$	102,500	
Ceiling replacement	\$	13,530	
Acoustical Wall Treatment	\$	7,500	
Plumbing / Mechanical	\$	-	Costs included in restroom work above
HVAC Improvements	\$	61,500	
Electrical	\$	102,500	Included panel replacement, lighting, fire alarm

SUB TOTAL	\$	599,585	\$	-
Contingency	\$	59,959		10%
SUB TOTAL CONSTRUCTION COSTS	\$	659,544		
	\$	161	cost per sq. ft.	

DEVELOPMENT COSTS:

Architectural/Engineering	\$	79,145		12%
Furniture, Fixtures & Equipment	\$	41,000	\$10 per sq. ft. allowance	
Special Inspection	\$	2,500		
Permits, Fees	\$	13,191		2%
Soft cost contingency	\$	32,977		5%
Subtotal Development Costs	\$	168,813		
Development cost as percent of Construction Cost		26%		
TOTAL PROJECT COST	\$	828,357		
	\$	202	cost per sq. ft.	



LEGION BUILDING



ADA ACCESS – NON-COMPLIANT



COMMUNITY BUILDING



MAIN ENTRY – COMMUNITY BUILDING



BUILDING NEEDS GUTTERS



EAST WALL



ROTTED ENTRY CANOPY



TALL STAGE



NOISY UNIT HEATERS



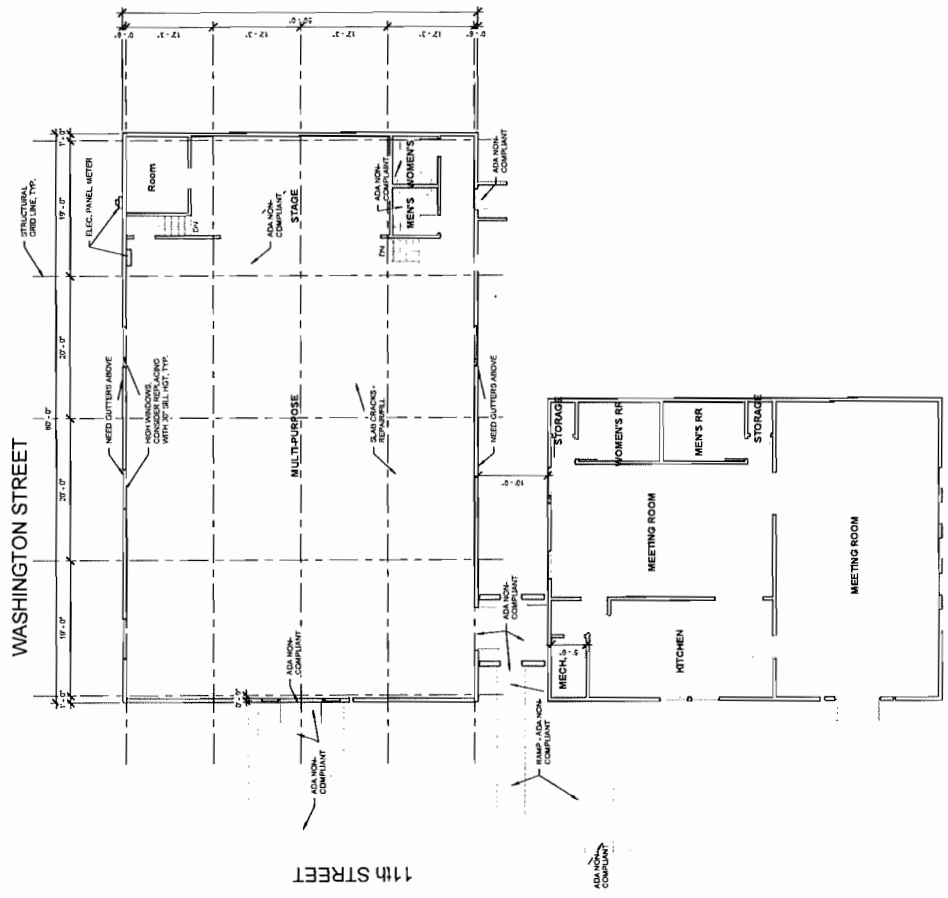
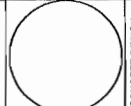
SUBSTANDARD SERVICE ENTRY



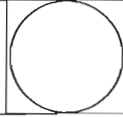
NON-COMPLIANT ADA RAMP

SPACE PROGRAMMING

CONCEPT DESIGN DRAWINGS



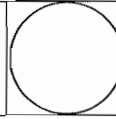
MAIN FLOOR PLAN - EXISTING OVERALL
 SCALE: 1/8" = 1'-0"



CONCEPT DESIGN	
PROJECT NO.:	10102018
DATE:	10/10/2018
REVISIONS:	
NO.	DATE
1	10/10/2018
DRAWING: BAS	
SHEET NO. A2.1	
Copyright © 2017 HCEI, INC.	



1 MAIN FLOOR PLAN - EXISTING
 A2.1 SCALE: 1/4" = 1'-0"



CONCEPT DESIGN

PROJECT NO:
 18-27

DATE:
 10/10/2018

REVISIONS:

NO. DESCRIPTION

DATE

BY

DATE

BY

DATE

BY

DATE

BY

DATE

BY

DATE

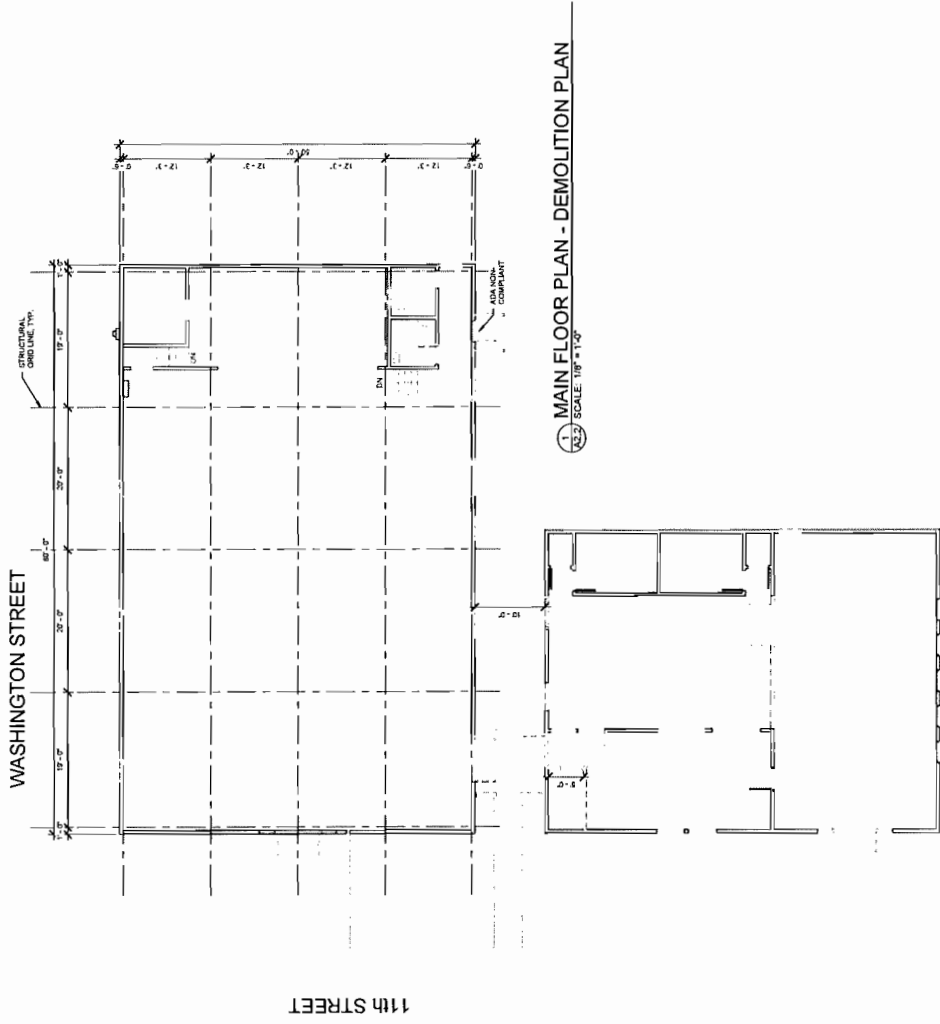
BY

DATE

BY

A2.2

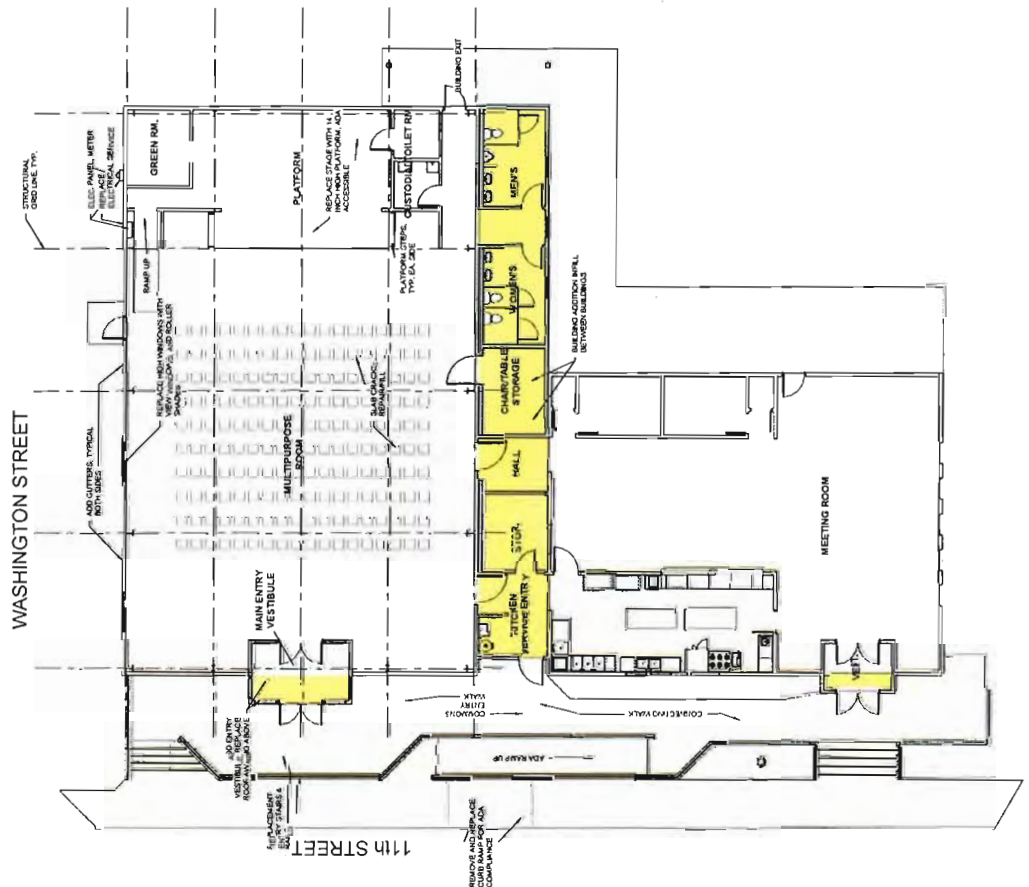
Copyright © 2017 HGEI, Inc.



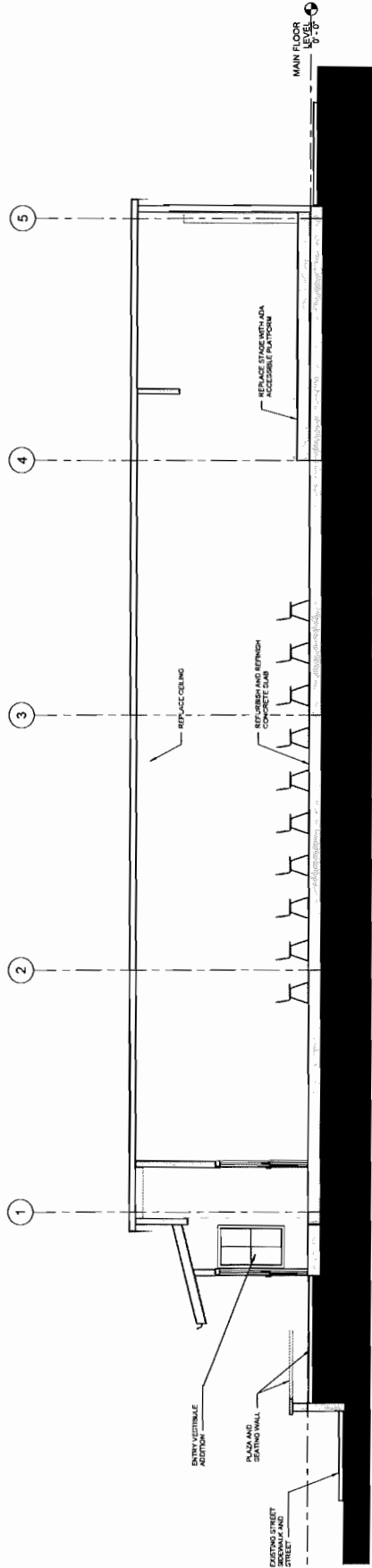
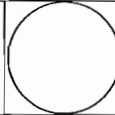
1 A2.2 SCALE: 1/8" = 1'-0"
 MAIN FLOOR PLAN - DEMOLITION PLAN

WASHINGTON STREET

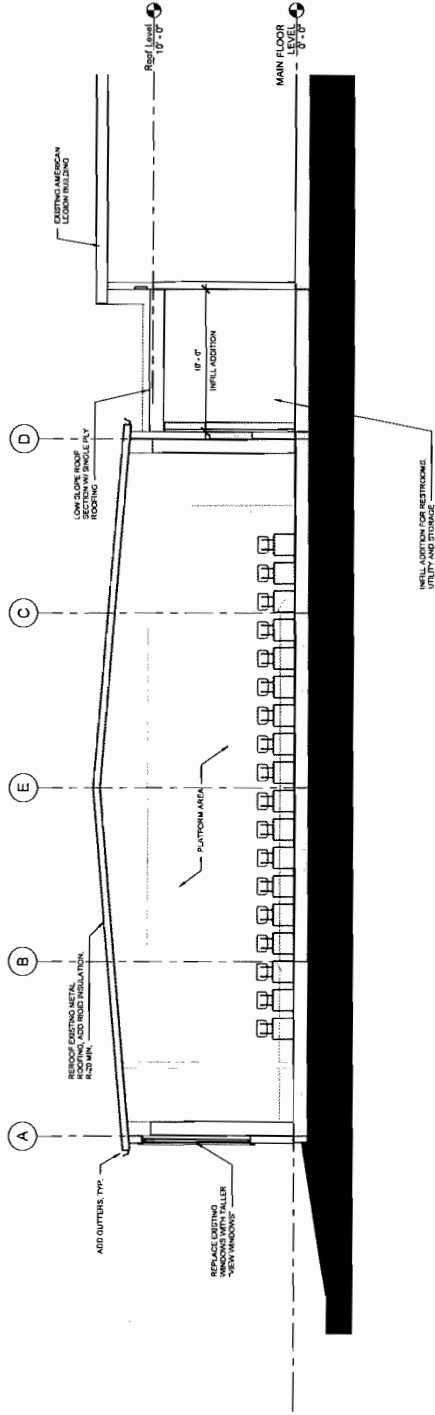
11th STREET



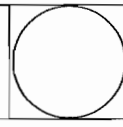
1 MAIN FLOOR PLAN - PROPOSED OVERALL
 SCALE: 1/8" = 1'-0"



