

CITY OF PORT ORFORD
REGULAR CITY COUNCIL MEETING
THURSDAY, FEBRUARY 15, 2018 at 3:30 P.M.

AGENDA

1. **Call to Order/Pledge of Allegiance**
2. **Additions to the Agenda**
3. **Presentations to Citizens/Council** – Coast Community Health Update – Felix Jaramillo
4. **Citizens' Concerns** (Sign Up Only for Old and New Business Items on the Agenda)
5. **Departmental Reports**
 - a. Admin/Public Works
 - b. Finance Report
 - c. Police Department
 - d. Planning Department
 - e. Mayor's Report
 - f. Liaison Reports*
 - g. Other Applicable Committee Reports
 - 1) Port*
 - 2) Chamber/TLT*
 - 3) Fire Board*
 - 4) Parks*
 - 5) Watershed*
 - 6) Emergency Management*
 - 7) Health*
 - 8) Curry County*
6. **Old Business**
 - a. Marijuana Ordinance workshop
7. **New Business**
 - a. Liquor License – Mr. Ed's
 - b. TLT Committee Appointments – Steve Courtier, Diane Schofield, Laurie Prouty, Gary Burns, Kathee Woods
 - c. Planning Commission Appointments – Debra Lane and Steven Dahl
 - d. CLG Grant Approval – Historical Preservation Commission Walking Brochure
8. **Consent Calendar**
 - a. January 18, 2018 Minutes
9. **Continuing Action Items:** Water and Sewer projects
10. **Considerations**
 - a. Citizens
 - b. Staff
 - c. Council
 - d. Mayor
11. **Future Meetings**

City Council Meeting March 15, 2018 at 3:30 p.m.in the Gable Chambers
12. **Adjourn**

City of Port Orford

CITY COUNCIL ADMINISTRATION REPORT

Date: 01/18/18

SUBJECT: Water/Sewer/Streets/Other

ITEM NO: 5 a.

WATER:

- * Hubbard Creek: January rain report 12.41 inches. Water loss is at 40.7%. Electrician looking into turbidity reading.
- * Water Plant: Putting together a budget needs list
- * Leaks & Repairs: Constant
- * Maintenance: Replace broken window at the plant. Trees that have been planted over water lines will have to be taken out.

SEWER:

- ✓ Sewer Plant: No issues at this time
- ✓ Repairs & Maintenance: Waiting on electrical company to get the conduit replaced.

STREETS:

- Maintenance: approximately two full days were spent on Vista Dr trimming and hauling. There is approximately two more days work needed to complete the job. The crew is doing what they can safely, there have been issues with traffic not slowing down as the pass through – there were a couple of narrow escapes for the crew.

COMMITTEES:

- ☺ Planning Commission: Applications have been received
- ☺ TLT Committee: Applications have been received – a full committee will need to be appointed

HISTORICAL PRESERVATION COMMISSION:

- ☒ Historic Welcome to Port Orford Sign: Installation planned for February
- ☒ Grants: CLG Grant application in process for a walking brochure that will take you to some of the historical buildings in Port Orford with a little history of each property. They will be available at local motels, restaurants and businesses

SUBMITTED BY: *Terrie Richards*

Terrie Richards, City Administrator

Terrie Richards

Subject: FW: Port Orford Loop

From: Richard Christensen [mailto:christensenr@co.curry.or.us]
Sent: Thursday, February 08, 2018 4:15 PM
To: Terrie Richards <trichards@portorford.org>
Subject: RE: Port Orford Loop

Terrie,

No worries but that is correct the County Road Department won't be going to Salem to appeal the ODOT speed investigation. Past Roadmaster Doug Robbins made it clear to me before he left that the County Road Department would only support the findings of the traffic study.

Respectfully,

Richard Christensen

Roadmaster

Curry County Oregon

541.247.7097

christensenr@co.curry.or.us

From: Terrie Richards [mailto:trichards@portorford.org]
Sent: Thursday, February 08, 2018 10:06 AM
To: Richard Christensen
Subject: RE: Port Orford Loop

Richard,

Sorry to do this to you being new and all but...

Since the road department concurs with ODOT regarding the speed limit on Port Orford Loop, does this mean the county will not be going to Salem to reduce the speed to 30 mph?

If you require a written request, please let me know so I can get that done.

Terrie Richards

City of Port Orford, OR

City Admin/Recorder

PH:541-366-4568

Fax:877-281-5307

CONFIDENTIALITY NOTICE: This transmission is intended only for the use of the individual(s) named as recipients. It may contain information that is privileged, confidential and/or protected from disclosure under applicable law including, but not limited to, the attorney client privilege and/or work product doctrine. If you are not the intended recipient of this transmission, please notify the sender immediately by telephone. Do not deliver, distribute or copy this transmission, disclose its contents, or take any action in reliance on the information it contains.

Terrie,

I have discussed with ODOT's Traffic Investigation Coordinator the option of lowering the speed on the Loop Road to 30 mph as requested by the City of Port Orford instead of the recommended 35 mph. To do so the City would have to ask the County to appeal the recommend speed limit. If the County agrees to appeal for the City, ODOT will place this speed zone investigation on a list of appeals to be taken in front of the States Traffic Engineer and his panel of 4 to 5 people. The hearings are held in Salem and are scheduled when 4 to 5 appeals accumulate on the agenda. **The City will have to present to the panel their recommendations and provide backup for the reasoning.** The County would also have to present to the panel. At this point ODOT doesn't have any hearings scheduled until sometime next year. There will be cost associated with this process that have not be budgeted for at the County, but I am willing to discuss if the City would like to pursue this route.

I have to email a response by November 9th, 2017 of your acceptance or appeal or we will have to start the process over again.

Sincerely,

Doug Robbins

Curry County Road Department

541-247-7097

Terrie, we do not own the section from city limits to hwy. 101. I brought Richard in this conversation because they own this section. I have also included Mike who does the speed investigation for us. As you stated the study recommendations the speed at 35 MPH but my understanding is the County has not gave the concurrence on this yet. Mike correct me if I get this wrong but the county has the choice of accepting it or taking it to the review board. I have attached our brochure that explains how we set speed zones and a little bit on the Speed Zone Review Panel. It is a group made up of internal and external people. The County has to be the one taking this on because it is their jurisdiction. The city can't bring this forward the review board.

Thanks

Darrin

Hello all,

The Curry County Road Department Concurs with the recommendations of the ODOT speed investigation completed for the above road. It is acceptable to reduce the speed limit from 40MPH to 35MPH.

