City of Port Orford
City Council Meeting Minutes
In the Gable Chambers
Tuesday, July 18th, 2019

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<th>Mayor and Council</th>
<th>Present</th>
<th>City Staff</th>
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<td>Gary Burns</td>
<td>X</td>
<td>Terrie Richards, City Admin/Recorder</td>
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<td>Tim Pogwizd, Mayor</td>
<td>X</td>
<td>Shala McKenzie Kudlac, City Attorney</td>
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<td>Pat Cox, President</td>
<td>X</td>
<td>David Johnson, Finance Director</td>
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<td>Jim Campbell</td>
<td>X</td>
<td>Hank Hobart, Police Chief</td>
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<td>James Garratt</td>
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<td>Carolyn LaRoche</td>
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<td>Travis Williams</td>
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Media Present: Port Orford News – Brice Wagner
Others Present:

1. **Call to Order**
   Mayor Pogwizd called to order this Regular Meeting of the Common Council in the City of Port Orford Gable Chambers on Thursday, July 18, 2019 at 3:30. He asked those present to rise and join him in the Pledge of Allegiance.

2. **Additions to the Agenda** – None.

3. **Special Presentation to Citizens / Council** – None.

4. **Consent Calendar**
   Minutes of June 18, 2019
   Councilor Cox moved to approve the Consent Calendar as presented with Councilor LaRoche as second. *Motion carried 6-0*

   **Councilor Cox** Yes **Councilor LaRoche** Yes **Councilor Williams** Yes **Councilor Campbell** Yes **Councilor Burns** Yes **Councilor Garratt** Yes

5. **Citizens’ Concerns** –
   Teresa Kolibaba – 7d, 8f and 7b: Teresa comments on the Dark Sky Ordinance. The photo that was attached with the complaint is insufficient to show how bad the light trespassing is. Teresa supports the complaint.
   Teresa reports that the Parks Committee Recommendation notice posted at the post office had the time punched out resulting in Teresa appearing late.
   Teresa requested why people have to keep putting signs all over town regarding the Right of Way request. Teresa felt the signs were more pollution than information.

   Beverly Bacak – 8f
   Ms. Bacak advises she is in favor of 8f, the Right of Way request submitted by Port Orford Main Street Revitalization Association.
   Ms. Bacak reports the president of the Port of the Arts Council came before the council in August of 2015. The council unanimously passed a resolution declaring the entire city of Port
Orford an Arts and Culture District, which allows people to use that designation for promotional purposes, grant seeking purposes and identify for visitors the importance of arts to the community and economy. Ms. Bacak requests the council consider signs that recognized the Arts and Culture District for City of Port Orford.

Gary Wickham – 7d
Mr. Wickham speaks in favor of getting Gold Beach Lumber’s sign in compliance with the Dark Sky Ordinance. Mr. Wickham suggested putting surveillance on the lot using cameras, which would be more effective than lights and would not have to shine up in the sky. Mr. Wickham is in favor of making that a dark sky area.

Michele Leonard
Ms. Leonard states she is part of the Planning Commission and is speaking in favor of passing the tsunami overlay zone ordinances. Ms. Leonard reports the Commission has invested a lot of time and there is a grant involved.

6. Departmental Reports

➢ Administration – Terrie Richards is not present to report. Councilor has questions about the contact time, as far as horizontal and vertical. They have previously been told that vertical is better and now are back discussing the issue of horizontal or vertical. Councilor reports December is not far away and there is now a sense of urgency. Mayor presents a letter from Dyer Engineers, who will be contacting the city on Monday.

➢ Police Department – Councilor Garrett asks if there is any way to contact a police officer for nonemergency discussions. Chief Hobart advised to call the dispatch number.

➢ Public Works – Duane Echhoff is not present to report. Councilor LaRoche reports there is no sign on Jackson and 18th street labeling the streets. Terrie will be advised.

➢ Finance – No questions. David is excused.

