

**CITY OF PORTORFORD
CITY COUNCIL MEETING MINUTES
IN THE GABLE CHAMBERS
THURSDAY, NOVEMBER 15, 2018**

Mayor and Council	Present	City Staff	Present
Jim Auburn	X	Terrie Richards City Admin/Recorder	X
Jim Campbell	Excused	Shala McKenzie Kudlac City Attorney	X
Caroline Clancy	Excused	David Johnson Finance Director	X
Pat Cox	X	Hank Hobart Police Chief	X
John Roorbach	X		
Tim Pogwizd, Mayor	X		
Brett Webb, President	X		

Media Present: Brice Wagner, Port Orford News
Others Present: 45

1. Call to Order

Mayor Pogwizd called to order this Regular Meeting of the Common Council of the City of Port Orford in the Gable Chambers on Thursday, November 15, 2018 at 3:30 p.m. He then asked those present to rise and join him in the pledge of allegiance.

Additions to the Agenda: 7e. ROW-Jackson St., 7f. ROW-Fort Point Trail

3. Special Presentation to Citizens/Council: Gail Conwell Outstanding Citizen Volunteer, the Mayor stated the many accomplishments of Ms. Conwell and presented her with a plaque of appreciation.

4. Citizens' Concerns:

- ◆ Dorene Ames – 7c. Suggested the council reconsider bringing back the citizens committee for the police department for better guidance.

5. Departmental Reports:

- ◆ Admin – Councilor Cox asked about the contact time as it is still an issue
- ◆ Police Dept. – the Chief gave a comparison for Calls for Service are at 186 this month stating they are down this month only because they are not at full staff right now. To address the Mutual Aid (Outside Assists) concern again. Other agencies assisting Port Orford are as follows: Sheriff 19/City 4, Oregon State Police 6/City 3, Ambulance 5/City 0, DHS 1/City 0, Coos Co. Sheriff 1/City 0, CCEC 1/City 0
- ◆ Finance – Councilor Cox asked if the left over dollars at the end of the year rolls over to the next year – yes to unappropriated funds. Mass Bro. towing – impounded vehicle for evidence, paid back in restitution that could take years.
- ◆ Planning submitted two ROW request for approval – approved by planning
- ◆ Port had an open house for the redevelopment project with a good turnout.
- ◆ Chamber – still inactive but there are a lot of Chamber like activity going on.
- ◆ Fire – business as usual
- ◆ Parks – the dog park is ready for use
- ◆ Watershed – preparing their little booklet for the residents around Garrison Lake
- ◆ Health – there is a Dr. stepping in while the other (Darla) is on vacation – they have hired a tech for blood draw and other, he will be here in a month or so.

- ♦ Emergency – the Steering Committee is having meetings, working on a questionnaire that will do out in the near future – DOGAMI is not ready for Port Orford’s Beat the Wave Mapping so the issues related to that are on hold at this time.

6. Old Business:

- a. Coos Curry Electric/Fire Restriction agreement with the State of Oregon Department of Forestry to work within the city limits of Port Orford during the period when a closedown order in in affect presented in the council packet. The Mayor reiterated a previous discussion with CCEC about using a water trailer. Councilor Webb has reservations about the whole process. Due to the current situation in California and Southern Curry County, the Council would like to have a CCEC representative at the January meeting to discuss their requirements and when they do work in the city. No action taken.

7. New Business:

- a. City Audit has been received, the Council is asked to accept the FY2017-2018. The Mayor asked for a motion to accept the audit. Councilor Auburn moved to accept the 2017-2018 audit with Councilor Roorbach as second. Motion carried.

Councilor Cox Aye Councilor Clancy Absent Councilor Webb Aye
 Councilor Campbell Absent Councilor Auburn Aye Councilor Roorbach Aye

- b. Resolution 2019-03 Amending Public Records Request, the 2006 resolution states an hourly rate of \$17.00 per hour for research fees. The staff asks council to consider updating the rate to meet current wages suggesting “lowest clerical employee benefit rate” After discussion Council asked for the word “available” be added. Councilor Roorbach moved to accept Resolution 2019-03 with both suggested changes with Councilor Auburn as second. Motion carried.

Councilor Cox Aye Councilor Clancy Absent Councilor Webb Aye
 Councilor Campbell Absent Councilor Auburn Aye Councilor Roorbach Aye

- c. Police Levy continued discussion – The Mayor explained there was a special meeting November 9, 2018 to discuss the police levy and they decided to go for the earliest special election they can have and that happens to be in March. They also agreed to change the [question] verbiage the twenty words that are allowed by the state.