Thank you,

Richard Christensen

Roadmaster

Curry County Oregon

541.247.7097

christensenr@co.curry.or.us

FINANCIAL REPORT

February 5, 2018

For the month of January, the total revenue and expenditures for all funds was \$167,411.37 and \$148,593.04 respectively. Following is a more detailed narrative of the activity per fund.

General Fund:

The General fund received \$44,628.57 in revenue of which \$9,407.11 was from property tax receipts, \$33,940.00 from citations, \$276.84 in State Cigarette Tax, \$175.73 reimbursement from POCA for electricity, \$575.24 in interest, \$4.61 in miscellaneous fees, \$15.00 for a business license, \$24.04 franchise fee from Vonage, and \$210.00 for lien search fees. For the month of January, the General Fund disbursed \$39,944.02 of which \$10,117.89 was for wages, \$3,485.20 in citation reimbursements and assessments, \$242.26 for custodial services, \$1,200.00 for legal services, \$326.25 for telephone service, \$208.68 for office supplies, \$200.00 for the municipal judge, \$1,060.43 in bank fees, \$27.90 for software maintenance, \$142.42 for the copier lease, \$5,000 to establish a cash balance in Rogue Credit Union, \$111.28 for training and travel, \$10,288.00 for a new sql server, \$147.00 in postage, \$11.63 for custodial supplies, \$6,187.50 to Curry County Sheriff for dispatch service, \$1,097.60 in planning fees, and \$89.98 for internet service.

Parks:

Parks received \$12,922.69 in revenue of which \$12,721.48 was from the 4th quarter Transient Lodging Tax, \$100.64 in interest, and \$100.57 reimbursement for electricity. For the month of January, \$5,159.38 was disbursed for Parks of which \$3,090.77 was for payroll, \$29.59 for telephone service, \$118.99 for fuel, \$23.28 for maintenance at Buffington Park, \$40.74 for maintenance at Battle Rock Park, \$503.51 for electricity, \$17.46 for maintenance at the American Legion Hall, \$27.30 for maintenance at the 12th street boat ramp, and \$1,307.74 for custodial services.

Public Safety:

\$32,850.47 was disbursed for the Police Department of which \$30,426.32 was for payroll, \$199.95 for vehicle maintenance, \$19.97 for office supplies, \$886.13 for fuel, \$360.50 for uniforms, \$576.50 for travel and training, \$8.95 for small tools, and \$372.15 for telephone service. Public Safety received \$8,063.56 in revenue of which \$7,871.45 was from property tax, \$167.11 in interest, \$15.00 for reports, and \$10.00 in burn permits.

Water Enterprise:

The Water Department received \$37,236.17 in revenue of which \$32,864.13 was from the December utility billing of which \$1,925.24 is designated to be set aside for Water Capital Reserves, \$2,783.00 reimbursement for backflow testing, \$1,338.00 for a water connection fee, and \$251.04 in interest. The Water Enterprise Fund paid out \$45,426.67 of which \$17,323.32 was for payroll, \$121.73 for postage, \$250.82 for telephone services, \$209.72 for electricity, \$104.76 for fuel, \$3,790.47 for maintenance of pump stations, \$155.95 for maintenance of the Water Treatment Plant, \$300.00 for contact services, \$105.99 for small tools, \$22,561.21 for work on the radio telemetry system, \$57.70 for office supplies, and \$445.00 for testing.

Water Capital Reserves:

The Water Capital Reserve Fund received \$152.59 in interest. The Water Capital Reserve Fund balance is now \$107,430.02.

Sewer Enterprise:

The Sewer Enterprise Fund received \$43,708.45 in cash receipts which consists of \$534.03 in interest, \$772.00 in one sewer connection fee, \$320.00 for testing, and \$42,082.42 was from the December utility billing of which \$1,988.44 is designated to be set aside for Sewer Capital Reserve. The Sewer Enterprise fund outflow for January was \$21,574.33 of which \$16,017.24 was for payroll, \$178.73 for electricity, \$2.10 for office supplies, \$29.59 for telephone service, \$110.82 for fuel, \$448.00 for maintenance of the treatment plant, \$4,666.12 for lab supplies, and \$121.73 for postage.

Sewer Capital Reserves:

The Sewer Capital Reserves received \$145.63 in interest. The Sewer Capital Reserve Fund balance is now \$102,526.09.

Street Fund:

For January the Street Fund received \$6,036.54 of which \$6,013.83 was from the State Highway tax and \$22.71 in interest. \$3,638.17 was disbursed for Streets, of which \$3,364.01 was for wages, \$94.00 for the port-a-potty, \$94.67 for fuel, and \$85.49 for electricity.

Equipment Replacement Fund

Received \$14.53 in interest. The balance of the Equipment Replacement Fund is \$11,897.79.

Water and Sewer SDC:

The City received one \$8,664.00 Water SDC and one \$5,256.00 Sewer SDC hookup fee and \$582.64 in interest for the month of January. The balances of the SDC funds are as follows:

Water SDC	\$236,457.78
Sewer SDC Reimbursement	\$169,984.00
Sewer SDC Improvement	\$ 15,856.69