➢ Planning – Kevin McHugh of Urban Growth Boundary and Chair of Port Orford Planning Commission addresses Mayor Pogwizd and Port Orford Common Council and staff. Mr. McHugh is authorized to speak on behalf of the Planning Commission. Mr. McHugh addresses the changes to the tsunami comprehensive plan and tsunami map. Mr. McHugh outlines two main goals. 1) Preserve a certain amount of autonomy for the city if in the future the state adopts statutes that force tsunami overlays, tsunami hazard zones and special building and safety requirements. 2) Touch the city as little as possible yet still come up with a workable plan to possibly save lives. Planning could have recommended council adopt building codes and standards that make it economically and feasible to build again in the city, or planning could have recommended moving back a little bit from the ocean with workable tsunami evacuation routes and signage to clarify where everybody is to go in a tsunami warning. Mr. McHugh acknowledged Councillor Cox’s questions. Mr. McHugh is requesting the council adopt what the planning commission has recommended. If the council wants changes, Mr. McHugh requests those changes be communicated with planning for a prompt response. City planner, Shoji, is present accompanied by DLCD representative, Meg Reed, for detailed questions.
Mr. McHugh agrees with council’s right of way licenses; however, the City Council has approved two right of way usage licenses that the planning commission did not catch and should not have been approved. These right of way licenses that were approved were for fences that go into the right of way. Those are permanent structures that are mounted to the ground. Those should probably have been denied. Mr. McHugh informed the council that all six features listed on usage license applications must be satisfied.

Mr. McHugh addresses the arts district signs. Mr. McHugh questions how this got onto the agenda since it has not been submitted. This should have come to the planning commission and it did not. It has been to the planning commission twice prior by the Arts Council and has been denied twice for the reason that the neighboring property owner objects. Once a neighboring property objects, it is no consideration due to liability/complaints. Mr. McHugh speaks against the arts district signs. The neighboring property owner still objects.

- **Port** – Meeting is postponed until the 30th of July. The 1.5 million has been secured from the state. Breakwater starts July 14 and goes until late October. Signs are in place.

- **Advertising/TLT** – Councilor Williams reports he was not able to attend the meeting yesterday. Mayor Pogwizd reports Marty and other volunteers painted the Ocean View Sign. This councilor gave approval for the Main Street Group to change the arrow on the road to a whale tail. ODOT gave permission to put a rock on top of the wetland interpretive walkway by the stairway with an inscription. Volunteers are hoping to find people to volunteer to help with the eight planters. Bike racks will be added around town. A mural is hopeful for the trash receptacle at Rays. Retaining wall bench at Driftwood will be started in August. The rock at the interpretive walkway will be done at the same time. There is a meet and greet with Sam Baugh from South Coast on July 31 at 7:30 a.m. at Mr. Ed’s.

- **Fire Board** – Brice reports that they are about to take delivery of a pumper/tender new engine that is capable of pumping 1000 gal/min and carries 3000 gallons on board. There is concern about fire department expense, and Councilor Garratt reports on the importance of the fire department to the people including safety and insurance rates.

- **Parks** – Councilor Williams reported attending the park meeting. Parks approved the bench for Battle Rock. Mr. Hajek gave a report on Battle Rock presentation. Councilor Williams invites councilors to attend park commission meetings. New budget is in and new projects are beginning.

- **Watershed and Health** – Councilor LaRoche reported attending the meeting last night. It looks positive for getting the grant for water shed on Gorse. They are looking into having people from City Council to speak on some projects they would like to have done. Other sources of water outside of the dam are being considered.

- **Emergency management** – Councilor Burns will be joining Councilor Campbell as liaisons to emergency management.

3:47 **PUBLIC HEARING**: Regarding Tsunami Hazard Overlay Zone, Camp Plan Tsunami Policies and Tsunami Overlay Zone Map.

**Questions from Council**: Councilor Cox questioned when 3309 came into effect. It is confirmed by Meg Reed of Oregon Department of Land Conservation Development that house bill 3309 passed by the end of the legislative session at the end of June. It does not go into effect until January
1, 2020. In 1995 a law passed stating new critical and essential facilities would be prohibited from being built within the tsunami regulatory line. Critical and essential facilities are defined as hospitals, police and fire stations, and others in the definition. There is an exception process for strategic needs. The new law requires that those uses are not prohibited but that DOGAMI must be consulted first if facilities are being considered. DOGAMI might have suggestions but the consultation is all that is required. The city is welcome to do something more restrictive than the state’s requirements. The tsunami overlay zone can be tailored to meet the city’s needs as the planning commission in Port Orford has done.