2 NORTH-SOUTH BUILDING SECTION
 SCALE: 1/4" = 1'-0"

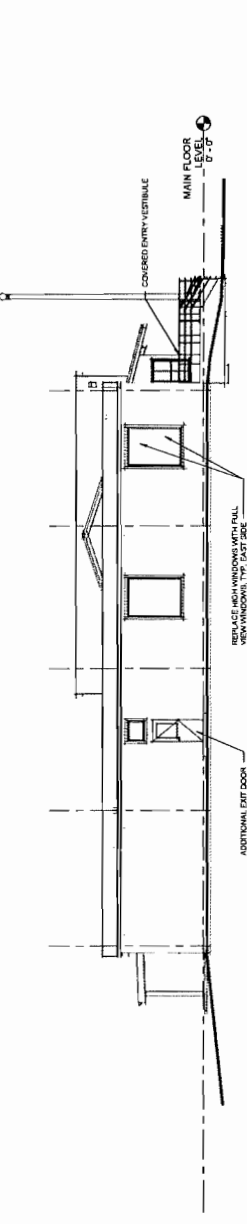


1 EAST-WEST BUILDING SECTION
 SCALE: 1/4" = 1'-0"

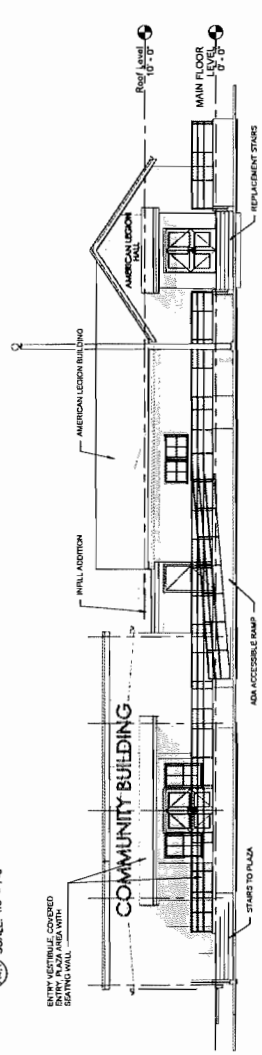


CONCEPT DESIGN

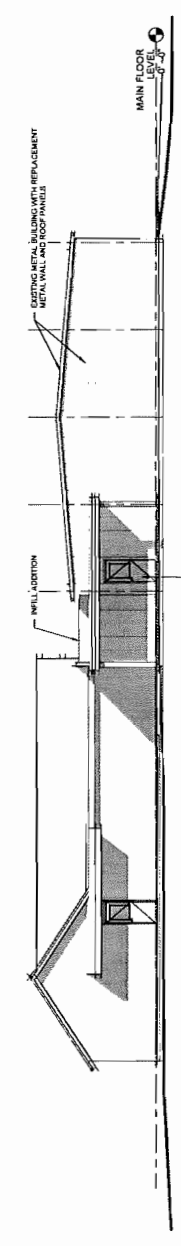
PROJECT NO.:	18.27	
DATE:	10/10/2018	
REVISIONS:		
DATE	BY	REVISION
DESIGNED BY:	AAW	
DRAWN BY:	AAW	
CHECKED BY:	AAW	
SCALE:		



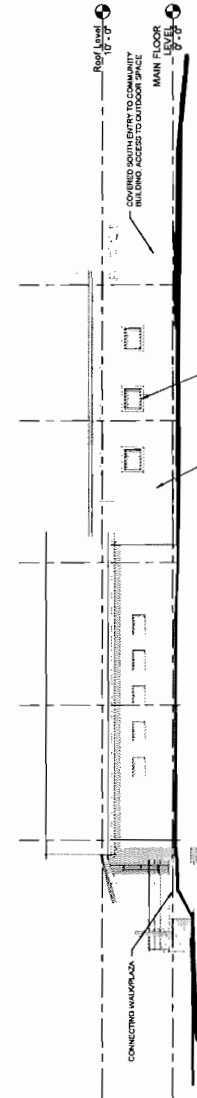
1 EAST ELEVATION
 SCALE: 1/8" = 1'-0"



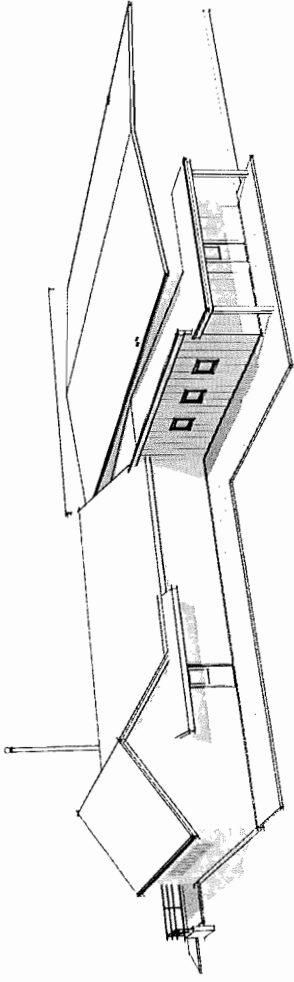
2 NORTH ELEVATION
 SCALE: 1/8" = 1'-0"



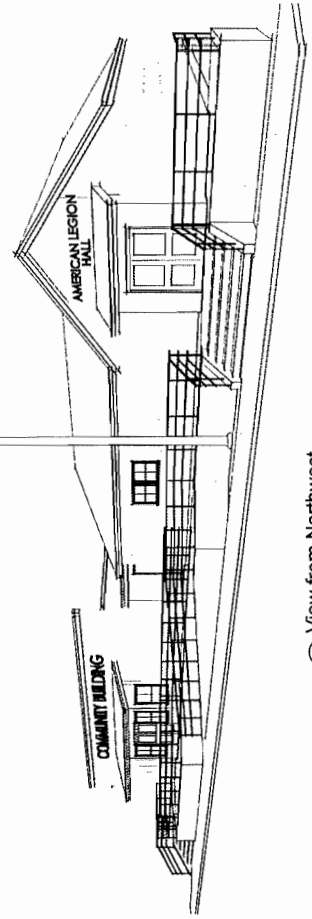
3 SOUTH ELEVATION
 SCALE: 1/8" = 1'-0"



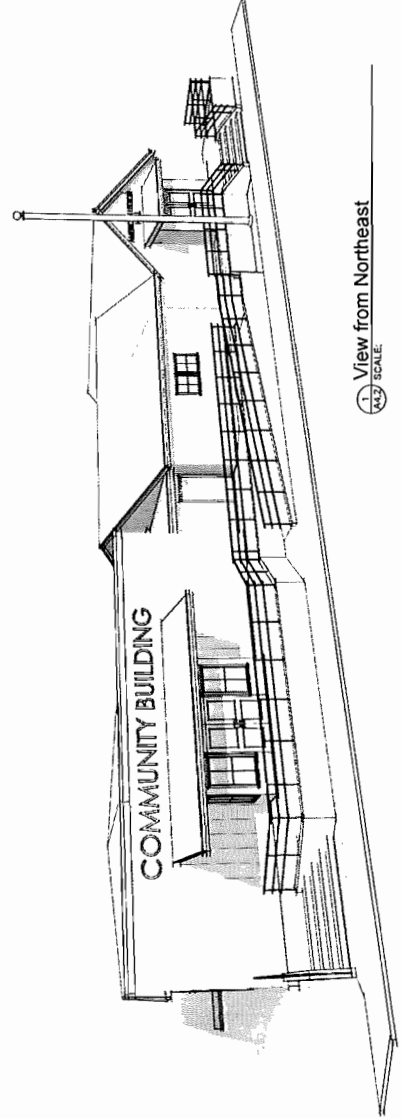
4 WEST ELEVATION
 SCALE: 1/8" = 1'-0"



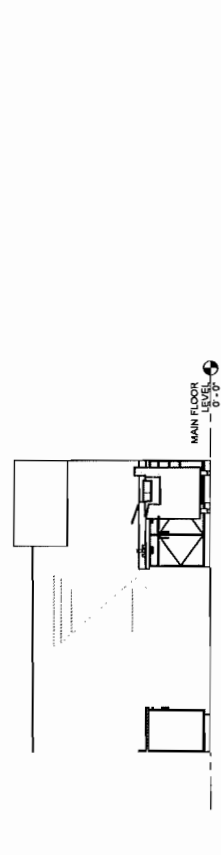
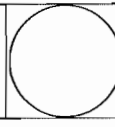
2. View from Southwest
 1/4" = 1'-0" SCALE



1. View from Northwest
 1/4" = 1'-0" SCALE

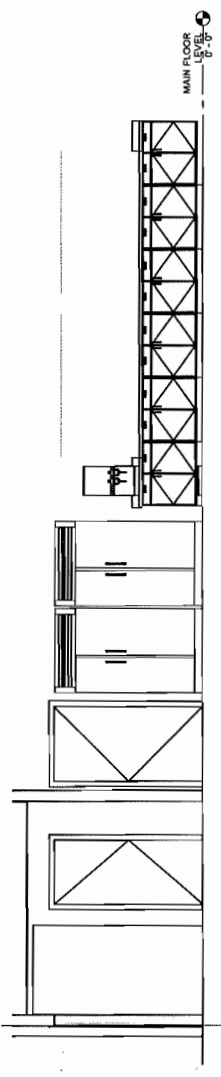


1. View from Northeast
 1/4" = 1'-0" SCALE

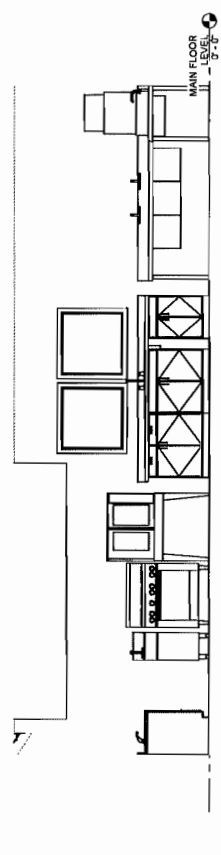


KITCHEN - WEST WALL
 SCALE: 3/8" = 1'-0"

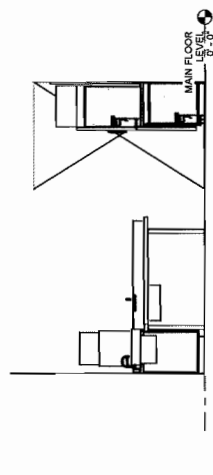
D



KITCHEN - SOUTH WALL
 SCALE: 3/8" = 1'-0"



KITCHEN - NORTH WALL
 SCALE: 3/8" = 1'-0"



KITCHEN - EAST WALL
 SCALE: 3/8" = 1'-0"

COST ESTIMATES

**PORT ORFORD COMMUNITY BUILDING & AMERICAN LEGION BUILDING -
CONCEPT DESIGN SUMMARY COST ESTIMATE**

PORT ORFORD, OREGON

COMMUNITY BUILDING SIZE:

Main Building	50	x	80		4,000	sf
Commons Vestibule					100	
Entry Vestibule Addition					75	
Restroom/Storage Infill					778	
				Total Building Area	<u>4,953</u>	sf

LEGION BUILDING SIZE:

Main Building					2,361	sf
Entry vestibule addition					26	
Commons Vestibules - dedicated to Legion Bldg. (included above)					-	
				Total Building Area	<u>2,387</u>	sf
				Total Overall Building Area	7,340	sf

CONSTRUCTION COSTS:

Site Improvements: \$ 65,900

Community Building Improvements:

Improvements from Comm. Bldg Needs Assessment Cost Estimate \$ 599,585
 Adjustment for work not required from Needs Assessment \$ (36,625)
 Restroom Infill and Vestibule Additions, Platform Replacement \$ 256,250

Legion Building Improvements:

Kitchen General Remodel	428	sf	\$ 125	\$ 53,500
Service entry, Storage, Hall			Included above	
Casework	28	lf	\$ 300	\$ 8,400
Upper cabinets	18	lf	\$ 150	\$ 2,700
Entry roof replacement	1	ea	\$ 12,000	\$ 12,000
Entry Vestibule Addition	1	ea	\$ 20,000	\$ 20,000
Hood connection, exhaust fan, makeup air	1	ea	\$ 15,000	\$ 15,000
Plumbing, water heater, sinks	1	ls	\$ 10,000	\$ 10,000
Electrical panel relocate	1	ea	\$ 3,000	\$ 3,000

SUB TOTAL \$ 1,009,710

Contingency 10% \$ 100,971

SUB TOTAL CONSTRUCTION COSTS \$ 1,110,681

\$ 151 per sf total

DEVELOPMENT COSTS:

Furniture, Fixtures & Equipment	\$ 10	sf	7,340	sf	\$ 73,400
Architect/Engineer Fees	12%				\$ 133,282
Permits, Fees	2%				\$ 22,214
Special Inspection					\$ 5,500
Soft cost contingency	5%				\$ 50,486

Development Cost Subtotal \$ 284,881

26%

Total Project Cost Estimate \$ 1,395,562

\$ 190 per sf total

New Construction - Building of Similar Size \$ 3,578,250
 (not including land cost)

PORT ORFORD COMMUNITY BUILDING - CONCEPT DESIGN

PORT ORFORD, OREGON

BUILDING SIZE:

Main Building	50	x	80		4,000 sf
Commons Vestibule					100
Entry Vestibule Addition					75
Restroom/Storage Infill					750
				Total Building Area	4,925 sf