David Johnson



Bank Transaction Report

City of Port Orford
2/5/2018 10:56:03 AM

Bank 8270041804 Operating Account

Type Bank Draft

Date	Number	Description	Amount
1/5/2018	<u>DFT0004640</u>	AsiFlex	20.83
1/5/2018	<u>DFT0004641</u>	VOYA - Oregon Savings Growth Plan	210.00
1/5/2018	<u>DFT0004642</u>	PERS	693.21
1/5/2018	<u>DFT0004643</u>	PERS	583.41
1/5/2018	<u>DFT0004644</u>	PERS	1,490.17
1/5/2018	<u>DFT0004645</u>	PERS	918.95
1/5/2018	<u>DFT0004646</u>	PERS	681.55
1/5/2018	<u>DFT0004647</u>	PERS	1,279.06
1/5/2018	<u>DFT0004648</u>	Oregon Dept of Justice	186.50
1/5/2018	<u>DFT0004649</u>	Oregon Dept of Justice	244.50
1/5/2018	<u>DFT0004650</u>	Oregon Dept of Revenue	23.98
1/5/2018	<u>DFT0004651</u>	Umpqua Bank	699.82
1/5/2018	<u>DFT0004652</u>	Oregon Dept of Revenue	1,557.06
1/5/2018	<u>DFT0004653</u>	Umpqua Bank	2,636.64
1/5/2018	<u>DFT0004654</u>	Umpqua Bank	2,992.46
1/16/2018	<u>DFT0004671</u>	Purchase of a FD-130 Credit Card Terminal	344.00
1/19/2018	<u>DFT0004656</u>	AsiFlex	20.83
1/19/2018	<u>DFT0004657</u>	VOYA - Oregon Savings Growth Plan	210.00
1/19/2018	<u>DFT0004658</u>	PERS	633.14
1/19/2018	<u>DFT0004659</u>	PERS	618.27
1/19/2018	<u>DFT0004660</u>	PERS	1,488.97
1/19/2018	<u>DFT0004661</u>	PERS	963.42
1/19/2018	<u>DFT0004662</u>	PERS	628.38
1/19/2018	<u>DFT0004663</u>	PERS	1,278.03
1/19/2018	<u>DFT0004664</u>	Oregon Dept of Justice	186.50
1/19/2018	<u>DFT0004665</u>	Oregon Dept of Justice	244.50
1/19/2018	<u>DFT0004666</u>	Oregon Dept of Revenue	23.96
1/19/2018	<u>DFT0004667</u>	Umpqua Bank	701.18
1/19/2018	<u>DFT0004668</u>	Oregon Dept of Revenue	1,555.99
1/19/2018	<u>DFT0004669</u>	Umpqua Bank	2,582.27
1/19/2018	<u>DFT0004670</u>	Umpqua Bank	2,998.28
TOTAL DRAFTS			28,695.86

Type Check

1/2/2018	<u>12903</u>	OREGON EUGENE MISSION	55.64
1/5/2018	<u>12898</u>	CIS TRUST	8,530.21
1/5/2018	<u>12899</u>	Void Check	0.00
1/5/2018	<u>12900</u>	Void Check	0.00
1/5/2018	<u>12901</u>	Void Check	0.00
1/5/2018	<u>12902</u>	Teamsters Local U. #206	249.00
1/10/2018	<u>12904</u>	Allstream	129.37
1/10/2018	<u>12905</u>	Bay Area Copier Company	23.15
1/10/2018	<u>12906</u>	Budge-Mchugh Supply Company	3,750.00
1/10/2018	<u>12907</u>	Carson Oil Company	75.64

Date	Number	Description	Amount
1/10/2018	<u>12908</u>	CASH IN OFFICE	203.41
1/10/2018	<u>12909</u>	Charter Communications	89.98
1/10/2018	<u>12910</u>	Clark, Patricia	111.28
1/10/2018	<u>12911</u>	Coastal Paper & Supply, Inc.	120.41
1/10/2018	<u>12912</u>	Coos-Curry Electric Co-op	891.96
1/10/2018	<u>12913</u>	Void Check	0.00
1/10/2018	<u>12914</u>	Coos-Curry Supply, Inc.	205.41
1/10/2018	<u>12915</u>	Curry County Sheriff	6,187.50
1/10/2018	<u>12916</u>	Curry County Treasurer	775.20
1/10/2018	<u>12917</u>	Easlon, Levi	481.50
1/10/2018	<u>12918</u>	Frontier	91.86
1/10/2018	<u>12919</u>	Hach Company	2,619.47
1/10/2018	<u>12920</u>	Kustom Signals, Inc.	97.00
1/10/2018	<u>12921</u>	McCowan Clinical Laboratory, Inc.	445.00
1/10/2018	<u>12922</u>	ODOT Fuel Sales	1,175.13
1/10/2018	<u>12923</u>	One Call Concepts, Inc.	8.40
1/10/2018	<u>12924</u>	Oregon Dept of Revenue CFA	2,710.00
1/10/2018	<u>12925</u>	Quality Control Services	705.00
1/10/2018	<u>12926</u>	Reese Electric, Inc.	1,241.21
1/10/2018	<u>12927</u>	Ron's Oil Company	64.60
1/10/2018	<u>12928</u>	Roto Rooter, A Waste Connection Co.	94.00
1/10/2018	<u>12929</u>	Shoji Planning, LLC	1,097.60
1/10/2018	<u>12930</u>	Sprint	203.83
1/10/2018	<u>12931</u>	TAG/ The Automation Group, Inc.	21,768.00
1/10/2018	<u>12932</u>	Tyler Technologies	9,944.00
1/10/2018	<u>12933</u>	Umpqua Bank	880.85
1/10/2018	<u>12934</u>	Void Check	0.00
1/10/2018	<u>12935</u>	Vend West Services	34.25
1/10/2018	<u>12936</u>	Verger Chrysler-Plymouth-Dodge	199.95
1/18/2018	<u>12946</u>	911 Supply LLC	360.50
1/18/2018	<u>12947</u>	C & K Market	47.20
1/18/2018	<u>12948</u>	Coos-Curry Electric Co-op	85.49
1/18/2018	<u>12949</u>	IDEXX Distribution, Inc. US Reference Info.	1,341.65
1/18/2018	<u>12950</u>	King, Timothy	95.00
1/18/2018	<u>12951</u>	Office Depot	101.84
1/18/2018	<u>12952</u>	U.S. Bank Equipment Finance	142.42
1/19/2018	<u>12937</u>	CIS TRUST	8,478.79
1/19/2018	<u>12938</u>	Void Check	0.00
1/19/2018	<u>12939</u>	Void Check	0.00
1/19/2018	<u>12940</u>	Void Check	0.00
1/19/2018	<u>12941</u>	Teamsters Local U. #206	249.00
1/25/2018	<u>12953</u>	CASH	5,000.00
1/26/2018	<u>12942</u>	Gary Milliman	200.00
1/26/2018	<u>12943</u>	Gregory T. Ryder	1,550.00
1/26/2018	<u>12944</u>	Law Offices of Frederick J Carleton	1,200.00
1/26/2018	<u>12945</u>	Terrusa, David R	300.00
1/26/2018	<u>12954</u>	KATHLEEN HAGBERG	63.51

TOTAL CHECKS 84,475.21

Type EFT

Date	Number	Description	Amount
1/5/2018	<u>DFT0004639</u>	Payroll EFT	17,190.83
1/19/2018	<u>DFT0004655</u>	Payroll EFT	17,289.86