Councilor Garratt questions the effectiveness of zoning without any idea what will happen during a tsunami. Meg Reed answers that when the event happens, assuming all is still intact, they will be able to respond to residents and take care of them. The approach is only for those critical facilities. It does not regulate single family dwellings, residential or commercial. It is only the critical and essential facilities as defined in the overlay zone. The point is to protect those new facilities going forward in order to have them functioning after a tsunami event. There are also some evacuation improvements directing people to safety. Zoning is a choice. The City also has a choice of just adopting the comprehensive land policies which have been outlined, or again, change things as Commissioner Kevin said.

Crystal Shoji encouraged the council to adopt the comprehensive plan amendments that the planning commission and the steering committee have submitted. She advised comp plans do not regulate anybody. Comp plans state that you have goals for the safety of people. Comp plans give another council the option to adopt something later if desired. Comp plans give the option of signing if the state has opportunities for signing. Mayor Pogwizd advised Ms. Shoji that his accurately highlighted map includes mostly the lake, very few residential and very few, if any, commercial properties. Councilman Cox requests if accepting this would impede the city from building their own facilities. Meg Reed answered that it would not prevent the city from building any non-emergency facility. Meg Reed reported that at a public meeting results of the Beat the Wave modeling of pedestrian evacuation analysis showed how fast pedestrians had to go to get to high ground after the start of earthquake shaking. There was some discussion about the vertical evacuation in the Garrison Lake area. An additional thing that they are working with the City to do, is a tsunami evaluation facilities improvement plan, which will also identify vulnerable areas and suggest improvements that can be made when funding sources become available in the future.

Councilor Garratt requested if house bill 3309 replaced a previous bill that had regulations. Meg Reed informed him that it does replace a previous bill, and the only change is certain uses that used to be prohibited are now being consulted. Meg Reed advised that the city is allowed to be more restrictive than the state statutes, and as Port Orford’s overlay zone is proposed, it is more restrictive than the state regulations moving forward. Meg Reed reports this applies to a really small area of Port Orford, so there might not be any proposals for these types of structures happening in this area anyway, but it would prohibit critical and essential facilities being within that zone. There is a use exception process. In addition, there is a piece about evacuation improvements which is more than what the state statute says. Those certain types of new development in that zone would just be required some type of tsunami evacuation improvement as part of their development plan. It could just be signs that point you to the right direction.
Public Testimony: Teresa Kolibaba reported according to the state the worst-case scenario of a tsunami is 85 feet from the north and 102 feet from the south. The American plate will drop from four to ten feet. Mayor Pogwizd asked for further public testimony. After hearing none, he closed the public testimony.

Additional Written Material: Mayor Pogwizd reported there were no additional written materials. The Mayor closed the hearing.

7. Old Business
   a. Ordinance 2019-02 Zoning Amendment – Tsunami Hazard Overlay Zone: Councilor Cox moved to pass ordinance 2019-02 for zoning amendments – tsunami hazard overlay zone with as second reading with the accompanied findings with Councilor Williams as second. Motion carried 4-2.

      Councilor Cox  Yes  Councilor LaRoche  Yes  Councilor Williams  Yes
      Councilor Burns  Yes  Councilor Garratt  No  Councilor Campbell  No

   b. Ordinance 2019-03 Comp Plan Amendment – Tsunami Overlay Zone: Councilor Cox moved to accept ordinance 2019-03 and its findings and passed to the second reading with Councilor Williams as second. Motion carried 4-2.

      Councilor Cox  Yes  Councilor LaRoche  Yes  Councilor Williams  Yes
      Councilor Burns  Yes  Councilor Garratt  No  Councilor Campbell  No

   c. Ordinance 2019-04 Tsunami Overlay Zone Map: Councilor Cox moved to accept ordinance 2019-04 its findings and the second reading with Councilor Williams as second. Motion carried 4-2.