CONSTRUCTION COSTS:

Site Improvements: \$ 65,900

Building Improvements:

Improvements from Needs Assessment Cost Estimate		\$ 599,585	
Adjustment for work not required from Needs Assessment		\$ (36,625)	
Restroom Infill and Vestibule Additions, Platform Replacement		\$ 237,500	
	SUB TOTAL	\$ 866,360	
	Contingency 10%	\$ 86,636	
	SUB TOTAL CONSTRUCTION COSTS	\$ 952,996	
		\$ 194	per sf total

DEVELOPMENT COSTS:

Furniture, Fixtures & Equipment	\$ 10	sf		\$ 40,000	
Architect/Engineer Fees	12%			\$ 114,360	
Permits, Fees	2%			\$ 19,060	
Special Inspection				\$ 3,500	
Soft cost contingency	5%			\$ 43,318	
			Development Cost Subtotal	\$ 220,237	
				23%	
			Total Project Cost Estimate	\$ 1,173,233	
				\$ 238	per sf total

New Construction - Building of Similar Size \$ 2,400,938
(not including land cost)

AMERICAN LEGION BUILDING - SCHEMATIC DESIGN

PORT ORFORD, OREGON

BUILDING SIZE:

Main Building	2,361 sf
Commons Vestibules - dedicated to Legion Bldg.	315

Total Building Area 2,676 sf

CONSTRUCTION COSTS:

Site Improvements:

Entry steps			
ADA Ramp			
Curb Ramp			
Commons steps			
Plaza/connecting walkway	See Needs Assessment, part of Community		
ADA Ramp		Building work	
Curb Ramp			
Plaza walls			
Stairs			

\$ -

Building Improvements:

Kitchen General Remodel	428 sf	\$ 125			\$ 53,500
Service entry, Storage, Hall	315 sf	\$ 250			\$ 78,750
Casework	28 lf	\$ 300			\$ 8,400
Upper cabinets	18 lf	\$ 150			\$ 2,700
Entry roof replacement	1 ea	\$ 12,000			\$ 12,000
Entry Vestibule Addition	1 ea	\$ 20,000			\$ 20,000
Hood connection, exhaust fan, makeup air	1 ea	\$ 15,000			\$ 15,000
Plumbing, water heater, sinks	1 ls	\$ 10,000			\$ 10,000
Electrical panel relocate	1 ea	\$ 3,000			\$ 3,000

SUB TOTAL \$ 203,350

Contingency 10% \$ 20,335

SUB TOTAL CONSTRUCTION COSTS \$ 223,685

\$ 84 per sf total

DEVELOPMENT COSTS:

Kitchen Equipment	\$ 10 sf				\$ 23,610
Architect/Engineering Fees	12%				\$ 26,842
Permits, Fees	2%				\$ 4,474
Special Inspection					\$ 3,500
Soft cost contingency	5%				\$ 10,168
Development Cost Subtotal					\$ 68,593
					31%
Total Project Cost Estimate					\$ 292,278
					\$ 109 per sf total

City of Port Orford

City Council Meeting Minutes In the Gable Chambers Thursday, October 02 at 3:30 P.M.

Mayor and Council	Present	City Staff	Present
<i>Gary Burns</i>	X	<i>Terrie Richards, City Admin/Recorder</i>	X
<i>Tim Pogwizd, Mayor</i>	Excused	<i>Shala McKenzie Kudlac, City Attorney</i>	X
<i>Pat Cox, President</i>	X		
<i>Jim Campbell</i>	X		
<i>James Garratt</i>	X		
<i>Carolyn LaRoche</i>	X		
<i>Travis Williams</i>			

Media Present: Port Orford News –

Others Present: Diana Marmon, Tara Devi, Lori Crosby, Sara Lovendahl

1. Call to Order

President Cox called to order this Special meeting of the Common Council in the City of Port Orford Gable Chambers on Wednesday, October 2, 2019 at 3:30. He asked those present to rise and join him in the Pledge of Allegiance.

2. Continuation of application POZ1901-Rezone and comprehensive plan.

Councilor Campbell announced he is an adjacent property owner; however, he is not involved in the selling or buying or any part of the property. He does not have a conflict.

President Cox addressed a letter received from the Fair Housing Council between last meeting and current meeting. The letter reads as:

Dear Commissioners; This letter is submitted jointly by the Housing Land Advocates and Fair Housing Council. Both HLA and FHCO are nonprofit organizations that advocate for land use, policies and practices that ensure adequate and appropriate supply of affordable housing for all Oregonians. FHCO’s interests relate to a jurisdiction’s obligation to affirmatively further fair housing. Please include these comments in the record for the above referenced proposed amendment. As you know, and as reflected in the staff report, all amendments to the city’s comprehensive plan and zoning map must comply with statewide planning goals, ORS 197.1752. When the decision is made affecting the residential land supply, the city must refer to its Housing Needs Analysis, HNA, and Buildable Land Inventory, BLI. In order to show an adequate number of needed housing units will be supported by the residential land supply after enactment of the proposed change. The staff report for proposed comprehensive map and zoning map amendment states that goal 10 criteria are satisfied, because the historic use of the subject property has been for commercial and industrial type of use for several decades; however, goal 10 findings must demonstrate

with adequate factual basis that the proposed change does not leave the city with less than adequate residential land supplies and the types, locations and affordability ranges affected. See Mulford versus town of Lakeview, LUBA, Gresham versus Fairview, LUBA, Home Builders Association of Lane County versus City of Eugene also LUBA. Inventories to tree and waterway protection zones end up in quantities and locations. Further, since these amendments will reduce the residential land within the city, the report should reference the city's HNA to demonstrate the changes, the amendments would have on needed housing. Only with complete analysis showing gain/loss in needed housing as dictated by the HNA and compared to the BLI, can housing advocates and planners understand whether the city is achieving its goals through the proposed amendments. HLA and FHCO is the commission to defer approval of the proposed amendments until goal 10 findings can be made. The proposal evaluated under the HNA and BLI. Thank you for your consideration. Please provide written notice of your decision to FHCO with an address.

Public Hearing: President Cox opens the public hearing only pertaining to the above letter. Reminder is given that this is an opportunity to make statements to the council and not a time to question the council.

Comments:

Diana Marmon – Asks the city if they do an evaluation of how much low income or fair income housing that is available and what residential lots are available. She reports that she hears people during her volunteer time at the Visitor's Center ask where there is low income housing. Ms. Marmon feels the city needs low income housing.

Tara Devi – Hamlet Street resident summarizes the letter says it is okay to go through if Port Orford still provides residential housing and does not go over some certain numbers. Ms. Devi hears from the community that rentals and rooms for rent are in a shortage.

Lori Crosby – In relationship to this letter, the concern she sees from FHCO is whether or not there is going to be affordable housing available. According to a survey that was done eight years ago, at that time there was 1550 available lots to build on in Port Orford. Since that time, 650 have been built on. That leaves 900 available lots in Port Orford. Ms. Crosby reminds that commercial 4C also allows for apartments, multifamily and residential with a variance. Ms. Crosby does not see that this zone change will take away affordable housing. In the future it could still be made into affordable housing if development fees were down. At this point, that property would not be affordable housing if built on because of the cost of development fees before breaking ground.

Sara Lovendahl – Hamlet Street resident speaks in regards to the letter clarifying that she heard the city has to provide an analysis. She states she has not seen the analysis and does not know of anybody that has seen the analysis. As it applies to affordable housing, lots in Port Orford are going for up to 200,000 dollars.

With no further statements, President Cox closes the public hearing.

Questions from Council:

Councilor Garratt addresses the 4C zone versus 2R stating the zoning ordinances are not very good. It is clarified that both 2R and 4C allows multi-family dwellings.

President Cox reads findings presented by Councilor Burns and planning:

Finding #1: The purpose of title 17 zoning of the City of Port Orford municipal code is to encourage appropriate use/development of land within the city of Port Orford in a manner that does not have adverse effects on the community and its residents. Subject application request to re-designate subject property from the residential 2R designation to a commercial 4C designation. Consensus taken to approve finding 1. *Consensus passed 3-0.*

Councilor LaRoche Yes Councilor Burns Yes Councilor Garratt Yes

Finding #2: The residential zone 2R allows for various outright and conditional use outlined in section 17-12.020. According to a statement in the rezone application provided by the applicant, the existing use of subject property as a heavy equipment shop for road construction business. The existing commercial use is grandfathered under the nonconforming use provision of the city zoning ordinance.

Discussion: President Cox would like to change existing commercial use to past commercial use. It is clarified that this verbiage is what is stated on the application. President Cox asked for a consensus on removing the last sentence, (*The existing commercial use is grandfathered under the nonconforming use provision of the city zoning ordinance.*) from the finding.

Consensus passed 3-0.

Councilor LaRoche Yes Councilor Burns Yes Councilor Garratt Yes

Finding #3: The proposed auction house use is consistent with retail or service establishment use permitted outright in the 4C zone.

This finding has been replaced by Councilor Burns with: The proposed auction house use is consistent with the retail or service establishment use permitted outright in the 4C zone, but auction house would be appropriate on this piece of property. When the property sells to a new owner eventually, it could then be used for any of the possibilities available in the 4C zone.

Discussion: President Cox suggests omitting the new owner part, and when the property sells. It is understood that even if they do not sell the property, the owner can make it into another business within the 4C zone. Consensus taken to approve finding 3 after removing verbiage “when the property sells to a new owner eventually.” The property does not have to sell to change the use.

Finding to read: The proposed auction house use is consistent with the retail or service establishment use permitted outright in the 4C zone, but auction house would be appropriate on this piece of property. The property could then be used for any of the possibilities available in the 4C zone. *Consensus passed 3-0.*

Councilor LaRoche Yes Councilor Burns Yes Councilor Garratt Yes

Finding #4: Subject property is served with both public water supply and sewage disposal from the City of Port Orford, therefore there is no minimum lot area for subject property pending successful re-designation to commercial 4C zone. Consensus taken to approve finding 4. *Consensus passed 3-0.*

Councilor LaRoche Yes Councilor Burns Yes Councilor Garratt Yes

Finding #5: The application was deemed complete on June 7, 2019 in compliance with section 17-04.155 of the Port Orford municipal code. On June 7, 2019 the application was tentatively scheduled for the regularly scheduled August 13, 2019 planning commission hearing. Consensus taken to approve finding 5. *Consensus passed 3-0.*

Councilor LaRoche Yes Councilor Burns Yes Councilor Garratt Yes

Finding #6: Rezone application will be processed following the two-step process summarized in the staff report. The application will be reviewed at a public planning commission hearing by the Port Orford Planning Commission on August 13, 2019. The planning commission will make a recommendation to the Port Orford City Council for final decision. The Port Orford City Council's hearing is scheduled for September 19 at 3:30 at the City Council Chambers. Any approved amendment will be subject to adoption by ordinance. Consensus taken to approve finding 6. *Consensus passed 3-0.*

Councilor LaRoche Yes Councilor Burns Yes Councilor Garratt Yes

Finding #7: The original wording or designation applicable to subject property was not made in error. The amendment is justified due to changing circumstances. The existing industrial heavy equipment shop for road construction use is allowed under Port Orford Municipal Code nonconforming use provisions, as the existing use predates the zoning ordinance and zoning map designation. Because the new commercial use is proposed to accommodate retail sales in an auction house, the nonconforming clause is no longer applicable. Historically, the site has been utilized for commercial type use for several decades. The applicant's proposal meets the changing circumstances criteria listed above.

This finding has been replaced by Councilor Burns with: Noted this property was used for heavy equipment shop for road construction for many years, it closed shop in 2004. This area of Port Orford had a different demographic at that time, and since has been built up and is a quiet neighborhood. Since the shop quit doing business in this location so long ago, the property is no longer a nonconforming use, and that use would no longer be appropriate at this time.

Discussion: Council would like facts to back up the statement to rule out speculation. Legal counsel Kudlac advises the finding deals with a criteria for approval of a zone text or map amendment. The council needs a finding pursuant to the statement that an amendment to the zoning ordinance text or map is appropriate when there are findings that all the applicable conditions exist. A) either the original wording or designation was made in error or the amendment is justified due to changing circumstances. Ms. Kudlac recommends council creates language as to whether or not there are justified changing circumstances in that area

that would promote the zone change. This finding has nothing to do with whether or not there is nonconforming use. It has to do with whether or not the council wants a zone change on that piece of property, and it is warranted in that area.

President Cox recommends using the planning commission finding with the removal of the last line, *the applicant's proposal meets the changing circumstances criteria listed above.*

Consensus taken to approve finding 7 with above change. **Consensus passed 2-1.**

Councilor LaRoche Yes Councilor Burns Yes Councilor Garratt No

Finding #8: The purpose of Port Orford's comprehensive plans, goals and policies is to assist in creating a vision of our future economic growth and development patterns for the city of Port Orford. Provided in the staff report are pertinent goals and policies that align with the applicant's proposal to re-designate subject property to a commercial 4C designation. The Port Orford comprehensive plans, goals and policies are compliant with the statewide planning goals. The statewide planning goals are addressed directly with the City's goals in the following section of this document.

This finding has been replaced by Councilor Burns with: The purpose of the Port Orford comprehensive plan goals and policies is to assist in creating a vision for future development. When the comprehensive zoning plan was created, it took the entire community into consideration and designated this piece of property residential. The Port Orford city council voted to designate that city of Port Orford is in a housing crisis last month. This property best serves the community as a residential opportunity.

Consensus taken to approve finding 8 as written by Councilor Burns. **Consensus passed 2-0.**

Councilor LaRoche Yes Councilor Burns Yes Councilor Garratt Neutral

Finding #9: Port Orford planning commission serves as the city's officially recognized committee for citizen involvement for Port Orford. The planning commission takes the needs of all Port Orford into consideration and works to balance the criteria and utilize the comments of the citizens. In addition, zone change, plan amendments and map amendments are all subject to public hearings by the Port Orford city council. These public hearings and the notices of actions to be considered provide opportunities for community voices to be heard. The applicant's statement, attachment A1 indicating how he will utilize the property will be important to neighboring residential properties. This application complies with goal 1. Goal 1 is citizen involvement, to develop a citizen involvement program that ensures the opportunity for citizens to be involved in all stages of the planning process. Consensus taken to approve finding 9. **Consensus passed 3-0.**

Councilor LaRoche Yes Councilor Burns Yes Councilor Garratt Yes

Finding #10: The City of Port Orford has established a land-use planning process and policy framework as a basis for all decisions and actions related to the use of land and to ensure adequate factual base for such decisions and actions. The Port Orford comprehensive plan and the Port Orford municipal code titled 17 Zoning provide the framework and the expectations of applicants. The applicants comply with the statewide planning goal #2.