TOTAL EFT 34,480.69

Detail Report Account Detail

Date Range: 07/01/2017 - 01/31/2018

City of Port Orford



Account	Post Date	Packet Number	Source Transaction	Description	Vendor	Beginning Balance	Total Activity	Total Debits	Total Credits	Ending Balance
				Designated for Reserves		0.00	-16,975.19	260.37	17,235.56	-16,975.19
030-00-44109	07/03/2017	UBPKT00587	Utility Regular Bill Pa	Utility Regular Bill Packet UBPKT00587						
	07/10/2017	UBPKT00590	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT00590				5.06	2,476.41	-2,476.41
	07/11/2017	UBPKT00591	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT00591					5.65	-2,471.35
	07/26/2017	UBPKT00600	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT00600				1.90		-2,477.00
	07/31/2017	UBPKT00606	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT00606					16.76	-2,475.10
	08/02/2017	UBPKT00611	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT00611					1.66	-2,491.86
	08/02/2017	UBPKT00612	Utility Regular Bill Pa	Utility Regular Bill Packet UBPKT00612					2,462.79	-2,493.52
	08/10/2017	UBPKT00615	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT00615				0.46		-4,956.31
	08/10/2017	UBPKT00616	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT00616				5.37		-4,955.85
	08/10/2017	UBPKT00617	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT00617					206.09	-4,950.48
	08/31/2017	UBPKT00631	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT00631				0.50	10.04	-5,156.57
	09/01/2017	UBPKT00633	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT00633						-5,166.61
	09/01/2017	UBPKT00635	Utility Regular Bill Pa	Utility Regular Bill Packet UBPKT00635				13.77	2,983.21	-5,166.11
	09/07/2017	UBPKT00638	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT00638						-8,149.32
	09/08/2017	UBPKT00640	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT00640				19.10	2.51	-8,135.55
	09/20/2017	UBPKT00642	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT00642						-8,138.06
	09/27/2017	UBPKT00654	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT00654					12.62	-8,118.96
	10/03/2017	UBPKT00658	Utility Regular Bill Pa	Utility Regular Bill Packet UBPKT00658					2,463.57	-8,131.58
	10/04/2017	UBPKT00661	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT00661				2.37		-10,595.15
	10/04/2017	UBPKT00662	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT00662				13.23		-10,592.78
	10/04/2017	UBPKT00663	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT00663				1.05		-10,579.55
	10/06/2017	UBPKT00664	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT00664				17.34		-10,578.50
	10/26/2017	UBPKT00674	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT00674					14.15	-10,561.16
	10/31/2017	UBPKT00702	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT00702					14.06	-10,575.31
	11/01/2017	UBPKT00704	Utility Regular Bill Pa	Utility Regular Bill Packet UBPKT00704				9.67	2,189.78	-10,589.37
	11/14/2017	UBPKT00707	Utility Adj. Bill Other	Utility Adj. Bill Other Packet UBPKT00707				9.02		-12,779.15
	11/14/2017	UBPKT00712	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT00712				7.72		-12,769.48
	11/14/2017	UBPKT00713	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT00713					8.02	-12,752.74
	11/21/2017	UBPKT00717	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT00717				0.39		-12,760.76
	11/22/2017	UBPKT00718	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT00718						-12,760.37
	12/01/2017	UBPKT00722	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT00722					8.18	-12,768.55
	12/04/2017	UBPKT00729	Utility Regular Bill Pa	Utility Regular Bill Packet UBPKT00729					2,288.84	-15,057.39
	12/18/2017	UBPKT00733	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT00733				7.44		-15,049.95

Detail Report

Date Range: 07/01/2017 - 01/31/2018

Account	Post Date	Packet Number	Name	Source Transaction	Description	Vendor	Beginning Balance	Total Activity	Total Debits	Total Credits	Ending Balance
030-00-44109			Designated for Reserves - Continued				0.00	-16,975.19	260.37	17,235.56	-16,975.19
	01/02/2018	UBPKT00742	Utility Disconnect Bill	Utility Disconnect Bill	Utility Disconnect Bill Packet	UBPKT00742				19.89	-15,069.84
	01/02/2018	UBPKT00745	Utility Regular Bill Pa	Utility Regular Bill Pa	Utility Regular Bill Packet	UBPKT00745				2,038.32	-17,108.16
	01/11/2018	UBPKT00752	Miscellaneous Adjust	Miscellaneous Adjust	Miscellaneous Adjustment Packet	UBPKT00			142.25		-16,965.91
	01/25/2018	UBPKT00753	Miscellaneous Adjust	Miscellaneous Adjust	Miscellaneous Adjustment Packet	UBPKT00			2.94		-16,962.97
	01/26/2018	UBPKT00755	Utility Disconnect Bill	Utility Disconnect Bill	Utility Disconnect Bill Packet	UBPKT00755				5.89	-16,968.86
	01/26/2018	UBPKT00757	Utility Disconnect Bill	Utility Disconnect Bill	Utility Disconnect Bill Packet	UBPKT00757				1.37	-16,970.23
	01/26/2018	UBPKT00759	Miscellaneous Adjust	Miscellaneous Adjust	Miscellaneous Adjustment Packet	UBPKT00			0.79		-16,969.44
	01/31/2018	UBPKT00762	Utility Disconnect Bill	Utility Disconnect Bill	Utility Disconnect Bill Packet	UBPKT00762				5.75	-16,975.19
Total Fund: 030 - WATER ENTERPRISE FUND:							0.00	-16,975.19	260.37	17,235.56	-16,975.19