      Councilor Cox  Yes  Councilor LaRoche  Yes  Councilor Williams  Yes
      Councilor Burns  Yes  Councilor Garratt  No  Councilor Campbell  No

   d. Dark Sky Ordinance: Mayor Pogwizd gives background. Gold Beach Lumber installed security lights on the new warehouse building at the time of construction. They state that the city public works superintendent approved the lights. There are no signed documents to prove the statement. There is a request to curb stray light. Attorney Kudlac advised that the person who verbally signed off on the lights is no longer employed with the City of Port Orford.

      Shala McKenzie Kudlac, City Attorney, reported it is a council decision whether to begin a nuisance/abatement process regarding the Gold Beach Lumber light. The offender can request a hearing that comes back before the council. Attorney Kudlac verified sending a letter to offender and received response from their attorney with their position.

      Mayor Pogwizd reports the ordinance was written in watts and we are now in LED lights with lumens and kelvin. The light in discussion is a high kelvin, high lumen light. The ordinance does not cover LED lights but does cover halogen since they use wattage. Planning is adjusting the Dark Sky Ordinance.
After some discussion, Councilor Cox suggests the city offer to pay for the shrouds if Gold Beach Lumber installs them. Councilor Garratt is concerned that the city will be setting a precedence that the city will pay for everyone’s compliance on all ordinances. Attorney Kudlac feels there are extenuating circumstances regarding this particular case.

Councilor Williams agrees that this is an exception to the ordinance.

Councilor LaRoche reports that if they state they do not want the shroud then the City needs to continue with enforcement. Councilor Campbell agrees with talking to them about solving the problems. Councilor Campbell expresses the need to rewrite the ordinance. Attorney Kudlac reports there is a section of the ordinance regarding shielding that Gold Beach Lumber is not following. If Gold Beach Lumber does not agree and comply with offer, the City can deal with it then.

Councilor Burns agrees with proceeding with providing shrouds.

Councilor Garratt feels it is reasonable but would like to see a time limit for response in the letter.

Mayor Pogwizd asked for a consensus for the City offering to provide the shrouds. **Motion carried 6-0.**

- **Councilor Cox** Yes
- **Councilor LaRoche** Yes
- **Councilor Williams** Yes
- **Councilor Burns** Yes
- **Councilor Garratt** Yes
- **Councilor Campbell** Yes

e. Ordinance 2019-05 Tourism, Advertising Agency Second Reading. Councilor Garratt moved to approve the second reading of 2019-05 with Councilor Williams as second. **Motion carried 6-0.**

- **Councilor Cox** Yes
- **Councilor LaRoche** Yes
- **Councilor Williams** Yes
- **Councilor Burns** Yes
- **Councilor Garratt** Yes
- **Councilor Campbell** Yes

8. **New Business**

a. **Liquor License Request** by Ratu Investments, I.L.C – Councilor Williams moved to approve the liquor license request for Ratu Investments policy with Councilor Campbell as second.

Discussion: A discussion is had familiarizing all council members with Ratu Investments. Mayor Pogwizd called for a vote. **Motion carried 6-0.**

- **Councilor Cox** Yes
- **Councilor LaRoche** Yes
- **Councilor Williams** Yes
- **Councilor Burns** Yes
- **Councilor Garratt** Yes
- **Councilor Campbell** Yes

b. **Parks Committee Recommendation for Community Building:** Councilor Williams speaks as the liaison Councilor. The recommendation allows the grant process to begin. A layout for the community building is in the packet showing the front entrance and bathrooms that will be able to meet ADA requirements. Currently it does not.

Councilor Garratt moved to approve the community building proposed floor plan with Councilor LaRoche as second. **Motion carried 6-0.**

- **Councilor Cox** Yes
- **Councilor LaRoche** Yes
- **Councilor Williams** Yes
- **Councilor Burns** Yes
- **Councilor Garratt** Yes
- **Councilor Campbell** Yes
c. **Resolution 2020-01, Worker's Comp Coverage to Volunteers:** Councillor Cox moved to accept resolution 2020-01 for Worker's Comp Coverage to Volunteers with Councillor Williams as second. *Motion carried 6-0.*

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d. **Resolution 2020-02 Right of Way:** Councillor Cox moved to approve resolution 2020-02 with Councillor LaRoche as second.

Discussion: Councillor Cox advised to get the six rules that Mr. McHugh brought up since it is a convenience thing.

