

**Chapter 8.20**

**SITING PERMITS FOR  
RECREATIONAL VEHICLE  
OCCUPATION**

**Sections:**

- 8.20.010 Definitions.**
- 8.20.020 Occupation of Recreational Vehicles, Limitations.**
- 8.20.030 Siting Permit**
- 8.20.040 Revocation; Cancellation; Denial.**
- 8.20.050 Fees and Charges..**
- 8.20.060 No Violation of Land Development Ordinance Authorized.**
- 8.20.070 Enforcement; Penalties.**
- 8.20.080 Severability.**

(Ord. 2003-04 ' 5, 2003)

**8.20.010 DEFINITIONS.**

*City:* the City of Port Orford

*Owner/Operator:* Any person who claims, expressly or otherwise, to have lawful care, custody, control or possession of a recreational vehicle by legal title, equitable interest, lease or any other method or manner giving the person lawful care, custody, control or possession of the recreational vehicle.

*Person:* An individual; a partnership, corporation, association, or other form of legal entity, any entity in fact.

*Recreational Vehicle:* A vehicle with or without motive power, which is designed for human occupancy and to be used temporarily for recreational, seasonal or emergency purposes.

*Siting:* The location of a recreational vehicle on improved real property, other than real property zoned for and used as a recreational vehicle park for which a business license

has been obtained and is valid, with the

purpose or intent to use the recreational vehicle as a place of habitation for any period of time.

*Improved real property:* that which is connected to the city water system and has functional city wastewater disposal facilities

**8.20.020 OCCUPATION OF RECREATIONAL VEHICLES; LIMITATIONS.**

a) All recreational vehicles which are used as a place of habitation for more than fourteen days within a calendar year, must have a siting permit. No recreational vehicle may be issued a siting permit unless the recreational vehicle is located on improved real property, is properly registered in accordance with the State of Oregon, and the siting permit fee has been paid.

(b). No person may use a recreational vehicle as a place of habitation for more than thirty days from the date an initial siting permit is issued.

**8.20.030 SITING PERMIT**

(a) Registration.

(1) Time for Obtaining Permit. All recreational vehicles which are used as a place of habitation for more than fourteen days must be registered with the City at City Hall, or such other place as may be designated by the City Administrator, within one business day after the recreational vehicle has been so used. Payment of the siting fee shall be made at the time of registration.

(2) Information and Authorization Required. At the time of registration, the City shall be provided with the owner/operator's name, residence and mailing address, telephone number, valid driver's license number, proof of ownership, current and valid documentation and registration, and current billing information. If the person making the registration is an operator only, owner authorization for the siting permit shall be made available upon request by the City.

(b) Siting Permit, Display. The permit provided by the City shall be prominently displayed so as to be visible from a public right-of-way.

(c) Siting Permits; Period. A siting permit shall be limited to a maximum of thirty days within a calendar year. If the siting permit is renewed for an additional 30 days pursuant to 8.20.030(d), the maximum number of days for a siting permit shall be 60 days within a calendar year.

(d) Renewal. A siting permit may be renewed upon application to the City. The renewal permit shall be subject to the permit fees and any generally applicable terms and conditions of a siting permit in effect as of the time of renewal. Application for renewal shall be made no later than the end of the last day specified as the period of the siting permit. No siting permit shall be renewed unless all conditions for the initial issuance of the siting permit are still being met, as determined by the City Administrator, and all fees and charges are paid in full. To obtain a renewal of the RV siting permit for an additional 30 days the lot, tract or parcel of land upon which the recreational vehicle is located has city water and city wastewater disposal facilities, the recreational vehicle is connected to the city water and wastewater system, the recreational vehicle has electrical installations in accordance with the laws of the State of Oregon, and such

occupation is a permitted use under the City's land development ordinance.

**8.20.040 REVOCATION;  
CANCELLATION; DENIAL.**

(a) Revocation. A siting permit may be revoked by the City upon ten days written notice if the recreational vehicle is in violation of the terms of the siting permit or any provision of this or any other ordinance.

(1) Notice. Notice of revocation may be by personal delivery or certified mail to the owner/operator at the owner/operator's last known address, and by posting notice on the recreational vehicle. The notice of revocation shall state the siting permit has been revoked, give the reasons therefore, and state the owner/operator has ten days from the date of the notice to correct the violation.

(b) Reinstatement. Upon proof of correction of any violation and payment of all costs and charges, the owner/operator may apply for reinstatement of the siting permit. If reinstatement is permitted, and a second violation occurs at any time within the term of the siting permit, the siting permit shall be immediately revoked, and no reinstatement shall be allowed.

(c) Cancellation. A siting permit may be canceled by the owner/operator upon ten days written notice to the City. Upon cancellation, the owner/operator shall be entitled to reimbursement, which shall be the difference between the permit fee which would have been charged to the owner/operator for the dates of actual siting of the recreational vehicle, and the dates the recreational vehicle was actually sited with the City.

(d) Denial. The City may deny a siting permit to a recreational vehicle which is a hazard to health or safety, or if the owner/operator is currently in violation of any other City ordinance, or if the

owner/operator is delinquent on any fee or charge under this or any other City ordinance, or if the owner/operator is unwilling or unable to provide the City with the required registration information. Immediately after a siting permit has been denied, the owner/operator shall remove the recreational vehicle from the place where it has been located, and shall not permit or suffer the recreational vehicle to be placed within City limits until all hazards to health or safety have been corrected and proof of such correction has been provided to the City, all such fees and charges are paid in full, or the required information has been completely provided.

**8.20.050 FEES AND CHARGES.**

(a) Establishment. Siting permit fees and other charges shall be established by resolution of the City Council, and may be reviewed by the City Council from time to time and raised or lowered as deemed appropriate.

(b) Terms of Payment. The owner/operator shall be liable for all siting permit fees and other charges assessed under this ordinance. Siting permit fees shall be paid in advance, unless otherwise agreed upon in writing by the City. Invoices for all other fees and charges are due and payable at the time of presentation to the owner/operator.

**8.20.060 NO VIOLATION OF LAND DEVELOPMENT ORDINANCE AUTHORIZED.**

Nothing in this ordinance shall in any way be construed to authorize a use not authorized in any particular zoning district within the City. The issuance of a Siting Permit for the occupation of a recreation vehicle under this ordinance shall be deemed a Temporary Use under Section 17.20.60 of the city Zoning Ordinance and shall not be renewed more than

once. If the owner/operator is intending to occupy the recreation vehicle longer than sixty (60) days the use shall be approved by the city under the applicable provisions of the Zoning Ordinance.

**8.20.070 ENFORCEMENT; PENALTIES.**

(a) Any person violating this ordinance shall be subject to a civil penalty not to exceed \$750.00 per violation; each day that the violation persists after written notice has been provided to the offender shall constitute a separate and distinct violation.

(b) In addition to any monetary penalty assessed, the City may institute appropriate actions or proceedings to abate, correct, remove prevent or restrain the unlawful location, occupancy or use of a recreational vehicle.

**8.20.080 SEVERABILITY.**

If any portion of this ordinance is declared void by any court of competent jurisdiction, then the validity of the remainder of the ordinance or its application to recreational vehicles or persons shall in no way be affected.