Detail Report

Account

035-00-44115

Date Range: 07/01/2017 - 01/31/2018

Beginning Balance 0.00

Total Activity -17,083.60

Total Debits 966.33

Total Credits 18,049.93

Ending Balance -17,083.60

Project Account

Vendor

Description

Source Transaction

Packet Number

Post Date

Post Date	Packet Number	Source Transaction	Description	Vendor	Debits	Credits	Running Balance
07/03/2017	UBPKT00587	Utility Regular Bill Pa	Utility Regular Bill Packet UBPKT00587			2,645.91	-2,645.91
07/11/2017	UBPKT00591	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT00591			5.15	-2,651.06
07/26/2017	UBPKT00600	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT00600		1.52		-2,649.54
07/31/2017	UBPKT00606	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT00606			15.99	-2,665.53
08/02/2017	UBPKT00611	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT00611			2.36	-2,667.89
08/02/2017	UBPKT00612	Utility Regular Bill Pa	Utility Regular Bill Packet UBPKT00612			2,636.53	-5,304.42
08/10/2017	UBPKT00615	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT00615		1.35		-5,303.07
08/10/2017	UBPKT00616	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT00616		221.96		-5,081.11
08/31/2017	UBPKT00631	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT00631			12.85	-5,093.96
09/01/2017	UBPKT00633	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT00633		0.50		-5,093.46
09/01/2017	UBPKT00635	Utility Regular Bill Pa	Utility Regular Bill Packet UBPKT00635			3,184.08	-8,277.54
09/07/2017	UBPKT00638	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT00638		35.05		-8,242.49
09/08/2017	UBPKT00640	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT00640			2.25	-8,244.74
09/20/2017	UBPKT00642	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT00642		16.17		-8,228.57
09/27/2017	UBPKT00654	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT00654			12.34	-8,240.91
10/03/2017	UBPKT00658	Utility Regular Bill Pa	Utility Regular Bill Packet UBPKT00658			2,611.94	-10,852.85
10/04/2017	UBPKT00661	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT00661		5.57		-10,847.28
10/04/2017	UBPKT00662	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT00662		30.83		-10,816.45
10/04/2017	UBPKT00663	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT00663		3.16		-10,813.29
10/06/2017	UBPKT00664	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT00664		52.53		-10,760.76
10/23/2017	UBPKT00669	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT00669		120.21		-10,640.55
10/26/2017	UBPKT00674	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT00674			11.91	-10,652.46
10/30/2017	UBPKT00684	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT00684		7.67		-10,644.79
10/31/2017	UBPKT00702	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT00702			14.47	-10,659.26
11/01/2017	UBPKT00704	Utility Regular Bill Pa	Utility Regular Bill Packet UBPKT00704			2,310.31	-12,969.57
11/14/2017	UBPKT00707	Utility Adj. Bill Other	Utility Adj. Bill Other Packet UBPKT00707		10.00		-12,959.57
11/14/2017	UBPKT00712	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT00712		2.75		-12,956.82
11/14/2017	UBPKT00713	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT00713		287.21		-12,669.61
11/21/2017	UBPKT00717	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT00717			9.44	-12,679.05
11/22/2017	UBPKT00718	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT00718		5.06		-12,673.99
12/01/2017	UBPKT00722	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT00722			8.07	-12,682.06
12/04/2017	UBPKT00729	Utility Regular Bill Pa	Utility Regular Bill Packet UBPKT00729			2,430.58	-15,112.64
12/14/2017	UBPKT00732	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT00732			0.32	-15,112.96
12/18/2017	UBPKT00733	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT00733		17.80		-15,095.16
01/02/2018	UBPKT00742	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT00742			20.55	-15,115.71
01/02/2018	UBPKT00745	Utility Regular Bill Pa	Utility Regular Bill Packet UBPKT00745			2,104.91	-17,220.62
01/11/2018	UBPKT00752	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT00752		145.04		-17,075.58
01/26/2018	UBPKT00755	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT00755			4.96	-17,080.54
01/26/2018	UBPKT00757	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT00757			1.12	-17,081.66
01/26/2018	UBPKT00759	Miscellaneous Adjust	Miscellaneous Adjustment Packet UBPKT00759		1.95		-17,079.71

Detail Report

Date Range: 07/01/2017 - 01/31/2018

Account	Post Date	Packet Number	Name	Source Transaction	Description	Vendor	Beginning Balance	Total Activity	Total Debits	Total Credits	Ending Balance
035-00-44115	01/31/2018	UBPKT00762	Designated for Reserves - Continued	Utility Disconnect Bill	Utility Disconnect Bill Packet UBPKT00762		0.00	-17,083.60	966.33	18,049.93	-17,083.60
							Project Account		Debits	Credits	Running Balance
							0.00	-17,083.60	966.33	18,049.93	-17,083.60
										3.89	
							Grand Totals:	-34,058.79	1,226.70	35,285.49	-34,058.79

Total Fund: 035 - SEWER ENTERPRISE FUND:



OREGON LIQUOR CONTROL COMMISSION
BUSINESS INFORMATION

Please Print or Type

Applicant Name: Edward Howek Phone: 341 253 6125
Trade Name (dba): MR Eds espresso & Juice
Business Location Address: 1320 OREGON ST SUITE A
City: PORT ORFORD ZIP Code: 97465

DAYS AND HOURS OF OPERATION

Business Hours:

Sunday 6:30 AM to 6:30 PM
Monday _____ to _____
Tuesday _____ to _____
Wednesday _____ to _____
Thursday _____ to _____
Friday _____ to _____
Saturday _____ to _____

Outdoor Area Hours:

Sunday _____ to _____
Monday _____ to _____
Tuesday _____ to _____
Wednesday _____ to _____
Thursday _____ to _____
Friday _____ to _____
Saturday _____ to _____

The outdoor area is used for:

- Food service Hours: _____ to _____
- Alcohol service Hours: _____ to _____
- Enclosed, how _____

The exterior area is adequately viewed and/or supervised by Service Permittees.

(Investigator's Initials)

Seasonal Variations: Yes No If yes, explain: close earlier in winter

ENTERTAINMENT

Check all that apply:

- Live Music
- Recorded Music
- DJ Music
- Dancing
- Nude Entertainers
- Karaoke
- Coin-operated Games
- Video Lottery Machines
- Social Gaming
- Pool Tables
- Other: _____

DAYS & HOURS OF LIVE OR DJ MUSIC

Sunday ? to _____
Monday _____ to _____
Tuesday _____ to _____
Wednesday _____ to _____
Thursday _____ to _____
Friday 6:00 to 8:00 PM
Saturday 6:00 to 8:00 PM

SEATING COUNT

Restaurant: 14 Outdoor: _____
Lounge: 14 Other (explain): _____
Banquet: _____ Total Seating: _____

OLCC USE ONLY
Investigator Verified Seating: (Y) (N)
Investigator Initials: [Signature]
Date: 1/4/18

I understand if my answers are not true and complete, the OLCC may deny my license application.
Applicant Signature: [Signature] Date: 12-26-17



LIQUOR LICENSE APPLICATION

LICENSE FEE: Do not include the license fee with the application (the license fee will be collected at a later time).

