

**CITY OF PORTORFORD
CITY COUNCIL MEETING MINUTES
IN THE GABLE CHAMBERS
THURSDAY, FEBRUARY 21, 2019**

Media Present: None

Mayor and Council	Present	City Staff	Present
Jim Auburn	X	Terrie Richards City Admin/Recorder	X
Jim Campbell	X	Shala McKenzie Kudlac City Attorney	X
Carolyn LaRoche	X	David Johnson Finance Director	X
Pat Cox, President	X	Hank Hobart Police Chief	X
James Garratt	X		
Tim Pogwizd, Mayor	X		
Travis Williams	X		

Media Present: Port Orford News – Brice Wagner
Others Present: 27

1. Call to Order

Mayor Pogwizd called to order this Regular Meeting of the Common Council of the City of Port Orford in the Gable Chambers on Thursday, February 21, 2019 at 3:30 p.m. He then asked those present to rise and join him in the pledge of allegiance.

2. Additions to the Agenda - none

3. Special Presentation to Citizens/Council – Coos Curry Electric CEO Brent Bischoff and Scott Adams were present to explain their trimming process within the city limits during fire season shut down. Mr. Adams explained the difference between residential and industrial and that CFPA writes up what the trimmers can do. It is a fuel reduction process and eighty percent of their work is done ten feet above ground line. All the trimming crew is wildland fire trained and required to have fire suppression (water trailer) with them at all times. The Mayor appreciated them taking a smaller risk to prevent a much bigger risk.

4. Citizens' Concerns

- ◆ 7c – Helen Pica spoke in support of the Arts Council moving into an agreement with the city for the use of the A-Frame in Buffington Park.
- ◆ 7b – Steve Lawton spoke in favor of the ROW request on Jackson St. and suggested the staff pay close attention to tree cutting excavation and erosion.
- ◆ 8f – Mary Jane LaBelle here to answer any questions for the proclamation stating that the BOC did pass the Proclamation for Civil Discourse
- ◆ 7c – John Clute supports the Arts Council and the A-Frame.
- ◆ 5 Finance – Dana Gurnee asked what Egrets Bluff is, they had not heard about it.

5. Departmental Reports

- ◆ Administration – Councilor Cox questioned the permit process for 1028 Idaho and questioned the address.

The CA asked for council approval to write the letter of interest for two opportunities for funding for our water projects, one for Drinking Water Source Protection and the Water Projects Grants and Loans. Councilor Williams moved to allow the City Administrator to go for a letter of interest and the WPG&L for ample funding with Councilor Garratt as second.

Motion carried 6 - 0

***Councilor Cox Aye Councilor LaRoche Aye Councilor Williams Aye
Councilor Auburn Aye Councilor Garratt Aye Councilor Campbell Aye***

Integrator of Record - Ms. Richards asked council approval to for the Integrator of Record as discussed at the workshop. After some discussion, Councilor Garratt moved to table this to the next meeting with Councilor Williams as second.

Motion carried 5 - 1

Councilor Cox Nay
Councilor Auburn Aye

Councilor LaRoche Aye
Councilor Garratt Aye

Councilor Williams Aye
Councilor Campbell Aye

- ♦ Police – The Mayor thanked the Chief for adding information that is much more useful.
- ♦ Finance – Councilor Garratt requested a meeting with the Finance Director to help him better understand the budget report.
- ♦ Planning – Mr. McHugh stated the motion on the ROW is incorrect asked to correct the last sentence of the motion as follows: This license would expire on September 1, 2019 but could be extended *one time only* by a letter to the Planning Department *requesting an extension and* explaining the reasons for the request for extension.
- ♦ Mayor – Coast Meeting & Tour February 27 & 28 in Coos Bay. The Mayor and Councilor Williams will be meeting with Commissioner Paasch for the first Curry Summit meeting they welcome any concerns to take with them.
- ♦ Main St. /TLT – informally Main St. has agreed to take over the promotions what used to be Chamber. Councilor Auburn would like to see the city allow the Main Street Assoc. the same dollars given to the Chamber for promotions. Discussion on a commercial for Port Orford. Councilor Auburn moved to allocate Main Street up to Five Hundred dollars for the San Francisco Trade Show with Councilor Williams as second.

Motion carried 4 – 2

Councilor Cox Aye
Councilor Campbell Nay

Councilor LaRoche Aye
Councilor Auburn Aye

Councilor Williams Aye
Councilor Garratt Nay

- ♦ Curry County Commissioner Chris Paasch reported they were having the first Curry County Summit tomorrow February 22, 2019 discussing many issues in the county – find ways to get the county back on its feet and get it rolling again. With the new board and budget committee, they have a lot going on right now. They will be looking for new revenue streams to pay the bills instead of eliminating things.