Attorney Kudlac reported the issue on the permits is always “F, granting the right of way uses, license and the public interest.” People have their own interpretation of what public interest is.

Councillor Garratt feels Council is setting a precedence and feels that on all permits the considerations be consistent. He does not feel a fence is not a permanent structure since it can be moved. People understand that right of ways can be revoked at any time.

Councillor Campbell is concerned that approval will be off-premise advertising due to the sign.

Councillor Garratt clarifies that the only present moment change is taking the commission out in order to streamline. *Motion carried 6-0.*

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e. **Approval of the Park Host:** Mayor Pogwizd advised that Parks has found a park host that they deem acceptable to take care of the parks. Councillor Burns moved to appoint Mr. Tessier as Park Host of Buffington Park with Councillor Cox as second.

Discussion: Hearing none, Mayor Pogwizd called for vote *Motion carried 6-0.*

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f. **Right of Way Request:** A 4x6 district sign is requested. Beverly advised the sign would be within the sign ordinance restrictions. Mayor Pogwizd asked Beverly if the city were to approve the right of way use, could they get by with a 4x6 sign. Beverly advised she feels it would be way too small for those driving by and feels it would only be readable by people walking.

Councillor Williams asked how far up the hillside off the sidewalk the sign will be placed. He requested information on construction of the sign due to hillside and trucks passing by creating pack pressure. Beverly reported they spoke with ODOT about the 18-inch ODOT zone. She reported it would be 18 inches back from the retaining wall. Beverly reports a final design and placement has not been made pending approval.

Mayor Pogwizd asked about the grant deadline. Beverly reported there would be no cost to the city, and this involves multiple grants beginning in the fall. Mayor Pogwizd requested Beverly return next month with design info.
Councilor Cox reported Mr. McHugh advised the neighboring person was not supportive of the sign. Councilor Garratt suggested the two landowners be invited to respond by mail or in person. Beverly agreed to return the next meeting after contacting property owners and getting a sign design.

9. **Councilor Burns status:** Councilor Cox moved to accept Gary Burns to position on city council with Councilor Williams as second. *Motion carried 5-0.*

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10. **Considerations**

a. **Citizens –**

➢ **Cynthia Stetson:** Ms. Stetson thanked the mayor for the hand-delivered letter yesterday dated July 8. Ms. Stetson appreciates that the mayor agrees the process needs to be looked at and fixed. Ms. Stetson requested the mayor address her main complaint, which is the City Administrator and her job performance. Further comments made regarding the City Administrator. The Mayor thanked them for their comments.

➢ **Rowland Willis:** Thanked the council for their efforts in the Sky Ordinance. He was hoping to establish a route of enforcement to be included in the revision. Mr. Willis feels the Dark Sky Ordinance should include a statement of benefit and as well as a statement of purpose. Mr. Willis advised that he spoke to Police Chief Hobart who felt the ordinance is a potential hinderance to the execution of his duties and requests the police department be invited to the DSO revision. Mayor Pogwizd advised that planning is addressing the ordinance revision.

➢ **Doug Battersby:** Mr. Battersby apologizes to the council and citizens for speaking out of order at the last meeting. Mr. Battersby suggests the council change the structure of the public city council sessions: 1) Changing time of public meetings so public can attend. Meetings are held at 3:30 PM on a weekday. Mr. Battersby has heard from many residents who would like to participate in the meeting or possibly be a councilor but are exempt by the fact that they have 9 to 5 jobs. 2) Hold the citizen comments preceding the long sessions discussing old business and new business, which he acknowledges is necessary. He states attention, both council and public, is fading after an hour to an hour and a half of issues. Mr. Battersby advised of the importance of citizen input, which are usually complaints. 3) Mr. Battersby applauded the persons complaining of their 200 dollars for coming and expressing their experiences with the city administrator. 4) Mr. Battersby addressed City Council Chairman, Mr. Cox, to see if the council has considered his request to make his science-based presentation on the Gorse situation not to exceed 15 minutes. Mr. Battersby states he has requested this for three consecutive months.
Council Chairman Cox reported they had a presentation today, so they were not able to accommodate. Councilor Cox speaks for himself and feels they cannot start banter or a conversation between Mr. Battersby and Gorse Action Group. Councilor Cox suggested Mr. Battersby go to the Gorse Action Group and present findings since it is much more pertinent to that group, or maybe the watershed. Gorse was simply giving a presentation to the city who had no bearing and no decision regarding the info.