This finding has been replaced by Councilor Burns with: The City of Port Orford has established a land-use planning process and policy framework as a basis for all decisions and actions related to the use of land and to ensure an adequate factual base for such decisions and actions. The Port Orford comprehensive plan and the Port Orford municipal code titled 17 Zoning provide the framework and the expectations of applicants. The applicant's desire to make a zone change to 4C does not comply with the City of Port Orford's need for housing by eliminating such a large piece of residentially zoned property.

Discussion: President Cox reports that the state okays the planning goals and then the city adopts the state-wide planning goals. Council has only 1 and 4 goals. Council did not get 2 and 3 of the city goals. Number 3 is to identify and address land-use that has an effect on public. Attorney Kudlac advises goals 2 and 3 might not have been applicable to this particular case. Applicable goals are, the City goal is to establish a land use planning process and policy framework as a basis for decisions and actions and to ensure an adequate factual basis for such decisions and actions. Number 4 is to ensure orderly efficient growth. Attorney Kudlac advises council they need to have a finding as to whether or not this proposal is in compliance with the goals.

Consensus taken to approve finding 10 with changes made by Councilor Burns. ***Consensus passed 3-0.***

Councilor LaRoche Yes Councilor Burns Yes Councilor Garratt Yes

Finding #11: Application has been initiated by a person owning property within the city applying for an amendment to the comprehensive plan map. Consensus taken to approve finding 11. ***Consensus passed 3-0.***

Councilor LaRoche Yes Councilor Burns Yes Councilor Garratt Yes

Finding #12: The population of the Port Orford community has not grown at a rate that was expected when the comprehensive plan map designated subject property for residential use. The character of the area is that larger timber related industries that employed many people are not so plentiful as they were at the time of the initial comprehensive plan and zoning were put into place. Tourism has grown and unique retail uses are important to attract visitors and residents.

This finding has been replaced by Councilor Burns with: The population of Port Orford has held steady for many years, but in the last five years there have been many new residence and tourists that have supported more business in Port Orford creating more restaurants, shops, galleries and vacation rentals. This has created the need for more workforce housing. Changing this property to 4C would take away the potential for many new residences. Consensus taken to approve finding 12 to read as Councilor Burns amended. ***Consensus passed 3-0.***

Councilor LaRoche Yes Councilor Burns Yes Councilor Garratt Yes

Finding #13: No text change to the comprehensive plan goals and policies document is proposed. Consensus taken to approve finding 13. *Consensus passed 3-0.*

Councilor LaRoche Yes Councilor Burns Yes Councilor Garratt Yes

Finding #14: Statewide planning goals have been incorporated into the City of Port Orford's comprehensive plan, goals and policies within this decade and acknowledged by the DLCD. This staff report incorporates a number of comprehensive plan goals and policies that are pertinent to this application. Consensus taken to approve finding 14. *Consensus passed 3-0.*

Councilor LaRoche Yes Councilor Burns Yes Councilor Garratt Yes

Finding #15: The applicant is proposing to utilize a site and structure that has been utilized for industrial use as a grandfathered use for many years. The structure that is proposed for commercial use already exists on the property. The property has been industrial use in the past. The site appears to be suitable for a less intensive use than industrial, which is commercial.

The finding has been replaced by Councilor Burns with: The applicant is proposing to utilize this site for the use of an auction house that would have been better suited a transitional zone change instead of a 4C change. A transitional zone change would make the change good only for an auction house, and the property would revert back to 2R upon future sale of the property, thereby protecting the surrounding neighborhood.

Discussion: Attorney Kudlac advises the amended transitional change is not an option that council has. The criteria the finding is applicable to planning commission findings; 1) provide opportunity throughout the city for a variety of economic activities that important to health, welfare and prosperity of the citizens in the community of Port Orford. City policies designate suitable lands for the creation and expansion of existing industrial commercial and medical activities and support and encourage use of areas designated or developed for commercial use, encourage efforts to stimulate the tourism industry and take steps to minimize the existence of derelict buildings. Council needs to say how this proposal satisfies those policies and goals or does not satisfy those policies and goals. The words "transitional zone change" do not appear in Port Orford's code. The application is not requesting to change zone and revert back, and reverting back is not something Port Orford has the ability to do.

Consensus taken to approve finding 15 as the planning commission has written omitting the last three words, *which is commercial*. *Consensus passed 3-0.*

Councilor LaRoche Yes Councilor Burns Yes Councilor Garratt Yes

Finding #16: The proposed rezone will make it possible to utilize a space that is seeking a use. The proposed rezone will provide an opportunity for a use that will provide an economic benefit to the city. When a building exists and has no use within a small community, it is likely that the building will become derelict, because there is no financial disincentive to invest in a tear-down prior to developing something new. The proposed rezone and comprehensive plan amendments comply with the city's policies for economic development.

The applicate is proposing to utilize subject property for commercial type use. The historic use, which in turn will continue to contribute to the city's tax base and economic opportunities. This application complies with goal 9.

The finding has been replaced by Councilor Burns with: This property has not been on the market for sale until now, so there is no way of knowing if someone would want to modify the existing buildings into a number of apartments with a number of homes built around the existing buildings to benefit the communities housing shortages.

Discussion: Attorney Kudlac this finding concludes the same goals and policies just read, encourage efforts to stimulate the tourism industry, take steps to minimize the existence of derelict buildings, designate suitable lands for the creation and expansion of existing industrial, commercial and medical activities, support and encourage use of areas designated or developed for commercial use.

Consensus taken to approve finding 16 reading as Planning Commission has written striking the last sentence, *this application complies with goal 9*, replacing with *the designated land isn't appropriate for the creation and expansion of commercial activities*. **Consensus passed 3-0.**

Councilor LaRoche Yes Councilor Burns Yes Councilor Garratt Yes

Finding #17: Surrounding zoning and use are mixed. To the south, southeast and northwest surrounding properties are zoned residential 2R. To the southwest and west, surrounding properties are zoned residential 1R. To the north, northeast and east properties are zoned public facilities and park zone. Adjacent to the east is partial zoned 8PF, identified as tox lot 1100, which houses the Oregon Department of Transportation maintenance yard. There is no site redevelopment or expansion proposed as part of this application. The proposed allowed uses appear to be more compatible with surrounding zoning than the current heavy equipment shop use of subject property.

The finding has been replaced by Councilor Burns with: The surrounding zoning does not conform with future commercial/industrial use when the time comes that this property is resold. There is no knowing if this business will succeed or fail, but there will be a day that this property sells again at which time any number of inappropriate uses could occur if this property were to be changed to 4C.

Discussion: Attorney Kudlac suggests adding to planning commission finding 17, *however, other commercial uses allowed into 4C are not more compatible with the surround zoning*.

Consensus taken to approve finding 17 with the sentence *however, other commercial uses allowed in 4C are not more compatible with the surrounding zoning* added to the end of the finding written by the planning commission. **Consensus passed 3-0.**

Councilor LaRoche Yes Councilor Burns Yes Councilor Garratt Yes

Finding #18: The applicant included a basic proposal statement with the application, which states the following: The property would be used as a general merchandise auction house. No livestock will be on the property or auctioned. Auctions would be held once a month

from the hours of 10:00 a.m. to 5:00 p.m. There is enough onsite parking for all guests of the auction. The property would be used during the off time to collect auction items and store products with little to no major traffic or impact on surrounding properties. There is an existing cyclone fence and a tree buffer completely around the property. The property has an 18-foot gate fronting 14th Street. The change of zoning would allow operation within these parameters lifted and would benefit the local community by having a place to sell, buy or consign near home. Upon reviewing an aerial image of subject property, the applicant statement in reference to existing natural buffer is consistent with the aerial image. The applicant complies with the above listed criteria.

This finding has been replaced by Councilor Burns with: When the comprehensive zoning plan was created, the entire city limits was taken into consideration. There are other properties that are currently zoned 4C that were determined appropriate for commercial use. This property is clearly a residential area and makes no sense to re-designate a property with residential intent to commercial when a better zoning change is possible.

Discussion: President Cox reminds council they cannot use transitional zone change.

Consensus taken to approve finding 18 as written by the planning commission. ***Consensus passed 3-0.***

Councilor LaRoche Yes Councilor Burns Yes Councilor Garratt Yes

Finding #19: Subject property owned by Forest Access, Inc. is proposed for rezoning to 4C commercial zone. Forest Access Incorporated also owns property to the west of subject property, which is tax lot 100. Tax lot 100 is landlocked and cannot be sold separately at this time without organizing an access, which would likely need to come through the subject property tax lot 1200. The landlocked parcel, which appears to be legal law is not a problem if there is no sale of tax lot 100. The applicant, however, will not be able to utilize tax lot 100 for commercial use in the future, because there is no proposal to rezone tax lot 100 to 4C. At this time, it appears that the applicant's intent is to utilize tax lot 100 as a buffer between his proposed commercial use and the neighboring residential properties. The rezone and comprehensive plan map amendment, such as this, cannot be conditioned upon maintaining tax lot 100 in the same ownership as subject property.

Consensus taken to approve finding 19. ***Consensus passed 3-0.***

Councilor LaRoche Yes Councilor Burns Yes Councilor Garratt Yes

Finding #20: This year, the City of Port Orford has approved a small subdivision and a land partitioning that will provide opportunities for new housing. In addition, there are existing lots within the City of Port Orford that are available for housing. The historic use of subject property has been for commercial and industrial type use for several decades. The current use, a heavy equipment shop for road construction, is allowed under Port Orford municipal code nonconforming use provisions, as the existing use predates the zoning ordinance and zoning map designation. Due to the history of the site's past and current use, the site is best organized to support commercial use going forward. The applicant complies with goal 10.

Goal 10 of city goals: Provide for opportunities in the housing market to serve Port Orford citizens at varying income levels, taking citizen needs and desires into consideration.

Discussion: Councilor Garratt advised that this complies with goal 10, because it is not taking action to take away existing homes. Attorney Kudlac advised that uses permitted outright in both 2R, as currently zoned, as well as 4C 1) single family dwelling or duplex. 2) Multiple family dwellings.

Consensus taken to approve finding 20 as read omitting *Due to the history of the site's past and current use, the site is best organized to support commercial use going forward. The applicant complies with goal 10.* **Consensus passed 3-0.**

Councilor LaRoche Yes Councilor Burns Yes Councilor Garratt Yes

Finding #21: The city provided newspaper notice and written notice to affected property owners as required by section 1704.90-2.100. The property owner notices included attachment C in the staff report. In addition, the city provided the required 35 day notice to DLCD as required by section 1740.070

Consensus taken to approve finding 21. **Consensus passed 3-0.**

Councilor LaRoche Yes Councilor Burns Yes Councilor Garratt Yes

Council Discussion

Councilor Burns moved to deny the 4C zoning change based on the findings that we have all agreed upon with Councilor LaRoche as second.

Discussion: Councilor Garratt makes a statement that, although Port Orford is in the need of housing, that of course being a small business he has always supported any new entrepreneur that is trying to make a business in Port Orford. Port Orford has a very delicate balance between business and residents, both working class and retired. So, whenever a change like this happens, the city has to be very careful about personal opinions of what each would like to see versus, the chemical interaction that is happening in the city. The fact that there is a lack of housing is a huge deal, and as a property manager, Councilor Garratt is more aware than others. He deals with many people looking for housing, but Councilor Garratt also knows the true causes for why there is a housing shortage, which is not very publicly known. He states if you take into account all of these things, you will know that small businesses that are unique and interestingly are exceptionally important to Port Orford, and they are the basis on which Port Orford thrives; that in conjunction with the people pulled in based on those businesses. Councilor Garratt is aware there is an audience of 80 percent people voting no, which is the general will of Port Orford. Whether this is good or bad, these residents have to live with it. Councilor Garratt recaps that business is important, because if you have residences and do not have the businesses, it does not matter how much money you have, you are not going to buy the goods or the services that you need. Councilor Garratt requested the city to keep an open mind for businesses. The city needs them. Without them, Port Orford will not exist.

Councilor Burns stated his agreeance with what Councilor Garratt just said. Councilor Burns reported using the time frame to come up with another way that the auction house could be in

that location without changing to 4C, but he feels changing it to 4C could be negative in the future when an inappropriate business comes in not congruent with surrounding neighborhood.

Councilor Campbell stated he would like to see the auction house go in. There was a lot of discussion and effort and only one solution found, which was to put all R2 in an auction house zone. He does not feel that would have worked, but if the city had a lot more time that could have been pursued.

Councilor LaRoche expressed her regret there is not another way. She states that it is being used right now as a business so why does the zone has to be changed to put another business on the property. It is clarified that the residential zone with a nonconforming use. Councilor LaRoche is concerned that if nobody wants to buy the property and put houses on it, it is basically useless and the owner will not be able to sell the property. Councilor LaRoche thinks there should be another way without rezone.

Councilor Garratt feels council could possibly create another commercial zone that would be more restrictive, but there was time to pursue that. President Cox stated that can still be done but will not apply to this requested zone change today.

President Cox requests for a vote on the motion on the table to deny the rezoning application POZ1901 under the finding made previously in the meeting. *Motion carried 5-0.*

*Councilor LaRoche Yes Councilor Burns Yes Councilor Garratt Yes
Councilor Campbell Yes President Cox Yes*

Adjourned

There being no further business, President Cox adjourned the meeting.

Attest:

Pat Cox, Council President

City Recorder, Terrie Richards

City of Port Orford

CITY COUNCIL ADMINISTRATION REPORT

10/17/19

SUBJECT: PARKS & OTHER

ITEM NO: 6

PARKS

- ⊗ Lawn Mower: should be replaced.
- ⊗ Community Center: the two building remodel projects for the Community Building and the American Legion Hall have been combined into one project "The Community Center." It is the Parks Commission's recommendation to the council to approve the project.