- d. Resolution 2019-04 Local Option Tax Levy – Police Department for the March 2019 special election. Councilor Cox moved to accept Resolution 2019-04 with Councilor Auburn as second. Motion carried.

Councilor Cox Aye Councilor Clancy Absent Councilor Webb Aye
 Councilor Campbell Absent Councilor Auburn Aye Councilor Roorbach Aye

Summary – Councilor Webb stated his concern that the verbiage “Drastically reduce or” added at their last discussion bothered him, he feels it sends the wrong message. Discussion held on what kind of message was being sent. Councilor Cox moved to strike the added verbiage “drastically reduce” and go back to the original statement with Councilor Roorbach as second. Motion carried.

Councilor Cox Aye Councilor Clancy Absent Councilor Webb Aye
 Councilor Campbell Absent Councilor Auburn Nay Councilor Roorbach Aye

- e. Right-of-Way request – Theresa Kolibaba requests Council’s approval to paint the curb on both sides of her driveway yellow. She is asking for five feet on one side and ten feet on the other since patrons of the marijuana store adversely affect her. There was concern of giving private parking to an individual. Councilor Webb said the request seemed reasonable but preferred even spacing. Councilor Roorbach moved to approve the Right-of-Way request

with the stipulation of five feet on both sides of the driveway with Councilor Webb as second. Motion carried.

Councilor Cox Aye Councilor Clancy Absent Councilor Webb Aye
Councilor Campbell Absent Councilor Auburn Aye Councilor Roorbach Aye

- f. Right-of-Way request – Steve Lawton speaking for the Parks Commission and volunteers. He explained the desire to create “Fort Point Trail” and its route. Visitors could experience some of the most spectacular views on the Southern Oregon Coast. Council reviewed the recommendation of the Planning Commission. Mr. Lawton explained how those concerns would be met. Councilor Auburn moved to approve fort point parks trail request with Councilor Roorbach as second. Motion carried.

Councilor Cox Aye Councilor Clancy Absent Councilor Webb Aye
Councilor Campbell Absent Councilor Auburn Aye Councilor Roorbach Aye

8. Consent Calendar:

- a. Minutes of October 18, 2018
b. Support letter for OCVA (Oregon Coastal Visitor Association)
Councilor Auburn moved to accept the consent calendar with Councilor Roorbach as second. Motion carried.

Councilor Cox Aye Councilor Clancy Absent Councilor Webb Aye
Councilor Campbell Absent Councilor Auburn Aye Councilor Roorbach Aye

9. Continuing Action:

- a. Vacation Rentals – SCA rules do not allow vacation rental management companies to give information of rentals unless the requester follows the SCA procedure. Councilor suggests staff follow the procedure and get the information. Councilor Cox believes the city needs to set limits. Business licenses are not required. No action taken. Councilor Cox asked for the prior information that Mr. Lawton brought to the council sent to Council.

10 Considerations:

Citizens:

- ♦ Theresa Kolibaba does not believe the city needs Fort Point Park when there is the overlook and would like to know why a dog on 11th Street has more rights than they [citizens]do
- ♦ Dorene Ames applauded the Lawton’s trying to preserve the beauty of the town. She also believes the right-of-ways should be saved as green space and preserve the beauty of our city.
- ♦ Frank Smith reminded Council of his background in law enforcement and how important it is for the city to support and keep the police department – one officer is not enough.

Staff: None

Council

- ♦ Councilors Auburn and Roorbach thanked the outgoing councilors for the time and feel together they did a pretty good job taking care of things. He believes the incoming council is going to be a good addition
- ♦ Councilor Cox asked for a workshop to discuss the water and sewer issues and stated his concerns about the planning packets need continued discussion. He also questioned the reserve account funds for the meters.
- ♦ Councilor Webb has always felt the meter replacement project should be hired out to a contractor. He thanked the Mayor for running the meetings.

Mayor:

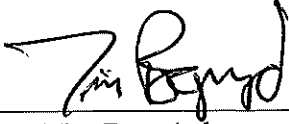
- ♦ The Mayor thanked the three outgoing councilors it is a frustrating thing to deal with all the red tape when all we want to do is get things done.

11. Future Meetings:

City Council Meeting ♦ January 17, 2019 ♦ 3:30 PM ♦ City Hall Council Chambers

12. Adjourn

There being no further business Mayor Pogwizd adjourned the meeting at 5:26 p.m.



Mayor, Tim Pogwizd

Attest:



City Recorder, Terrie Richards