6. Old Business

- a. Communications Trailer from the Port Orford Amateur Radio Club. Harry Bryant presented a new proposal to the Council asking the city to take ownership of the communications trailer they are hoping to put together with grants and donations. The main purpose for the trailer is for communication with the outside during or after a catastrophic event. Even though the city would own the trailer and its contents, the radio club would be responsible for maintenance within the financial and physical constraints of the club. They will need a safe secure place to store the trailer. Operators are required to be licensed by the FCC who are members of the club. The club ask that they be allowed to use the trailer for their annual field day. Councilor LaRoche moved to go forward with the Ham operating and take ownership of the trailer with Council Garratt as second. The Mayor explained how this group would be the most important people in Port Orford if a Tsunami were to happen. Many questions and concerns were raised mostly insurance concerns. The Mayor asked they give the Council another month to get this sorted out. ***Motion failed 1 – 5***

Councilor Garratt Aye
Councilor Williams Nay

Councilor Auburn Nay
Councilor LaRoche Nay

Councilor Campbell Nay
Councilor Cox Nay

- b. Port Orford Rural Fire Department Contract – the Council has been given a two-year notice to start working on this it is a request for more funds. Councilor Campbell feels this is a discussion for a workshop. Councilor Cox moved to write a letter to the Rural Fire Department stating that

they are very interested in this issue and they are starting to work in it but until the budget session is done, they will not be able to answer any of their questions with Councilor Auburn as second.

Motion carried 4-0

*Councilor Garratt Abstained Councilor Auburn Aye Councilor Campbell Aye
Councilor Williams Abstained Councilor LaRoche Aye Councilor Cox Aye*

- c. Preliminary Engineering Report (PER) discussion began with the workshop and of what has and has not been done from the master plan. Councilor Campbell stated that there wasn't much they can do with asking them questions so he suggests that they either make a motion to go ahead and approve this thing or forget about it and go on to something else and forget about the water. Councilor Garratt moved that the City approve the engineers to create the PER report for water and sewer for the \$42,600 with Councilor LaRoche as second. After several minutes of discussion, the Mayor called for the vote.

Motion carried 4-2

*Councilor Garratt Aye Councilor Auburn Aye Councilor Campbell Aye
Councilor Williams Aye Councilor LaRoche Nay Councilor Cox Nay*

- d. Planning Commission number of board members – The question is, “Should they go back to seven?” Councilor Cox moved to keep the Planning Commission at five members because it is working so well with Councilor Campbell as second. Councilor Auburn is concerned about allowing only two people making decisions for the city much like the county and one of them may not even live in the city.

Motion carried 4-2

*Councilor Garratt Nay Councilor Auburn Nay Councilor Campbell Aye
Councilor Williams Aye Councilor LaRoche Aye Councilor Cox Aye*

7. New Business

- a. Resolution 2019-08 increasing the visa loan with Rogue Credit Union. The Finance Director stated that with two new employees they need cards for training purposes requiring the City to increase the loan amount by five thousand dollars taking it to thirty thousand dollars. Councilor Auburn moved that they pass Resolution 2019-08 as presented with Councilor Campbell as second.

Motion carried 6-0

*Councilor Garratt Aye Councilor Auburn Aye Councilor Campbell Aye
Councilor Williams Aye Councilor LaRoche Aye Councilor Cox Aye*

- b. Planning Commission recommendation Right-of-Way request at 404 Jackson Street. The ROW was unclear to the council. After discussion of what it was exactly, what the request was for Councilor Williams moved to accept the ROW for the temporary gate with Councilor Cox as second.

Motion carried 6-0

*Councilor Garratt Aye Councilor Auburn Aye Councilor Campbell Aye
Councilor Williams Aye Councilor LaRoche Aye Councilor Cox Aye*

5:45 10 minute break taken

- c. Port Orford Arts Council Proposal/Agreement – the question “Should the City allow the Port Orford Arts Council use of the A-Frame at Buffington Park?” Approved by the Port Orford Parks Commission. The City Administrator stated that legal counsel has reviewed the agreement. Councilor Auburn moved to approve the agreement with the Port Orford Arts Council with Councilor Cox as second.