OTHER

- ◆ In 2020 the county has four paving projects in our area; they are; Nicholson Dr., Port Orford Lp., Cemetery Lp. and Zumwalt Ln.
- ◆ Leaks: 6 in October. A project is scheduled at the Visitor Center to cap an old line believed to be a leak. A large leak on 13th repaired.
- ◆ Locates: 19, some locates are for the same project visited multiple times. A missing valve was found during one locate.
- ◆ Meters: 5 meters installed in October
- ◆ The One Tone flat bed is at the point of costing the city time and money – should be replaced
- ◆ Small City Allotment Program Award – the city has been approved to receive \$100,000 to pave "Ocean View" the project will include curb and gutter and a bike path.
- ◆ Applications for appointments to Commissions or Committees: TLT Committee – Jenny Houck, Port Orford Preservation Commission – Diana Marmon and Planning Commission (3 vacancies w/4 applications) – Krista Nieraeth, Lori Crosby, Rowland Willis, and Cynthia Stetson
- ◆ Budget Committee has five vacancies – would like to fill the vacancies before May 2020.
- ◆ PLC Contract signed by the Mayor and returned to Dyer Engineers.

- ★ Unaccounted for Water for October 2019 = 53%
- ★ Union contract is coming up for discussion in 2020 – as of right now the only thing we see is some verbiage change in a couple of areas.

SUBMITTED BY:

Terrie Richards

Terrie Richards, City Recorder



**Newly elected?
Need a refresher on municipal law?**

Sign Up for a Municipal Fundamentals Training

Municipal Fundamentals is a low-cost half-day training that covers four core municipal concepts:

- Council responsibilities
- Ethics laws
- Public meetings
- Public records

Cities are encouraged to sign up new mayors, councilors and members of city boards or commissions to learn the basics prior to being sworn in. The training is also a great primer for returning elected officials and city staff.

Registration is open now at www.orcities.org. Seating is limited so register early. The cost is \$25 per person.

Dates and locations:

- December 5, 1 p.m. - 5 p.m. - Forest Grove
- December 9, 1 p.m. - 5 p.m. - Prineville
- December 11, 1 p.m. - 5 p.m. - Central Point
- **December 12, 5:30 p.m. - 9:30 p.m. - Coos Bay**
- December 12, 5:30 p.m. - 9:30 p.m. - Pendleton
- December 19, 1 p.m. - 5 p.m. - Nyssa

Port Orford Police Department

555 W 20th St. Port Orford, OR 97465 541-332-9013

CAD Press Log

Thursday, November 14,

2019 09:53 PM

From: 11-07-19 to 11-14-19

Call:	Incident:	Type:	Date/Time:	Location:	Officer:
79878	L210624		11/7/2019 19:21	914 Oregon Circle K	Hank Hobart POP
	CRIMINALLY TRESPASS'D				
	<i>Press Remarks: Disorderly Conduct warned, etc...</i>				
	Suspect	44	COX, Ryan	Trespassed	11/8/2019
79904	L210650		11/8/2019 14:09	Pitch's Tavern	Andrew Perry POP
	FOLLOW UP				
	<i>Press Remarks:</i>				
79906	P2019227		11/8/2019 14:16	Dollar General	Andrew Perry POP
	Theft 3rd Degree				
	<i>Press Remarks: Shoplifting, etc.</i>				
	Involvement	Age:	Name	Offense Description	Occurred On
	Complainant	56	ANDERSON, Lori	THEFT	11/8/2019
	CTA arrest	35	SCOTT, Erin N.	THEFT	11/8/2019
79907	L210653		11/8/2019 14:20	Idaho/ 15th	Andrew Perry POP
	FI				
	<i>Press Remarks: Ref. aforementioned L210624 Criminal Trespass...</i>				
	Involved	44	COX, Ryan	Trespassed	11/8/2019
79909	L210655		11/8/2019 14:47	POPD	Andrew Perry POP
	INFORMATION				
	<i>Press Remarks: Bobbi Robson released from jail, personal property returned...</i>				
79922	L210668		11/8/2019 20:00	236 SIXTH Pitches Tavern	Andrew Perry POP
	INCOMPLETE 911 CALL				
	<i>Press Remarks: Accidental dial. No emerg...</i>				
	Involvement	Age:	Name	Offense Description	Occurred On
	Complainant	47	PARKS, William	INCOMPLETE CALL	11/8/2019
79924	L210670		11/8/2019 20:56	18th/Kar Kare	Andrew Perry POP
	CHECK WELFARE				
	<i>Press Remarks:</i>				
79946	L210692		11/9/2019 10:07	677 NINTH st	Hank Hobart POP
	OUTSIDE ASSIST / WELFARE CHECK				
	<i>Press Remarks: Welfare Check & Publ. Assist... Nfa.....</i>				
	Involvement	Age:	Name	Offense Description	Occurred On
	Involved	32	CLARK, Danny	OUTSIDE ASSIST	11/9/2019
	Involved	29	WILLMS, Allie	OUTSIDE ASSIST	
	Complainant	31	BRYANT, Carron	OUTSIDE ASSIST	

79953	L210699	11/9/2019	12:14	Ninth st	Hank Hobart POP
INCOMPLETE 911 CALL					
<i>Press Remarks: Accidental dial, no emerg...</i>					
	Involvement	Age:	Name	Offense Description	Occurred On
	Complainant		ECKHOFF, Ford	INCOMPLETE CALL	11/9/2019
79957	L210703	11/9/2019	13:09	Hwy 101 MP 299	Hank Hobart POP
FI / PUBL. ASST.					
<i>Press Remarks: No emerg, subj. aok off roadway at loc...</i>					
	Involved	44	ECKHOFF, Garth	FI	11/9/2019
79961	L210707	11/9/2019	14:34	SEACREST	Andrew Perry POP
TRAFFIC STOP					
<i>Press Remarks: W- unsignalled lane change and obstructed plate</i>					
	Involvement	Age:	Name	Offense Description	Occurred On
	Operator	33	ANDREWS, Shawn	TRAFFIC STOP	11/9/2019
79964	L210710	11/9/2019	15:24	AGATE BEACH RD/ARIZONA	Andrew Perry POP
TRAFFIC STOP					
<i>Press Remarks:</i>					
79969	L210715	11/9/2019	17:51	101/QUAHTAMA	Andrew Perry POP
TRAFFIC STOP					
<i>Press Remarks: c-spd c-reg w-carry ins</i>					
79970	L210716	11/9/2019	18:21	2140 OREGON Dollar General	Andrew Perry POP
ANIMAL COMPLAINT					
<i>Press Remarks: Compl, advd there is dog that is not very nice tried to snap at rp ...medium sized black/brown/whi long haired dog...has been tied at building for over an hour... A passerby identified the owner as a Sherry in spc # 26... Spouse is doug hacket... 801 adv out with owner...she will be ent to pick up dog... C4 the owner of the dog has retrieved the dog, which she'd accidentally left @ loc when shopping. Nfa..</i>					
	Involvement	Age:	Name	Offense Description	Occurred On
	Complainant		JONES, Jillian	ANIMAL COMPLAINT	11/9/2019
79971	L210717	11/9/2019	18:44	1736 JACKSON	Andrew Perry POP
CHECK WELFARE					
<i>Press Remarks: Purported victim checked & aok... Nfa...</i>					
	Involvement	Age:	Name	Offense Description	Occurred On
	Complainant	34	ROBSON, Brandi	CHECK WELFARE	11/9/2019
	Victim	66	ROBSON, George L.	CHECK WELFARE	11/9/2019
	Involved	35	SCOTT, Erin N.	CHECK WELFARE	11/9/2019
79973	L210719	11/9/2019	18:55	MP 302	Hank Hobart POP
TRAFFIC STOP					
<i>Press Remarks: c-spd</i>					
79974	L210720	11/9/2019	19:06	460 MADRONA Salty Dawg	Andrew Perry POP
CHECK, AREA					
<i>Press Remarks:</i>					
79977	L210723	11/9/2019	19:56	101/BATTLEROCK	Andrew Perry POP
TRAFFIC STOP					
<i>Press Remarks: c-spd w-failure to carry</i>					

79984 L210730 11/9/2019 21:47 Pitches Tavern/shoreline motel Andrew Perry
 CRIMINALLY TRESPASSED x 2 LOC's POP
 Press Remarks: Compl, Paige Peacock & Mngmnt. at Shoreline Req. Edward Korang be trespassed from both Pitche's & Shoreline... Subj. located & trespassed from both...

Involvement	Age:	Name	Offense Description	Occurred On
Complainant	42	PEACOCK, Paige	UNKNOWN PROBLEM	11/9/2019
Suspect	26	KORANG, Edward Buck	UNKNOWN PROBLEM	11/9/2019

79986 L210732 11/9/2019 22:12 OVERLOOK of the port Andrew Perry
 TRAFFIC STOP POP

Press Remarks: w=no turn signal, open cont

Involvement	Age:	Name	Offense Description	Occurred On
Operator	34	BRAJE, Anna	TRAFFIC STOP	11/9/2019

79989 L210735 11/9/2019 23:44 101/Madrona Andrew Perry
 TRANSIENT(S) POP

Press Remarks: Marcus A. Brown, W-Hitchhiking

80001 L210747 11/10/2019 8:46 ninth st 9th / Oregon Andrew Perry
 CRIMINAL MISCHIEF POP

Press Remarks: Back window of car broken out overnight... Rpt. taken...

Involvement	Age:	Name	Offense Description	Occurred On
Complainant	73	SPICER, Joyce	CRIMINAL MISCHIEF	11/10/2019

80010 P2019228 11/10/2019 11:34 18th/Jackson Andrew Perry
 MENACING / CRIMINAL MISCHIEF POP

Press Remarks: 911, Compl. 1 reporting nude female at location and there are children around... She is sitting there unk name but is with George, she is in her 20's, long bln hair 506... 803 in the area, appears everyone other than parties listed in call... Based on previous contacts he will be out on welfare check at location ... Lacy Robson calling from CA to adv an issue regarding George Robson and an "Erin Scott," had to place on hold for 911... Adv 803 that she is Req. welfare chk on George ... Lucy Robson (She lives in CA) reporting her father George Robson is being assaulted by Erin Scott.. Also reporting destruction of property.. She heard that there are computers being smashed, etc... Brandy called crying (RP's sister) it is unlike the family to contact her. RP would like a follow up...803 req 3419 be enrtdrive time... Addtl. RP Bobbi Robson, Erin abused George by hitting him etc... 803 req OLN for Scott OR ***** and crim court date for 1 month, given... 803 req cs# for menacing and crim misch... 803 clr scott cited for crim misch and menacing... 803 adv he spoke with George Robson was given victims rights intel & he was concerned about Scott coming back so he was provided options to address that...

Involvement	Age:	Name	Offense Description	Occurred On
Complainant	58	ROBSON, Bobbi	MENACING	11/10/2019
Complainant 1	23	ELLS, Wyatt	MENACING	
CTA arrested	35	SCOTT, Erin N.	MENACING, CRIM MISCH	11/10/2019

80021 L210767 11/10/2019 14:41 Pitch's Andrew Perry
 FOLLOW UP POP

Press Remarks:

80024 L210770 11/10/2019 16:25 North of PO Andrew Perry
 DRIVING COMPLAINT POP

Press Remarks: 803, adv he just received a report of a veh pushing other vehs off the rd headed N bound. Veh is silver sports car with CO plates... Passed multiple cars through town and accelerated to 100 mph. 803 is going to ATL... 803 is UTL to Elk River driver desc/ young male with dark hair 12-4 OSP and advised....12-4 Bandon PD advised... 803 adv RP adv additional that veh was a Porche.

80036 L210781 11/10/2019 19:24 1736 Jackson st Andrew Perry
 DISPUTE, IN PROG POP

Press Remarks: George Robson, calling re: Erin N Scott Threatened to accuse him of assaulting her... Came to his work and to his house about 1.5 hours ago. RP adv he is afraid of her. RP was adv to lock doors and windows and call back if she returns... RP called back to adv she is in the house (forgot to lock the door) and they are yelling at each other. No weapons. RP Adv she was told not to be at res earlier today.... Brandy Robson called on other business AT THE SAME TIME to report the same.... 19:52:06 ...803 Added , 110 Added ... 803 adv all units clear at this time, no new crimes, verbal only... All parties have been advised of adtl. consequences if things escalate...

Involvement	Age:	Name	Offense Description	Occurred On
Complainant	34	ROBSON, Brandi	DISPUTE, IN PROG	11/10/2019
Complainant	66	ROBSON, George	DISPUTE, IN PROG	
Involved	35	SCOTT, Erin N.	DISPUTE, IN PROG	11/10/2019

80043	L210788 TRAFFIC STOP <i>Press Remarks:</i>	11/10/2019	21:18	101 AT BATTLE ROCK	Andrew Perry POP
80044	L210789 TRAFFIC STOP <i>Press Remarks: c=vbr</i>	11/10/2019	21:35	101 AND 12TH ST	Andrew Perry POP
80046	L210791 TRAFFIC STOP <i>Press Remarks: w=FTM lane</i>	11/10/2019	21:54	PORT ORFORD LOOP	Andrew Perry POP
	Involvement	Age:	Name	Offense Description	Occurred On
	Operator	22	CHAPMAN, Cheyenne	Traffic Stop	11/10/2019
80049	L210795 FI <i>Press Remarks:</i>	11/11/2019	0:08	salty dawg	Andrew Perry POP
	Involvement	Age:	Name	Offense Description	Occurred On
	Operator	55	LENT, Kevin	FI	11/11/2019
80059	L210805 INTOXICATED SUBJECT(S) <i>Press Remarks: Compl, Mngmnt. Circle-k in Port Orford is requesting LE to come deal with an intoxicated male who is not wanting to leave. RP has asked susp to leave and he is mad because RP won't sell him alcohol. RP adv that subj was harrassing her employees yesterday as well...RP is wanting him to leave and trespassed from location...802 12-97... 802 adv subj contacted & is now trespassed, he has left and is sitting on a bench across the street, he is 12-32... Subj adv that he is staying at a hotel in town but wouldn't say which one... Trespass noted in suspect's name file...</i>	11/11/2019	9:52	914 N OREGON St	Mike Brace POP
	Involvement	Age:	Name	Offense Description	Occurred On
	Complainant	42	MOORE, Selina	INTOXICATED SUBJECT(S)	11/11/2019
	Suspect	62	LUCY, Richard J.	INTOXICATED SUBJECT(S)	11/11/2019
80061	L210807 CHILD ABUSE <i>Press Remarks: DHS cross report, Ref. past case(s) involving same reporting victim & family...</i>	11/11/2019	11:04	1230 WASHINGTON St	Mike Brace POP
80066	P2019229 ANIMAL ABUSE/NEGLECT <i>Press Remarks: Compl, Ref. deceased cat, possibly shot... Report taken, follow up pending...</i>	11/11/2019	12:51	324 SIXTH St	Mike Brace POP
80071	L210817 TRAFFIC STOP <i>Press Remarks: W-Spd</i>	11/11/2019	14:43	SEACREST MOTEL	Mike Brace POP
	Involvement	Age:	Name	Offense Description	Occurred On
	Operator	31	ESCOBAR, Talya	TRAFFIC STOP	11/11/2019
80073	L210819 TRAFFIC STOP <i>Press Remarks:</i>	11/11/2019	14:59	BATTLE ROCK	Mike Brace POP
80080	L210826 TRAFFIC STOP <i>Press Remarks:</i>	11/11/2019	17:34	101 AT PARADISE POINT	Reports reports POP
80090	L210836 ILLEGAL PARKING <i>Press Remarks:</i>	11/11/2019	19:46	Circle K	Reports reports POP
80095	L210841 PROBATION VIOLATION <i>Press Remarks: Area checked, wanted probationer not at Loc...</i>	11/11/2019	21:18	Salty Dog	Andrew Perry POP

80096 L210842 11/11/2019 21:25 101 N PARADISE PNT Andrew Perry
 TRAFFIC STOP POP
 Press Remarks: w=vbr and FTC proof

Involvement	Age:	Name	Offense Description	Occurred On
Operator	23	ABDALLAH, Tania	TRAFFIC STOP	11/11/2019

80103 L210849 11/11/2019 23:32 463 MADRONA Mike Brace
 SUSPICIOUS CONDITION(S) POP
 Press Remarks: 911, Compl. adv there are two people on the side of the rd with flashlights shaking a paint can by the road... Currently walking down port orford loop... 11/12... 802 adv and emailed CAD...802 went through Madrona area, nothing 12-28...