Mr. Battersby requested an approval or denial in writing including the reasons. Councilor Cox agreed to write the response.

Mr. Battersby thanked the council for “releasing their grip for his speech as they often have for others.” Mr. Battersby reads a quote from General George Washington.

**Gary Wickham:** Mr. Wickham requested when they remodel the Community Building, they install good lighting for front steps and runways. Mr. Wickham states when on Harbor Drive at 5th Street, at the corner going down Dock Road, it is really hard to judge a vehicle coming up Dock Road due to a large bush. Mayor Pogwizd advised he will look at the problem. Mr. Wickham reports there is no reason why there is a northbound passing lane just south of the city. It encourages high speeds to get around slow vehicles only to have to lower speed to 45 miles per hour at city limits. Councilor Cox reported ODOT was contacted and did nothing. Councilor Cox agrees with a petition of some kind to ODOT.

**Jim Hajek:** Jim comments on the vacation rentals and ADUs. He agrees with keeping that on the list and check in with it every so often rather than talking about it every month. Last meeting there was discussion about websites inviting climbers on Battle Rock. Mr. Hajek would like various websites inviting people to climb the rock be informed to please take down the invitation. Mr. Hajek offered to give a list of the websites to the City Administrator so she can send a letter. He offered to follow up compliance. Mr. Hajek is asking for Council to approve City Hall to notify the websites to remove the invitation to climb Battle Rock. *Consensus carried 4-2.*

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**Teresa Kolibaba:** Ms. Kolibaba expressed her agreement with Mr. Hajek’s request to ask the other websites to remove the invitation to climb Battle Rock due to the liability to the city. Ms. Kolibaba feels that if the city does nothing, the city is negligent. Ms. Kolibaba asks why sidewalks are needed on Oceanview stating they are not going to serve any purpose. Ms. Kolibaba asked who invited the Gorse Group to speak in front of the City Council.

b. **Staff** – None.

c. **Council** –

**Councilor Cox** reads prepared statement, “last month at the regularly scheduled meeting the council chose to amend the council rules. I don’t like to rehash issues that have already been put to vote, but I feel obligated to do so. We have not received the revised rules with the changes that were made in the workshop. This alone, merits another look at the issue. I feel
like the revised rules inhibit the mayor and administrator in doing their jobs. Apparently, the City of Port Orford no longer wants to receive appropriate public comment or encourage citizens to provide us with public comments since those lines were stricken from the rules. Personally, I don’t feel like censorship is a good way to govern and would ask that two other councilors join me in getting the council rules issue back on the agenda for next month.”

Councilor Cox informed Council they have 25 days to do so if desired. Mayor Pogwizd asked for consensus to revisit this. Councilor LaRoche and one other councilor agreed to revisit. Mayor Pogwizd added council rules to the agenda for next month.

➢ **Councilor Burns** suggests appointing a group to start the process of the vacation rental and ADU. Councilors expressed their desire for a workshop. Councilor Cox has been waiting for a planning workshop that will be related. Mayor Pogwizd announced a two o’clock planning meeting next month before the council meeting and then add ADUs the following month.

➢ **Councilor Garratt** would like to see the packets get the reorganization as discussed at the last meeting. Councilor Garratt expressed his appreciation for citizen participation. He reported the city does not have liability of Battle Rock climbers. Councilor Garratt comments on public interest versus the rights of an individual person. He recognizes it is difficult to balance but needs to be considered.

d. **Mayor** – None.

11. Future Meetings:

City Council Workshop > Thursday, August 15, 2019 > 2:00 > City Hall Council Chambers.
City Council Meeting > Thursday, August 15, 2019 > 3:30 > City Hall Council Chambers.

12. Adjourned

There being no further business, Mayor Pogwizd adjourned the meeting at 5:45 P.M.

![Signature]

Mayor Tim Pogwizd

Attest:

![Signature]

City Recorder, Terrie Richards