APPLICATION: Application is being made for:

- Brewery
- Brewery-Public House
- Distillery
- Full On-Premises, Commercial
- Full On-Premises, Caterer
- Full On-Premises, Passenger Carrier
- Full On-Premises, Other Public Location
- Full On-Premises, Nonprofit Private Club
- Full On-Premises, For-Profit Private Club
- Grower Sales Privilege
- Limited On-Premises
- Off-Premises
- Off-Premises with Fuel Pumps
- Warehouse
- Wholesale Malt Beverage & Wine (WMBW)
- Winery

CITY AND COUNTY USE ONLY

Date application received _____

Name of City or County _____

Recommends this license be ___ Granted ___ Denied

By _____

Date _____

OLCC USE

Application received by See

Date 1/4/18

License Action: N/A

1. LEGAL ENTITY (example: corporation or LLC) or INDIVIDUAL(S) applying for the license:

Applicant #1 <u>Edward Houck</u>	Applicant #2 <u>.1</u>
Applicant #3	Applicant #4

2. Trade Name of the Business (the name customers will see):

MR EDS ESPRESSO & JUICE

3. Business Location: Number and Street 1320 OREGON ST. SUITE A

City PORT ORFORD County CURRY ZIP _____

4. Is the business at this location currently licensed by the OLCC? Yes No

5. Mailing Address (where the OLCC will send your mail):

PO Box, Number, Street, Rural Route PO 213

City PORT ORFORD State OR ZIP 97465

6. Phone Number of the Business Location: 541-366-2042

7. Contact Person for this Application:

Name Edward Houck Phone Number 541 253 6125

Mailing Address, City, State, ZIP
PO Box 213 PORT ORFORD, OR 97465

Email eddyhouck@yahoo.com

I understand that marijuana (such as use, consumption, ingestion, inhalation, samples, give-away, sale, etc.) is prohibited on the licensed premises.

Signature of Applicant #1 <u>Edward Houck</u>	Signature of Applicant #2
Signature of Applicant #3	Signature of Applicant #4

APPLICATION FOR APPOINTMENT TO COMMISSION, COMMITTEE OR TASK FORCE

If you do not wish to have any specific information in this form given out to the general public please let us know, in writing, and tell us the reason why. We will try to honor your request within the constraints of the applicable public records law.

I am interested in serving as a member of the TLT COMMITTEE

Name: STEVE P. COURIER

Mailing Address: P.O. BOX 1314 PORT ORFORD, OR, 97465

Physical Address: Z VISTA DR, PORT ORFORD, OR, 97465

Home Phone: (541) 999-0131 Work Phone: _____ Fax: _____

E-mail: COURTMANDOO@YAHOO.COM

Current Employment: PORT OF PORT ORFORD

Your area of interest: TLT COMMITTEE MEMBER

Your area of expertise: _____

Why do you want to serve? TO ASSIST THE CITY OF PORT ORFORD WITH FUTURE BEAUTIFICATION PROJECTS PROVIDED BY TLT.

Previous service in this appointed position of a similar position y

Other volunteer activities BOARD MEMBER ON PORT ORFORD ROTARY & BOARD MEMBER ON CCD - COOS/CLATSOP/DOUGLAS BUSINESS DEVELOPMENT.

Does your schedule allow you to attend?

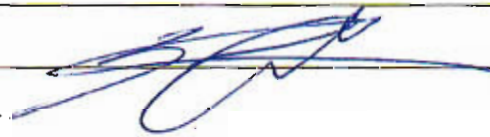
Daytime Meetings yes no Evening meetings yes no

Does your schedule limit the days you could attend meetings? yes no

Have you ever been convicted of a felony? yes no If Yes, please explain.

Additional comments: _____

Date: 1-16-18

Signature: 

Please return to:
City of Port Orford
P.O. Box 310
Port Orford, OR 97465

Phone: 541-332-3681 Fax: 877-281-5307 trichards@portorford.org

APPLICATION FOR APPOINTMENT TO COMMISSION, COMMITTEE OR TASK FORCE

****If you do not wish to have any specific information in this form given out to the general public please let us know, in writing, and tell us the reason why.
We will try to honor your request within the constraints of the applicable public records law****

I am interested in serving as a member of the TLT

Name: DIANNE SCHOFIELD

Mailing Address: P.O. BOX 1332 PORT ORFORD

Physical Address: 460 MADRONA

Home Phone: 971-409-7848 Work Phone: 332-4515 Fax: _____

E-mail: DIANNE SCHOFIELD@YAHOO.COM

Current Employment: SELF-EMPLOYED

Your area of interest: _____

Your area of expertise: _____

Why do you want to serve? _____

Previous service in this appointed position of a similar position YES

Other volunteer activities NONE

Does your schedule allow you to attend?

Daytime Meetings yes no Evening meetings yes no

Does your schedule limit the days you could attend meetings? yes no

Have you ever been convicted of a felony? yes no If Yes, please explain.

Additional comments: _____

Date: 1/31/18

Signature: *Dianne Schofield*

Please return to:

City of Port Orford

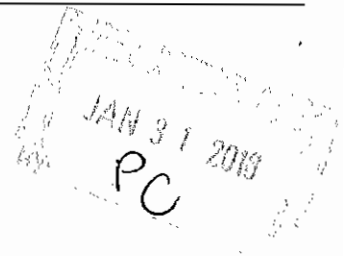
P.O. Box 310

Port Orford, OR 97465

Phone: 541-332-3681

Fax: 877-281-5307

trichards@portorford.org



APPLICATION FOR APPOINTMENT TO COMMISSION, COMMITTEE OR TASK FORCE

If you do not wish to have any specific information in this form given out to the general public please let us know, in writing, and tell us the reason why. We will try to honor your request within the constraints of the applicable public records law.

I am interested in serving as a member of the TILT Expenditure Committee

Name: Laurie Prouty

Mailing Address: 1035 13th St

Physical Address: same

Home Phone: 541-287-2000 Work Phone: 541-366-2067 Fax: _____

E-mail: laurieprouty@gmail.com

Current Employment: Port Orford Community Co-op

Your area of interest: Gardening, helping people, cooking, a fair & just world

Your area of expertise: Gardening, sewing, co-ordinating people for events, listening, treating people with respect

Why do you want to server? get slightly involved w/ city politics

Previous service in this appointed position of a similar position not sure what this will entail. I have been on many boards & held officer positions.

Other volunteer activities SMART, organizing the Community Garden, Port Orford Addition, organizing The Farmers Market, Blue Water Task

Does your schedule allow you to attend?

Daytime Meetings yes no Evening meetings yes no

Does your schedule limit the days you could attend meetings? yes no

Have you ever been convicted of a felony? yes no If Yes, please explain.

Additional comments: _____

Date: 1/20/2018

Signature: Laurie Prouty

Please return to:
City of Port Orford
P.O. Box 310
Port Orford, OR 97465

Phone: 541-332-3681

Fax: 877-281-5307

trichards@portorford.org

APPLICATION FOR APPOINTMENT TO COMMISSION, COMMITTEE OR TASK FORCE

If you do not wish to have any specific information in this form given out to the general public please let us know, in writing, and tell us the reason why. We will try to honor your request within the constraints of the applicable public records law.