Involvement	Age:	Name	Offense Description	Occurred On
Complainant	53	WASHABAUGH, Gerald	SUSPICIOUS CONDITION(S)	11/11/2019

80135 L210881 11/12/2019 12:50 CIRCLE K Mike Brace
 TRAFFIC STOP POP
 Press Remarks: C-Spd

80139 L210885 11/12/2019 14:57 OR/18TH Reports reports
 TRAFFIC STOP POP
 Press Remarks: c=speed

Involvement	Age:	Name	Offense Description	Occurred On
Operator	25	JOHNSON, Kevin	TRAFFIC STOP	11/12/2019

80140 P2019230 11/12/2019 14:56 260 EIGHTEENTH St Mike Brace
 MISSING PERSON(S) POP & CCSO
 Press Remarks: 702 Lang, 12-4 from POPD adv that Mary Nichols Squire is reporting that her ex-husband Don Squire is a dementia patient and he has been missing for an hour... 15:10:27 ...802 Added, 103 advised and CAD emailed to him as well... 802 request page out fire personnel to respond to Fire Hall to assist in search.... 106 adv send out Everbridge to meet at PD. 802 adv in the area adjacent to wooded area. 106 adv to check all out buildings.... 106 adv to call out 110 with tracking K9... 802 adv 702 got info about indiv being near Battle Rock so 702 is headed that way and 802 is at the N end of Cemetary loop... 802 out with subj on N Cemetary loop... 802 giving subj a ride home.... CAD emailed to 106...

Involvement	Age:	Name	Offense Description	Occurred On
Complainant		SQUIRE, Mary	MISSING PERSON(S)	11/12/2019
Victim	86	SQUIRE, Donn	MISSING PERSON(S)	

80198 L210945 11/13/2019 15:31 POPD Mike Brace
 RECOV STOLEN PROPERTY POP
 Press Remarks: Stolen bicycle from P2019218 now recovered for juv. victim...

80202 L210947 11/13/2019 16:08 2140 OREGON Dollar General Mike Brace
 SUSPICIOUS CONDITION(S) POP
 Press Remarks: Compl, adv people sitting around in the back of DG adv cannot tell what they are doing back there.. Adv one guy has a black dog, blk beard and stalking cap and fem with what looks like a camo jacket... 16:16:52 ...802 12-97... Subj's goa, utl anyone...

Involvement	Age:	Name	Offense Description	Occurred On
Complainant	52	HUDSON, Cary	SUSPICIOUS CONDITION(S)	11/13/2019
Complainant		DOLLAR GENERAL,	SUSPICIOUS CONDITION(S)	

80221 L210965 11/13/2019 21:19 347 TWENTIETH st Hank Hobart
 INCOMPLETE 911 CALL POP
 Press Remarks: Accidental dial, no emerg...

Involvement	Age:	Name	Offense Description	Occurred On
Complainant		NEWHEY, Magdalena	INCOMPLETE CALL	11/13/2019

80260 L211005 11/14/2019 15:30 CRAZY NORWEGIAN Mike Brace
 TRAFFIC STOP POP
 Press Remarks: w-spd

Involvement	Age:	Name	Offense Description	Occurred On
Operator	39	MAKELA, Trisha	Traffic Stop	11/14/2019

FINANCIAL REPORT
November 4, 2019

For the month of October, the total revenue and expenditures for all funds was \$188,392.61 and \$162,822.86 respectively. Following is a more detailed narrative of the activity per fund.

General Fund:

The General fund received \$37,782.55 in revenue of which \$873.44 was from property tax receipts, \$33,324.75 from citations, \$107.06 from the State Cigarette Tax, \$1,870.98 from OLCC tax, \$764.07 in interest, \$151.00 in Business License, \$91.00 in Planning fees, \$140.00 in lien search fees, \$75.00 for a release of impounded vehicle, and \$385.25 in court administrative fees. For the month of October, the General Fund disbursed \$31,308.51 of which \$13,509.34 was for wages, \$6,046.20 in citation reimbursements and assessments, \$242.26 for custodial services, \$1,200.00 for legal services, \$1,079.21 for office supplies, \$300.00 for the municipal judge, \$435.87 in bank fees, \$1,699.46 for planning services, \$84.50 for transcribing services, \$221.90 for postage, \$807.25 for repairs to City Hall, \$141.75 for transcribing services in Professional Fees, \$142.42 payment for the copier lease, \$38.47 for custodial supplies, \$1,380.17 for electricity, \$9.99 in small tools, \$548.87 annual dues to Oregon Government Ethics Commission, \$2,100.00 was the General Funds share of a partial payment for audit work, \$429.60 for renewal of our firewall software, \$100.00 for flowers for former Chief Combs funeral service, \$30.97 for mileage reimbursement for travel to and from the bank and post office, \$660.30 for telephone service, and \$99.98 for internet service.

Parks:

Parks received \$42,453.06 in revenue of which \$195.15 in Visitor Center donations, \$37,737.38 in TLT receipts, \$3,900.00 grant from Oregon Marine Board, \$88.75 electricity reimbursement for the A-frame, \$366.84 in Battle Rock Binocular receipts, \$50.00 in Visitor Center rent, and \$114.94 in interest. For the month of October, \$6,074.66 was disbursed for Parks of which \$2,819.70 was for payroll, \$116.84 for fuel, \$374.05 for electricity, \$175.00 was the Park Funds share of the audit work, \$156.99 for maintenance at Battle Rock Park, \$2.79 for maintenance at the A-Frame, \$18.24 for maintenance at the Community Building, \$135.66 for maintenance at the Visitor Center, \$131.21 for maintenance at Buffington Park, \$57.72 for maintenance at the American Legion Hall, \$135.51 for maintenance at the 12th Street Boat Ramp, \$60.04 for telephone service, \$46.50 for transcribing services, \$35.97 for internet service, \$256.13 for new basketball backboards at Buffington Park, \$244.57 for binocular rent, and \$1,307.74 for custodial services.

Public Safety:

\$30,970.92 was disbursed for the Police Department of which \$27,545.44 was for payroll, \$128.87 for office supplies, \$771.05 for fuel, \$400.00 was Public Safety's share of the audit work, \$980.87 for uniforms, \$25.52 for vehicle maintenance, \$3.00 in investigation expense, \$417.00 for new body cameras, \$35.00 for Kings Online, \$41.80 for postage, and \$622.37 for telephone service. Public Safety received \$837.65 in revenue of which \$713.55 was from property tax receipts, \$40.00 for burn permits, \$69.10 in miscellaneous receipt, and \$15.00 insurance reimbursement for a report.

Water Enterprise:

The Water Department received \$42,827.90 in revenue of which \$42,501.71 was from the September utility billing of which \$3,499.65 is designated to be set aside for Water Capital Reserves, and \$326.19 in interest. The Water Enterprise Fund paid out \$55,936.58 of which \$24,978.76 was for payroll, \$74.50 for office supplies, \$211.99 for postage, \$479.28 for telephone services, \$267.17 for fuel, \$39.99 for internet service, \$5,096.17 for electricity, \$269.50 for solar salt, \$500.00 for contact services, \$1,400.00 for partial audit work, \$5,930.00 for the leak detection survey, \$175.46 for pump station repairs, \$341.69 for travel and lodging at the fall OAWU conference, \$905.54 for maintenance of the treatment plant, \$60.74 for minor equipment, \$7,655.00 for installation of a repeater for the telemetry system, \$4,536.00 for the engineers work on the new PLC, \$404.79 for vehicle maintenance, \$110.00 for title fees with ODMV, and \$2,500.00 in testing fees.

Water Capital Reserves:

The Water Capital Reserve Fund received \$282.79 in interest. The Water Capital Reserve Fund balance is now \$168,354.72.

Sewer Enterprise:

The Sewer Enterprise Fund received \$50,213.59 in cash receipts which consists of \$624.20 in interest, \$280.00 for testing from Elk River Hatchery, \$772.00 for one connection charge, and \$48,537.39 was from the September utility billing of which \$2,857.93 is designated to be set aside for Sewer Capital Reserve. The Sewer Enterprise fund outflow for October was \$32,918.15 of which \$20,292.82 was for payroll, \$4,851.08 for electricity, \$31.46 for office supplies, \$249.16 for telephone service, \$253.36 for fuel, \$69.99 for internet service, \$1,597.10 to maintenance to the Treatment Plant, \$4,237.34 for repair to lift station, \$925.00 for partial work on the audit, \$138.28 for training, \$18.99 for minor equipment, \$41.58 for vehicle maintenance, and \$211.99 for postage.

Sewer Capital Reserves:

The Sewer Capital Reserves received \$273.61 in interest. The Sewer Capital Reserve Fund balance is now \$165,127.80.

Street Fund:

For October the Street Fund received \$7,290.56 of which \$7,158.19 was from the State Highway tax, and \$132.37 in interest. \$5,614.04 was disbursed for Streets, of which \$4,842.88 was for wages, \$99.00 for the port-a-pott, \$161.02 for fuel, \$414.00 for return of a street cut deposit, \$92.58 for electricity, and \$4.56 for vehicle maintenance.

Streets Capital Improvement Fund

The Streets Capital Improvement Fund received \$84.74 in interest and the new balance is now \$72,981.29.

Equipment Replacement Fund:

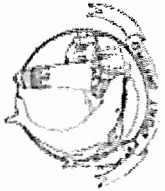
The Equipment Replacement Fund received \$110.72 in interest. The balance of the Equipment Replacement Fund is \$58,334.36.

Water and Sewer SDC:

The Water SDC Fund received \$760.30 in interest and the Sewer SDC Fund received \$513.14 in interest and one Sewer SDC payment of \$4,962.00 for the month of October. The balances of the SDC funds are as follows:

Water SDC	\$377,690.75
Sewer SDC Reimbursement	\$235,703.77
Sewer SDC Improvement	\$ 24,168.08

David Johnson



City of Port Orford

Detail Report

Account Detail

Date Range: 07/01/2019 - 10/31/2019

Account	Post Date	Packet Number	Source Transaction	Description	Vendor	Beginning Balance	Total Activity	Total Debits	Total Credits	Ending Balance
Fund: 030 - WATER ENTERPRISE FUND				Designated for Reserves		0.00	-14,107.35	187.04	14,294.39	-14,107.35
<u>030-00-44109</u>										
	07/01/2019	UBPKT01122	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT01122						
	07/03/2019	UBPKT01123	Utility Regular Bill Pa	Utility Regular Bill Packet UBPKT01123					6.73	-6.73
	07/11/2019	UBPKT01126	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01				1.54	2,472.75	-2,479.48
	07/11/2019	UBPKT01127	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01				1.12		-2,477.94
	07/19/2019	UBPKT01128	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT01128					1.55	-2,476.82
	07/22/2019	UBPKT01129	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT01129					5.52	-2,478.37
	07/30/2019	UBPKT01132	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01				2.13		-2,483.89
	07/31/2019	UBPKT01133	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT01133					6.47	-2,481.76
	08/01/2019	UBPKT01135	Utility Regular Bill Pa	Utility Regular Bill Packet UBPKT01135					4,382.91	-2,488.23
	08/05/2019	UBPKT01140	Utility Adj. Bill Other	Utility Adj. Bill Other Packet UBPKT01140				10.00		-6,871.14
	08/05/2019	UBPKT01142	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01				46.56		-6,861.14
	08/05/2019	UBPKT01143	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01				2.70		-6,814.58
	08/07/2019	UBPKT01145	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01				2.21		-6,811.88
	08/09/2019	UBPKT01147	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT01147					0.48	-6,809.67
	08/14/2019	UBPKT01148	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01				4.58		-6,810.15
	08/14/2019	UBPKT01149	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01				5.03		-6,805.57
	08/15/2019	UBPKT01150	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01				13.40		-6,800.54
	08/15/2019	UBPKT01152	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01				4.82		-6,787.14
	08/21/2019	UBPKT01153	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01				12.51		-6,782.32
	08/21/2019	UBPKT01154	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01				13.28		-6,769.81
	08/23/2019	UBPKT01156	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01				0.53		-6,756.53
	08/28/2019	UBPKT01159	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT01159					5.13	-6,756.00
	08/29/2019	UBPKT01161	Utility Adj. Bill Other	Utility Adj. Bill Other Packet UBPKT01161				0.49		-6,761.13
	08/29/2019	UBPKT01162	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01				1.40		-6,760.64
	08/30/2019	UBPKT01163	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01				1.69		-6,759.24
	09/03/2019	UBPKT01164	Utility Regular Bill Pa	Utility Regular Bill Packet UBPKT01164					3,865.87	-6,757.55
	09/04/2019	UBPKT01168	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01				11.08		-10,623.42
	09/05/2019	UBPKT01171	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT01171				2.00	0.77	-10,612.34
	09/06/2019	UBPKT01172	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01				5.89		-10,613.11
	09/06/2019	UBPKT01173	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01				3.21		-10,605.22
	09/10/2019	UBPKT01175	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01				0.60		-10,602.01
	09/18/2019	UBPKT01177	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01						-10,601.41
	09/19/2019	UBPKT01178	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT01178					9.39	-10,610.80