Motion carried 6-0

Councilor Garratt Aye Councilor Auburn Aye Councilor Campbell Aye

Councilor Williams Aye

Councilor LaRoche Aye

Councilor Cox Aye

- d. Rotary Club of Port Orford management agreement for the American Legion Hall and the Community Building. The City Council is asked to approve the new agreement for the management of the two buildings. The City Administrator stated that both the city insurance and legal counsel have reviewed the agreement. Approved by the Port Orford Parks Commission. Councilor Williams moved to approve the Rotary Management Agreement with Councilor Campbell as second.

Motion carried 6 – 0

Councilor Garratt Aye

Councilor Auburn Aye

Councilor Campbell Aye

Councilor Williams Aye

Councilor LaRoche Aye

Councilor Cox Aye

- e. Council Rules Modification of consent calendar and the meeting schedule. Councilor Garratt move to have a regularly occurring one-hour workshop at 2:30 p.m. prior to the regular monthly city council meeting on the third Thursday of each month at 3:30 p.m. and to update the council rules accordingly with Councilor LaRoche as second.

Council agreed they should have more workshops but not a set day and time. Council agreed it makes for a long meeting time. The Mayor stated that he was not going to allow the agenda's to get this packed again.

Motion failed 6 – 1

Councilor Garratt Aye

Councilor Auburn Nay

Councilor Campbell Nay

Councilor Williams Nay

Councilor LaRoche Nay

Councilor Cox Nay

Councilor Garratt moved to move the consent calendar to number five to be after the citizen's concerns on the city council agenda for future meetings with Councilor Williams as second. Councilor Cox agreed that making appointments to committees sit through the full council meeting is not fair.

Motion carried 6 – 0

Councilor Garratt Aye

Councilor Auburn Aye

Councilor Campbell Aye

Councilor Williams Aye

Councilor LaRoche Aye

Councilor Cox Aye

8. Consent Calendar

The Mayor asked council to add the Jubilee request for Battle Rock to the consent calendar – agreed by consensus. Councilor Williams move to approve the consent calendar adding the Jubilee Battle Rock use with Councilor Cox as second. Motion Carried.

- a. Minutes of January 17, and January 29, 2019
- b. Appointments to Parks – Steven Dahl and TLT Committee – Faith King
- c. Re-Appointment to Parks – Ross Smith
- d. Letter to Legislation Opposing HB 76 and SB 2614
- e. Request to close 8th Street for the POAC annual street fair August 2019
- f. Proclamation “Revive Civility” request from the League of Women Voters
- g. Jubilee Committee use of Battle Rock Park for the 4th of July

9. Continuing Action

The Mayor added h. ADU's and i. Council Rules.

10. Considerations

a. Citizens

- ♦ Doug Battersby stated concerns with the Police Department
- ♦ Rowland Willis stated his concern with the Dark Sky ordinance; he has been trying to work with Gold Beach Lumber without success and would like council assistance. Councilor Cox move to write a letter to the owner that's not following the dark sky ordinance and tell them they are not in compliance and they need to rectify the situation with Councilor Williams as second. *Motion carried 6 – 0*

Councilor Garratt Aye
Councilor Williams Aye

Councilor Auburn Aye
Councilor LaRoche Aye

Councilor Campbell Aye
Councilor Cox Aye

- ◆ Theresa Kolibaba said CCEC attempted to shade the streetlight at 7th and Jackson and it still has issues. She stated concerns about a blinking light at 101 and Jackson – explained. She also stated that renting the Community Building was a logistical nightmare, Rotary was the stumbling block.

b. Staff – none

c. Council

- ◆ Councilor Garratt is still standing strong on his concern for the new light at the grade school should be a stop light done at the same time the ODOT project happens. The Mayor said there would be a walk April 30, 2019 at 3:30 with ODOT and that would be a good time to talk about it. He also stated his concerns about our outdated website.
- ◆ Councilor Auburn with his health he will continue to try to keep up and will call in for meetings he cannot personally attend.
- ◆ Councilor Cox ODOT – Stop sign at Deady St., Ms. Richards explained her plan for a meeting with PD and Penny Sues. Councilor Cox asked the planning issue be put on the agenda and asked to see complaint letters.
- ◆ The Chief explained the complaint letter thought the issue was taken care of. Council will hold an executive session on this subject next month.

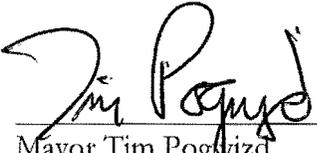
d. Mayor - none

11. Future Meetings:

City Council Meeting◆March 21, 2019◆3:30 PM◆City Hall Council Chambers

12. Adjourn

There being no further business Mayor Pogwizd adjourned the meeting at 7:30 p.m.



Mayor Tim Pogwizd

Attest:



City Recorder, Terrie Richards