I am interested in serving as a member of the TLC
Name: Gary Burns "Wiz"
Mailing Address: PO Box 21
Physical Address: 2284 Jefferson St.
Home Phone: 541 761 1997 Work Phone: Same Fax: _____
E-mail: datreewiz@gmail.com
Current Employment: Self - retired, still carving almost full time
Your area of interest: ART
Your area of expertise: ART

Why do you want to serve? We moved here a couple of years ago and I am wanting to get involved. And Tim Auburn asked me.

Previous service in this appointed position of a similar position _____

Other volunteer activities Volunteer Fire Dept. 11 1/2 years Inver Lake, Ca
In Inver Lake I volunteered for the board of the Arts Council, Chamber, Lions Club, Community improvement

Does your schedule allow you to attend?

Daytime Meetings yes no Evening meetings yes no

Does your schedule limit the days you could attend meetings? yes no

Have you ever been convicted of a felony? yes no If Yes, please explain.

Additional comments: _____

Date: 1/30/2018

Signature: Gary Burns

Please return to:
City of Port Orford
P.O. Box 310
Port Orford, OR 97465

Phone: 541-332-3681

Fax: 877-281-5307

trichards@portorford.org



APPLICATION FOR APPOINTMENT TO COMMISSION, COMMITTEE OR TASK FORCE

**If you do not wish to have any specific information in this form given out to the general public please let us know, in writing, and tell us the reason why.
We will try to honor your request within the constraints of the applicable public records law.**

I am interested in serving as a member of the TLT

Name: Kathie Woods

Mailing Address: Po Box 411

Physical Address: 735 Oregon St.

Home Phone: 206-351-4284 Work Phone: _____ Fax: _____

E-mail: _____

Current Employment: Co-owner of an art gallery (Not just Art)

Your area of interest: Helping P.O. be the best it can be.

Your area of expertise: Ability to picture completed projects from drawn or written plans. Working with a team.

Why do you want to serve? I am new to P.O. and I love it.

Previous service in this appointed position of a similar position Worked with 2 YMCA's in King Co. WA on design, beautification, planning

Other volunteer activities Board member of the POAC

Does your schedule allow you to attend?

Daytime Meetings yes no Evening meetings yes no any day after 5 PM
MTW anytime TH+F mornings

Does your schedule limit the days you could attend meetings? yes no

Have you ever been convicted of a felony? yes no If Yes, please explain.

Additional comments: The gallery will be open 11-6 TH - Sun.
Closed Monday - Wednesday.

Date: 1/31/2018

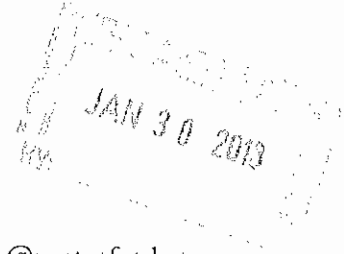
Signature: Kathie Woods

Please return to:
City of Port Orford
P.O. Box 310
Port Orford, OR 97465

Phone: 541-332-3681

Fax: 877-281-5307

trichards@portorford.org



APPLICATION FOR APPOINTMENT TO COMMISSION, COMMITTEE OR TASK FORCE

****If you do not wish to have any specific information in this form given out to the general public please let us know, in writing, and tell us the reason why. We will try to honor your request within the constraints of the applicable public records law.****

I am interested in serving as a member of the PLANNING COMMISSION

Name: DEBRA LANE

Mailing Address: 13 GEER CIRCLE

Physical Address: 13 GEER CIRCLE

Home Phone: 720-435-8568 Work Phone: _____ Fax: _____

E-mail: debra170@gmail.com

Current Employment: SELF - INTERIOR DESIGN (B.S.)

Your area of interest: CITY PLANNING

Your area of expertise: REMODELING; INTERIOR / EXTERIOR
(BACHELOR OF SCIENCE DEGREE)

Why do you want to serve? TO ENHANCE PORT ORFORD; DECISION
MAKING

Previous service in this appointed position of a similar position BOARD MEMBER MAIN ST.

* Other volunteer activities MAIN STREET REVITALIZATION (PORT ORFORD)
BOARD MEMBER

Does your schedule allow you to attend?

Daytime Meetings yes no Evening meetings yes no

Does your schedule limit the days you could attend meetings? yes no

Have you ever been convicted of a felony? yes no If Yes, please explain.

* Additional comments: HELPED DESIGN + REMODEL CITY HALL
(PORT ORFORD) 20TH ST. ENTRANCE AREA (EXTERIOR)

Date: 12/13/2017 Signature: Debra Lane

Please return to:
City of Port Orford
P.O. Box 310
Port Orford, OR 97465

Phone: 541-332-3681 Fax: 877-281-5307 trichards@portorford.org

APPLICATION FOR APPOINTMENT TO COMMISSION, COMMITTEE OR TASK FORCE

If you do not wish to have any specific information in this form given out to the general public please let us know, in writing, and tell us the reason why. We will try to honor your request within the constraints of the applicable public records law.

I am interested in serving as a member of the Port Orford Planning Commission

Name: Steven Dahl

Mailing Address: P.O. Box 411 Port Orford, OR 97465

Physical Address: 735 Oregon Street Port Orford

Home Phone: 425.820.8227 Work Phone: _____ Fax: _____

E-mail: cstevensoon@gmail.com

Current Employment: co-owner of "Not Just Art"

Your area of interest: Helping people achieve their goals.

Your area of expertise: Community building, planning programs & events, volunteer Coordinator

Why do you want to serve? I would like to be an active member of the Port Orford community.

Previous service in this appointed position of a similar position Employment by City of Bothell and Northshore YMCA

Other volunteer activities American Cancer Society, Teen Northshore Woodinville All Fools Parade, Bothell 4th of July Parade, currently Port Orford Arts Council

Does your schedule allow you to attend?

Daytime Meetings yes no Evening meetings yes no

Does your schedule limit the days you could attend meetings? yes no

Have you ever been convicted of a felony? yes no If Yes, please explain.