Detail Report

Date Range: 07/01/2019 - 10/31/2019

Account	Post Date	Packet Number	Name	Source Transaction	Description	Vendor	Beginning Balance	Total Activity	Total Debits	Total Credits	Ending Balance	
030-00-44109			Designated for Reserves - Continued									
	09/27/2019	UBPKT01183	Utility Disconnect Bill	Utility Disconnect Bill	Packet UBPKT01183		0.00	-14,107.35	187.04	14,294.39	-14,107.35	
	09/27/2019	UBPKT01185	Utility Adj. Bill Other	Utility Adj. Bill Other	Packet UBPKT01185				9.00	5.90	-10,616.70	
	10/01/2019	UBPKT01188	Utility Regular Bill Pa	Utility Regular Bill	Packet UBPKT01188					3,506.63	-10,607.70	
	10/07/2019	UBPKT01191	Miscellaneous Adjust	Miscellaneous Adjust	Packet UBPKT01				4.66		-14,114.33	
	10/11/2019	UBPKT01193	Miscellaneous Adjust	Miscellaneous Adjust	Packet UBPKT01				24.16		-14,109.67	
	10/29/2019	UBPKT01215	Miscellaneous Adjust	Miscellaneous Adjust	Packet UBPKT01				2.45		-14,085.51	
	10/31/2019	UBPKT01216	Utility Disconnect Bill	Utility Disconnect Bill	Packet UBPKT01216					24.29	-14,083.06	
							0.00	-14,107.35	187.04	14,294.39	-14,107.35	

Total Fund: 030 - WATER ENTERPRISE FUND:

Detail Report

Account	Post Date	Packet Number	Name	Description	Vendor	Beginning Balance	Total Activity	Total Debits	Total Credits	Ending Balance
035-00-44115			Designated for Reserves			0.00	-11,757.17	280.16	12,037.33	-11,757.17
	07/01/2019	UBPKT01122	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT01122						
	07/03/2019	UBPKT01123	Utility Regular Bill Pa	Utility Regular Bill Packet UBPKT01123						
	07/11/2019	UBPKT01126	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01				4.01		-7.57
	07/11/2019	UBPKT01127	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01				3.15	2,583.57	-2,591.14
	07/19/2019	UBPKT01128	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT01128						
	07/22/2019	UBPKT01129	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT01129					1.30	-2,587.13
	07/30/2019	UBPKT01132	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01				5.75	4.89	-2,583.98
	07/31/2019	UBPKT01133	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT01133						
	08/01/2019	UBPKT01135	Utility Regular Bill Pa	Utility Regular Bill Packet UBPKT01135					7.06	-2,585.28
	08/05/2019	UBPKT01140	Utility Adj. Bill Other	Utility Adj. Bill Other Packet UBPKT01140				5.00	3,386.25	-2,590.17
	08/05/2019	UBPKT01142	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01				58.50		-2,584.42
	08/05/2019	UBPKT01143	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01				4.02		-2,591.48
	08/07/2019	UBPKT01145	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01				3.52		-5,972.73
	08/09/2019	UBPKT01147	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT01147					0.58	-5,914.23
	08/14/2019	UBPKT01148	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01				5.72		-5,910.21
	08/14/2019	UBPKT01149	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01				5.66		-5,906.69
	08/15/2019	UBPKT01150	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01				7.60		-5,907.27
	08/15/2019	UBPKT01151	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01				5.29		-5,901.55
	08/15/2019	UBPKT01152	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01				2.18		-5,895.89
	08/21/2019	UBPKT01153	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01				12.88		-5,888.29
	08/21/2019	UBPKT01154	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01				34.88		-5,883.00
	08/23/2019	UBPKT01156	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01				2.65		-5,880.82
	08/28/2019	UBPKT01159	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT01159					5.29	-5,867.94
	08/29/2019	UBPKT01162	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01				4.96		-5,833.06
	08/30/2019	UBPKT01163	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01				4.32		-5,830.41
	09/03/2019	UBPKT01164	Utility Regular Bill Pa	Utility Regular Bill Packet UBPKT01164						-5,835.70
	09/03/2019	UBPKT01167	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01				7.11	3,100.52	-5,826.42
	09/04/2019	UBPKT01168	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01				14.18		-8,926.94
	09/05/2019	UBPKT01171	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT01171					0.86	-8,919.83
	09/06/2019	UBPKT01173	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01				8.97		-8,905.65
	09/10/2019	UBPKT01175	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01				4.24		-8,906.51
	09/11/2019	UBPKT01176	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01				2.72		-8,897.54
	09/18/2019	UBPKT01177	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01				2.61		-8,893.30
	09/19/2019	UBPKT01178	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT01178						-8,890.58
	09/27/2019	UBPKT01183	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT01183				4.50	9.80	-8,887.97
	09/27/2019	UBPKT01185	Utility Adj. Bill Other	Utility Adj. Bill Other Packet UBPKT01185					5.97	-8,897.77
	10/01/2019	UBPKT01188	Utility Regular Bill Pa	Utility Regular Bill Packet UBPKT01188						-8,903.74
	10/07/2019	UBPKT01191	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01				1.65	2,903.22	-8,899.24
	10/11/2019	UBPKT01193	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01				62.73		-11,802.46
	10/29/2019	UBPKT01215	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT01				1.36		-11,800.81

Detail Report

Date Range: 07/01/2019 - 10/31/2019

Account: 035-00-44115 Name: Designated for Reserves - Continued Beginning Balance: 0.00 Total Activity: -11,757.17 Total Debits: 280.16 Total Credits: 12,037.33 Ending Balance: -11,757.17

Post Date: 10/31/2019 Packet Number: UBPKT01216 Source Transaction: Utility Disconnect Bill Description: Utility Disconnect Bill Packet UBPKT01216 Vendor: Project Account: Debits: Credits Running Balance: -11,757.17

Total Fund: 035 - SEWER ENTERPRISE FUND: 0.00 -11,757.17 280.16 12,037.33 -11,757.17

Grand Totals: 0.00 -25,864.52 467.20 26,331.72 -25,864.52



Bank Transaction Report

City of Port Orford

Transaction Detail

Issued Date Range: 10/01/2019 - 10/31/2019

Issued	Number	Description	Amount
Bank Draft			
10/04/2019	<u>DFT0005406</u>	AsiFlex	41.66
10/04/2019	<u>DFT0005407</u>	VOYA - Oregon Savings Growth Plan	267.50
10/04/2019	<u>DFT0005408</u>	PERS	764.55
10/04/2019	<u>DFT0005409</u>	PERS	798.01
10/04/2019	<u>DFT0005410</u>	PERS	1,568.16
10/04/2019	<u>DFT0005411</u>	PERS	1,218.06
10/04/2019	<u>DFT0005412</u>	PERS	303.42
10/04/2019	<u>DFT0005413</u>	PERS	2,433.21
10/04/2019	<u>DFT0005414</u>	Oregon Dept of Revenue	26.67
10/04/2019	<u>DFT0005415</u>	Oregon Dept of Revenue	24.98
10/04/2019	<u>DFT0005416</u>	Rogue Credit Union	780.86
10/04/2019	<u>DFT0005417</u>	Oregon Dept of Revenue	1,802.36
10/04/2019	<u>DFT0005418</u>	Rogue Credit Union	2,381.86
10/04/2019	<u>DFT0005419</u>	Rogue Credit Union	3,338.86
10/18/2019	<u>DFT0005422</u>	AsiFlex	41.66
10/18/2019	<u>DFT0005423</u>	VOYA - Oregon Savings Growth Plan	267.50
10/18/2019	<u>DFT0005424</u>	VOYA - Oregon Savings Growth Plan	105.34
10/18/2019	<u>DFT0005425</u>	PERS	786.40
10/18/2019	<u>DFT0005426</u>	PERS	802.04
10/18/2019	<u>DFT0005427</u>	PERS	1,580.95
10/18/2019	<u>DFT0005428</u>	PERS	1,256.94
10/18/2019	<u>DFT0005429</u>	PERS	250.82
10/18/2019	<u>DFT0005430</u>	PERS	2,453.04
10/18/2019	<u>DFT0005431</u>	Oregon Dept of Revenue	26.07
10/18/2019	<u>DFT0005432</u>	Oregon Dept of Revenue	23.60
10/18/2019	<u>DFT0005433</u>	Rogue Credit Union	763.20
10/18/2019	<u>DFT0005434</u>	Oregon Dept of Revenue	1,796.01
10/18/2019	<u>DFT0005435</u>	Rogue Credit Union	2,389.15
10/18/2019	<u>DFT0005436</u>	Rogue Credit Union	3,263.18
10/24/2019	<u>DFT0005437</u>	U.S. Bank Equipment Finance	142.42
Total Drafts			31,698.48
Check			
10/04/2019	<u>14503</u>	CIS-Health Insurance	11,195.79
10/04/2019	<u>14504</u>	Void Check	0.00
10/04/2019	<u>14505</u>	Void Check	0.00
10/04/2019	<u>14506</u>	Void Check	0.00
10/04/2019	<u>14507</u>	Teamsters Local U. #206	250.50
10/10/2019	<u>14508</u>	Allstream	130.64
10/10/2019	<u>14509</u>	American Leak Detection	5,930.00
10/10/2019	<u>14510</u>	AT&T Mobility	282.26
10/10/2019	<u>14511</u>	Bay Area Copier Company	149.62
10/10/2019	<u>14512</u>	Budge-Mchugh Supply Company	1,031.24
10/10/2019	<u>14513</u>	Carson Oil Company	53.70

Issued	Number	Description	Amount
10/10/2019	<u>14514</u>	CASH IN OFFICE	181.17
10/10/2019	<u>14515</u>	Charter Communications	284.44
10/10/2019	<u>14516</u>	Clark, Patricia	18.79
10/10/2019	<u>14517</u>	Coastal Paper & Supply, Inc.	429.42
10/10/2019	<u>14518</u>	Coos-Curry Electric Co-op	6,268.94
10/10/2019	<u>14519</u>	Void Check	0.00
10/10/2019	<u>14520</u>	Void Check	0.00
10/10/2019	<u>14521</u>	Coos-Curry Supply, Inc.	462.05
10/10/2019	<u>14522</u>	Frontier	97.96
10/10/2019	<u>14523</u>	Gold Beach Lumber	290.27
10/10/2019	<u>14524</u>	Void Check	0.00
10/10/2019	<u>14525</u>	Hach Company	151.11
10/10/2019	<u>14526</u>	KDP Certified Public Accountants, LLP	5,000.00
10/10/2019	<u>14527</u>	ODOT Fuel Sales	1,515.74
10/10/2019	<u>14528</u>	Office Depot	389.01
10/10/2019	<u>14529</u>	One Call Concepts, Inc.	10.80
10/10/2019	<u>14530</u>	Oregon Government Ethics Commission	548.87
10/10/2019	<u>14531</u>	Reese Electric, Inc.	190.00
10/10/2019	<u>14532</u>	Rogue Credit Union-Visa	1,111.89
10/10/2019	<u>14533</u>	Roto Rooter, A Waste Connection Co.	99.00
10/10/2019	<u>14534</u>	Shoji Planning, LLC	1,701.36
10/10/2019	<u>14535</u>	South Coast Septic	837.50
10/10/2019	<u>14536</u>	TransUnion Risk and Alternative Data Solutions, Inc.	35.00
10/10/2019	<u>14537</u>	UPS	36.06
10/10/2019	<u>14538</u>	Vend West Services	61.75
10/17/2019	<u>14539</u>	911 Supply LLC	696.90
10/17/2019	<u>14540</u>	Budge-Mchugh Supply Company	19.78
10/17/2019	<u>14541</u>	C & K Market	95.16
10/17/2019	<u>14542</u>	Comp-U-Talk, Inc.	429.60
10/17/2019	<u>14543</u>	Coos-Curry Electric Co-op	92.58
10/17/2019	<u>14544</u>	Curry County Treasurer	1,251.20
10/17/2019	<u>14545</u>	Eddie Oneal Moralek	60.00
10/17/2019	<u>14546</u>	Kar Kare Auto Parts	106.46
10/17/2019	<u>14547</u>	Keir Karson	55.00
10/17/2019	<u>14548</u>	McCowan Clinical Laboratory, Inc.	2,425.00
10/17/2019	<u>14549</u>	Mike Zaha	30.00
10/17/2019	<u>14550</u>	Oregon Association Chiefs of Police	78.00
10/17/2019	<u>14551</u>	Oregon Dept of Revenue CFA	4,650.00
10/17/2019	<u>14552</u>	TAG/ The Automation Group, Inc.	7,655.00
10/17/2019	<u>14553</u>	The Dyer Partnership Engineers & Planners, Inc.	4,536.00
10/18/2019	<u>14554</u>	CIS-Health Insurance	11,195.94
10/18/2019	<u>14555</u>	Void Check	0.00
10/18/2019	<u>14556</u>	Void Check	0.00
10/18/2019	<u>14557</u>	Void Check	0.00
10/18/2019	<u>14558</u>	Teamsters Local U. #206	250.50
10/24/2019	<u>14559</u>	911 Supply LLC	233.97
10/24/2019	<u>14560</u>	AccuScript Transcription and Typing Services	272.75
10/24/2019	<u>14561</u>	Charter Communications	99.98
10/24/2019	<u>14562</u>	Frontier Comm of Northwest (OR)	36.00
10/24/2019	<u>14563</u>	McCowan Clinical Laboratory, Inc.	75.00
10/24/2019	<u>14564</u>	Port Orford Glass & Screen	273.03

Issued	Number	Description	Amount
10/24/2019	<u>14565</u>	Pro-Vision Video Systems	417.00
10/24/2019	<u>14566</u>	Reese Electric, Inc.	4,064.84
10/24/2019	<u>14567</u>	The Tower Optical Company	244.57
10/24/2019	<u>14568</u>	Thompson, Bryan	229.98
10/24/2019	<u>14569</u>	Western Exterminator Company	74.70
10/30/2019	<u>14570</u>	911 Supply LLC	50.00
10/30/2019	<u>14571</u>	Amazon Capital Services, Inc.	38.48
10/30/2019	<u>14572</u>	Budge-Mchugh Supply Company	46.98
10/30/2019	<u>14573</u>	C&S Fire-Safe Services LLC	414.75
10/30/2019	<u>14574</u>	Coos-Curry Electric Co-op	5,432.53
10/30/2019	<u>14575</u>	Void Check	0.00
10/30/2019	<u>14576</u>	Frontier	35.97
10/30/2019	<u>14577</u>	Gold Beach Lumber	297.35
10/30/2019	<u>14578</u>	Lang. Deana	12.18
10/30/2019	<u>14579</u>	Office Depot	509.71
10/30/2019	<u>14580</u>	Rogue Credit Union-Visa	1,613.29
10/30/2019	<u>14581</u>	Void Check	0.00
10/30/2019	<u>14582</u>	Susan Reese	414.00
10/30/2019	<u>14583</u>	Tower Motor Company	170.00
10/30/2019	<u>14584</u>	U. S. Cellular	169.30
10/31/2019	<u>14585</u>	Law Offices of Frederick J Carleton	1,200.00
Total Checks			88,798.36

EFT

10/04/2019	<u>DFT0005405</u>	Payroll EFT	20,102.32
10/10/2019	<u>EFT0000106</u>	AsiFlex Admin Fee	3.75
10/18/2019	<u>DFT0005421</u>	Payroll EFT	19,434.08
10/31/2019	<u>7</u>	Gary Milliman	300.00
10/31/2019	<u>8</u>	Gregory T. Ryder	1,550.00
10/31/2019	<u>9</u>	Terrusa, David R	500.00
Total EFT			41,890.15

City of Port Orford

CITY COUNCIL AGENDA DOCUMENTATION

Date: 11/21/19

SUBJECT: Planning Commission Board

ITEM NO: 8a.

BACKGROUND:

August 2019 the Council reduced the number of the Planning Commission from seven to five. It is often times difficult to get seven volunteers for the Planning Commission and because the Commission had been working with only five for some time seven was not needed.

There was a concern that this decision would allow only two Commissioners to make some pretty big decisions for the City. A quorum of five is three and two is a majority.

October 2019 The Council voted to amend the ordinance back to its original state of a seven member board with allowing two from within the urban growth boundary.

FISCAL IMPACT:

None

RECOMMENDATION:

Move to approve Ordinance 2020-02 amending Ordinance 2017-01 from a five member Planning Commission to a seven member board allowing two within the urban growth boundary. (first and second reading?)

SUBMITTED BY:

Terrie Richards

Terrie Richards, City Administrator

ORDINANCE NO. 2020-02

AN ORDINANCE AMENDING ORDINANCE 280 2017-01, SECTION 1 CREATION TO RAISE THE NUMBER OF MEMBERS REQUIRED FROM FIVE TO SEVEN

The Common Council of the City of Port Orford hereby ordains that the adopted Ordinance 208 2017-01 will be amended as shown below:

2.16.010 Creation.

Section 1. Creation: A city planning commission consisting of seven (7) members is hereby created.

2.16.020 Appointment of members—Term—Compensation.

B. Each member shall serve a term of two years. Not more than two (2) nonresidents of the City, living within the Urban Growth Boundary, shall be appointed.

The foregoing ordinance was enacted by the Common Council of the City of Port Orford this 21st day of November, 2019, by the following vote:

Yes: _____

No: _____

Abstain: _____

Ordinance 2020-02 passed by a vote of _____ to _____

Pat Cox, Council President
City of Port Orford, Curry County, Oregon

ATTEST:

Terrie Richards, City Recorder
City of Port Orford, Curry County, Oregon

City of Port Orford

CITY COUNCIL AGENDA DOCUMENTATION

Date: 11/17/16

SUBJECT: Planning Commission Board

ITEM NO: 6 b.

BACKGROUND:

Seeing that it is difficult to maintain a full commission of seven (7) members on the Planning Commission the Council requested the required number of board members be reduced to five (5). The ordinance amendment was presented to the Council at the October council meeting for the first reading.

FISCAL IMPACT:

None

RECOMMENDATION:

Approve the amendment; going into effect in thirty (30) days

SUBMITTED BY:



Terrie Richards, City Administrator

City of Port Orford

CITY COUNCIL AGENDA DOCUMENTATION

Date: 08/17/17

SUBJECT: Planning Chapter 2.16

ITEM NO: 5 c

BACKGROUND:

- At the August 2016 council meeting it was discussed and voted that the number of board members required for the Planning Commission would be reduced from seven members to five members and reducing the number of members allowed in the UGB from two to one. It was thought that no action other than not appointing any more than five is all the council needed to do but for tracking purposes and the motion to create an ordinance chapter 2.16 Planning Commission is before you for a first (&second?) reading and approval.

FISCAL IMPACT:

None

RECOMMENDATION:

Seek legal counsel's advice for two readings at this time – proceed.

SUBMITTED BY:

Terrie Richards

Terrie Richards, City Administrator



City of Port Orford Proclamation

School Choice Week

WHEREAS all children in PORT ORFORD should have access to the highest-quality education possible; and,

WHEREAS PORT ORFORD recognizes the important role that an effective education plays in preparing all students in PORT ORFORD to be successful adults; and,

WHEREAS quality education is critically important to the economic vitality of PORT ORFORD; and,

WHEREAS PORT ORFORD is home to a multitude of high quality public and nonpublic schools from which parents can choose for their children, in addition to families who educate their children in the home; and

WHEREAS, educational variety not only helps to diversify our economy, but also enhances the vibrancy of our community; and,

WHEREAS PORT ORFORD has many high-quality teaching professionals in all types of school settings who are committed to educating our children; and,

WHEREAS, School Choice Week is celebrated across the country by millions of students, parents, educators, schools and organizations to raise awareness of the need for effective educational options;

NOW, THEREFORE, I, Tim Pogwizd do hereby recognize January 26 – February 1, 2020 as PORT ORFORD ***School Choice Week***, and I call this observance to the attention of all of our citizens.

In Witness Whereof, I, Mayor Tim Pogwizd, do hereto set my hand and cause the official seal of the Port Orford, Oregon, to be affixed this 21st day of November, 2019.

Mayor Tim Pogwizd



City of Port Orford *Proclamation*

Designating the second Sunday in December 2019 as Worldwide Candle Lighting Day

WHEREAS every year in the United States nearly 150,000 infants, children, teens, and young adults die and countless tens of thousands are born still or are miscarried,

WHEREAS, we recognize that our children are our country's, our state's, and our city's most valuable resource,

WHEREAS, the work of local chapters of The Compassionate Friends provides a caring environment in which bereaved parents, siblings, and grandparents can work through their grief with the help of others traveling the same road,

WHEREAS, The Compassionate Friends Worldwide Candle Lighting the second Sunday in December has become a symbolic day when these children are remembered around the globe,

NOW, THEREFORE BE IT RESOLVED, the City of Port Orford hereby declares and proclaims the second Sunday of December 2019 as Worldwide Candle Lighting Day.

BE IT FURTHER RESOLVED that all residents are encouraged to observe this day by lighting a candle for one hour at 7 p.m. the second Sunday of December in support of bereaved families in the City of Port Orford and participate in other appropriate activities in remembrance of all children who have died.

In Witness Whereof, I, Mayor Tim Pogwizd, do hereto set my hand and cause the official seal of the Port Orford, Oregon, to be affixed this 21ST day of November, 2019.

Tim Pogwizd, Mayor



**The
Compassionate
Friends**
Supporting Family After a Child Dies

How Your Donation Is Making A Difference

When a child dies, at any age, the family suffers intense pain and may feel hopeless and isolated. The Compassionate Friends provides highly personal comfort, hope, and support to every family experiencing the death of a son or a daughter, a brother or a sister, or a grandchild, and helps others better assist the grieving family.

The Compassionate Friends (TCF) is a national nonprofit, self-help support organization, offering friendship, understanding, and hope to families grieving the death of a child of any age, from any cause. There is no religious affiliation, and no individual membership fees or dues are charged. All bereaved family members are welcome. Founded in England in 1969, TCF was established in the United States in 1972, with 501(c)(3) not-for-profit incorporation in 1978, under which provision the organization's nearly 600 local Chapters also operate. TCF operates as separate entities in at least 30 countries around the world.

Organization

- In the 40 years since its incorporation, TCF/USA has grown from 40 Chapters to nearly 600, with locations in all 50 states plus Washington D.C., Guam, Saipan, and Puerto Rico. More than 4,000 volunteers who are bereaved parents, siblings, or grandparents serve as Regional Coordinators, Chapter Leaders, meeting facilitators, Newsletter Editors, workshop presenters, and National Conference coordinators. An additional 300 volunteers moderate and support our growing online presence which includes our public Facebook page, 25 private Facebook groups and our online support chat rooms.
- The Compassionate Friends has a 13-member national volunteer Board of Directors consisting of bereaved parents, siblings, and grandparents who are elected for one or two three-year terms by the general membership.
- The Compassionate Friends National Office is located in Oak Brook, Illinois. Our paid staff includes the Executive Director who works in partnership with the board and is supported by six full-time and two part-time staff members.

Examples of Services Provided by the National Organization

- In 2016, more than one million families accessed one or more of our services. In addition, our resources are regularly accessed by grief professionals, social service departments, academic institutions, hospitals, hospice, religious entities and other grief organizations. The TCF National Office publishes more than 40 bereavement brochures (in English and Spanish) on most aspects of grief following the death of a child.
- TCF's national website (www.compassionatefriends.org) has more than 100,000 visitors each month and provides resources and information. In addition, TCF's National Facebook Page communicates with more than 275,000 followers and continues to grow.
- TCF offers an Online Support Community with chat rooms open every day, as well as 25 private Facebook groups covering many topics related to the death of a child.

- TCF's flagship magazine, *We Need Not Walk Alone*, is published and distributed digitally. It features articles from top grief professionals as well as individual stories of hope and healing, and provides the latest in grief related information. In addition, a monthly e-newsletter is sent to more than 45,000 people.

How Do We Do It?

- TCF's 2017 budget is over \$3 million, with 85 percent allocated for services to Chapters and the public. Administrative and fundraising costs comprise only 15 percent of the organization's total operating budget.
- TCF has been awarded The Independent Charities Seal of Excellence for being able to certify, document, and demonstrate on an annual basis that it meets the highest standards of public accountability, program effectiveness, and cost effectiveness. Only 2,000 of the one million charities operating in the United States today have been awarded this Seal. All contributions to The Compassionate Friends are tax-deductible.

Role of Local Chapters

- Each month more than 20,000 grieving family members attend meetings at our nearly 600 local Chapters. Monthly meetings provide a caring environment where the bereaved can work through their grief with the help of others who have "been there."
- Chapters are organized and facilitated by local members trained by the national organization. In addition to monthly meetings, Chapters provide community outreach and education, publish local newsletters, websites, Facebook Pages, and offer special programs.

Signature Events

- *National Conference* — In 2017 TCF hosted its 40th Annual National Conference in Orlando, Florida with record attendance of over 1,400 people. This three-day healing event rotates to a different city each year. In an environment that encourages parents to talk about their missing children and bond with a community of similarly grieving families, the conference also provides more than 100 workshops, special programs, ceremonies, and some of the top speakers on grief and loss.
- *Walk to Remember* — Started 17 years ago on the final day of our National Conference, more than 1,000 parents, grandparents and siblings carrying pictures, banners and signs with the names of their lost children participate in our Annual Walk to Remember. At the same time, hundreds of our Chapters host an annual walk in their local communities.
- *Worldwide Candle Lighting* — On the 2nd Sunday in December every year, The Compassionate Friends hosts the largest continuous lighting of candles in the world. Started in 1997 to commemorate the first Children's National Memorial Day, TCF initiated the Worldwide Candle Lighting. What began as a few gatherings throughout the United States has grown into a worldwide commemoration featuring thousands of events around the world. At 7 PM local time, candles are lighted in each time zone creating a virtual ring of light around the globe.

*It is our hope that ... "everyone who needs us will find us,
and everyone who finds us will be helped."*

For further information, contact The Compassionate Friends, Inc.

1000 Jorie Blvd, Ste. 140 • Oak Brook, IL 60523

Toll-free: (877) 969-0010 • Fax: (630) 990-0246

E-mail: nationaloffice@compassionatefriends.org • Website: www.compassionatefriends.org

Facebook: www.facebook.com/TCFUSA • Twitter: <https://twitter.com/TCFofUSA>

**THE COMPASSIONATE FRIENDS
NORTHWEST COAST CHAPTER**

P.O. Box 1595, Brookings, OR 97415 (541) 469-5814

www.tcfnorthwestcoast.org

info@tcfnorthwestcoast.org

MISSION STATEMENT

When a child dies, at any age, the family suffers intense pain and may feel hopeless and isolated. The Compassionate Friends provides highly personal comfort, hope, and support to every family experiencing the death of a son or a daughter, a brother or a sister, or a grandchild, and helps others better assist the grieving family.

STEERING COMMITTEE

Each person on this committee has lost one or more children, grandchildren or siblings. The Steering Committee handles the operation of our Chapter and facilitation of monthly meetings and annual events.

Deanna Alves

Brookings, OR

deanna.alves@stores.fredmeyer.com

Danette Christie

Brookings, OR

danette@theworkingmouse.com

Georgia Cockerham

Brookings, OR. 97415

georgiacockerham@msn.com

Bruce Cockerham

Brookings, OR 97415

gbcockerham@msn.com

Jack Feemster

Brookings, OR 97415

pier8spc12@yahoo.com

Kris Harris

Brookings, OR 97415

Harris_Krissy14@yahoo.com

Sue McKinney

Brookings, OR 97415

susanmckinney@charter.net

ADVISORY BOARD

Each Advisory Board member is an ambassador to his or her own professional community, providing information and referrals.

Dan Brattain, President

Cal-Ore Life Flight

P.O. Box 1986

Brookings, OR 97415

dan@cal-ore.com

Carlene Bettencourt, RN, PhD

Case Management

Sutter Coast Hospital

800 East Washington Blvd.

Crescent City, CA 95531

carlenebet@hotmail.com

Dr. Teresa Costa, Psy.D

Costa Clinical Psychology

625 Spruce Street

Brookings, OR 97415

541-412-0700

teresacostapsyd@gmail.com

Sally Beavers, Clinical Director

Coastal Home Health & Hospice

306 Wharf Street

Brookings, OR 97465

Sally.beavers@coastalhhh.org

Jake Boulet, General Manager

Redwood Memorial Chapel/ Crematory

1020 Fifield Street

Brookings, OR 9741

541-469-9112

jake@redwoodmemorial.net

Donald McArthur, MA

Psychologist Associate

Brookings OR 97415

541-297-4694

seachange@harborside.com