Additional comments: _____

Date: 1-30-2018

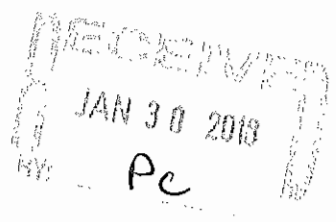
Signature: Steven Dahl

Please return to:
City of Port Orford
P.O. Box 310
Port Orford, OR 97465

Phone: 541-332-3681

Fax: 877-281-5307

trichards@portorford.org



**CITY OF PORTORFORD
CITY COUNCIL MEETING MINUTES
IN THE GABLE CHAMBERS
THURSDAY, JANUARY 18, 2018**

Media Present: Brice Wagner, Port Orford News

Mayor and Council	Present	City Staff	Present
Jim Auburn	Absent	Terrie Richards City Admin/Recorder	x
Jim Campbell	x	Shala McKenzie Kudlac City Attorney	x
Caroline Clancy	Absent	David Johnson Finance Director	x
Pat Cox	x	Hank Hobart Police Chief	x
John Roorbach	x		
Tim Pogwizd, Mayor	x		
Brett Webb, President	x		

Others Present: 14

1. Call to Order

Mayor Pogwizd called to order this Regular Meeting of the Common Council of the City of Port Orford in the Gable Chambers on Thursday, January 18, 2018 at 3:30 p.m. He then asked those present to rise and join him in the pledge of allegiance.

2. Additions to the Agenda - None

3. Special Presentation to Citizens/Council - None

4. Citizens' Concerns

*Doreen Ames – 6a Workshop suggestion to the council – hold your workshop prior to sending the request to the planning commission

*Kevin McHugh – 7e asking the council to please approve appointing Patty Clark as an ex-officio non-voting member of the Planning Commission

Jeff Savage – 18th St. tree trimming and asked if there any plans to improve the street budget.

5. Departmental Reports

*Sewer Plant Kill, the Telemetry is working the turbidity meter having issue. Cell antenna cost to install. Backflow procedure.

*Reimbursements 566.72% = capital improvement from Coos Curry

*The Fire Board would like to donate back to the city a tender. By consensus, the council could not see a use for the tender.

*Councilor Roorbach asked to be the liaison for Health – Curry Health Board member Deb Wilson gave an update

6. Old Business

- a. Marijuana Workshop Discussion. Tabled. Councilor Webb moved to table the marijuana discussion until next council meeting with Councilor Cox as second. Motion carried. Councilor Webb would like to see a map of the zones to get a better picture of how things will look.

Councilors Cox – Aye,
Councilor Clancy –

Councilor Auburn -
Councilor Webb – Aye,

Councilor Campbell – Aye
Councilor Roorbach – Aye

- b. Port Orford Loop Speed Limit. Mayor Pogwizd is not sure the five mile an hour is worth a hearing in Salem. Councilor Campbell is not in favor of sending a representative to Salem. Councilor Webb stated the question is does the city want to send a person up there or not and feels if we are offered a hearing then... Councilor Cox asked about the process. City Administrator is not sure of the exact process at this time. Councilor Webb asked if staff could look into the process.

Councilor Cox moved to table to see what it in-tales to see it through with Councilor Campbell as second. Motion carried.

Councilors Cox – Aye, Councilor Auburn - Councilor Campbell – Aye
Councilor Clancy – Councilor Webb – Aye, Councilor Roorbach – Aye

7. New Business

- a. Liquor License approval for TJ's Pub and Grill – Councilor Webb moved to approve the liquor license with Councilor Roorbach as second. Motion carried. Councilor Webb noted a mistake on the state application should be “growler” not “grower” Councilor Cox asked if the city should be approving a liquor license on a building, the county had not given final inspection. Councilor Webb explained the process.

Councilors Cox – Aye, Councilor Auburn - Councilor Campbell – Aye
Councilor Clancy – Councilor Webb – Aye, Councilor Roorbach – Aye

- b. Resolution 2018-03 to establish a checking and savings account with Rogue Credit Union. Because the city's current bank Umpqua Bank is leaving town the city needs to establish its accounts with Rogue Credit Union. Councilor Cox moved to approve Resolution 2018-03 with Councilor Roorbach as second. Motion carried.

Councilors Cox – Aye, Councilor Auburn - Councilor Campbell – Aye
Councilor Clancy – Councilor Webb – Aye, Councilor Roorbach – Aye

- c. Resolution 2018-04 to Establishing a visa loan account with Rouge Credit Union. Councilor Cox moved to approve Resolution 2018-04 with Councilor Campbell as second. Motion carried.

Councilors Cox – Aye, Councilor Auburn - Councilor Campbell – Aye
Councilor Clancy – Councilor Webb – Aye, Councilor Roorbach – Aye

- d. Accept the 2016-2017 Audit. Councilor Webb move to accept with Councilor Campbell as second. Motion carried.

Councilors Cox – Aye, Councilor Auburn - Councilor Campbell – Aye
Councilor Clancy – Councilor Webb – Aye, Councilor Roorbach – Aye

- e. Planning Commission recommendation for the Planning Secretary. Councilor Cox moved to appoint Patty Clark as an ex-officio non-voting member of the Planning Commission with Councilor Roorbach as second. Motion carried. The Assistant Planner Patty Clark has been attending the Planning Commission Meetings for a very long time acting as the Planning Secretary. The Planning Commission request that Ms. Clark be appointed an ex-officio non-voting member of the commission to continue her roll with the planning commission.

Councilors Cox – Aye, Councilor Auburn - Councilor Campbell – Aye
Councilor Clancy – Councilor Webb – Aye, Councilor Roorbach – Aye

8. **Consent Calendar** – Councilor Cox moved to approve as submitted with Councilor Campbell as second. Councilor Webb asked to amend the minutes – the December meeting was canceled because the Council decided to not for lack of quorum.

Councilors Cox – Aye, Councilor Auburn - Councilor Campbell – Aye
Councilor Clancy – Councilor Webb – Aye, Councilor Roorbach – Aye

9. Continuing Action

10 Considerations

a. Citizens

*Doreen Ames; street racing on PO Loop, she was concerned about the proclamation for School Choice Week.

*Dave Bassett – Vista Dr. has many issues but was not aware of the hanging limbs. He explained plans and accomplishments for buildable lots.

*Gordon Clay gave statistics on suicide and that Curry County is number one in the state he also reported that a mental health expert is coming back to our school.

*Doreen Ames spoke of her concerns for homeless and creating a hostel

b. Staff

*Chief Hobart gave an update on the bank robbery – the person has been caught.

*City Administrator reported she has been called to Grand Jury two days a month for January, February and March.

c. Council

*Councilor Webb brought to council a bus shelter – Ms. Richards explained this came to the city earlier and explained the ideas and requirements.

* Councilor Cox brought a concern for a mail drop box other than the one at the post office.

d. Mayor - None

11. Future Meetings:

City Council Meeting ♦ February 15, 2018 ♦ 3:30 PM ♦ City Hall Council Chambers

12. Adjourn

There being no further business Mayor Pogwizd adjourned the meeting at 5:06 p.m.

Attest:

Mayor Tim Pogwizd

City Recorder, Terrie Richards