

Chapter 2.16

PLANNING COMMISSION

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2.16.010 Creation.

A city planning commission consisting of seven members is created. (Ord. 280 § 1, 1977)

2.16.020 Appointment of members–Term–Compensation.

A. Members of the planning commission shall be appointed by and serve at the pleasure of the city council.

B. Each member shall serve a term of two years. Not more than two nonresidents of the city, living within the Urban Growth Boundary, shall be appointed. (Ord. 2007-07 § 2, 2007)

C. Commission members shall receive no compensation, but shall be reimbursed for duly authorized expenses.

D. The city council may appoint city officers as ex officio nonvoting members of the commission. (Ord. 280 § 2, 1977)

2.16.030 Vacancy

At the expiration of the term of office of a member of the commission, and at any time a position shall become vacant for a period of

sixty (60) days without the consent of the commission, or other reason, the city council shall fill said vacancy. (Ord. 96-09 § 1, 1996)

2.16.040 Budget.

There shall be included in the annual budget of the city of Port Orford and amount necessary to pay the reasonable expenses of the planning commission during the year next succeeding. (Ord. 280 § 4, 1977)

2.16.050 Officers.

A. At its first regular meeting of each calendar year, the planning commission shall choose from its own members a chairperson, vice chairperson and secretary. The officers shall serve for the calendar year in which they are chosen and may be reappointed for subsequent terms.

B. The chairperson shall be a voting member of the planning commission and shall preside over all meetings of the planning commission and shall have the power to call special meetings deemed necessary by the chairperson and to sign plats and other official documents for the planning commission.

C. The vice-chairperson shall be a voting member of the planning commission and shall exercise the powers of the chairperson when the chairperson is absent.

D. The secretary shall sign plats and other official documents of the planning commission and see that recommendations of the planning commission are forwarded to the city council. The secretary of the planning commission shall also ensure that minutes of all planning commission meetings are recorded pursuant to ORS 192.650 by a member of city staff or record such minutes personally. (Ord. 99-04 § 1, 1999; Ord. 280 § 5, 1977)

2.16.060 Powers and duties.

Except as otherwise provided by law, the commission may:

A. Recommend and make suggestions to the city council and to all other public authorities concerning laying out, widening, extending, parking and locating of streets, sidewalks and boulevards, relief of traffic congestion, betterment of housing and sanitation conditions and establishment of zones of districts limiting the use, height, area and bulk of buildings and structures.

B. Recommend to the city council and all other public authorities plans for regulation of the future growth, development and beautification of the municipality in respect to its public and private buildings and works, streets, parks, grounds and vacant lots, and plans consistent with future growth and development of the city in order to secure to the city and its inhabitants sanitation, proper service of all public utilities, harbor, shipping and transportation facilities;

C. Recommend to the city council and all other public authorities plans for promotion, development and regulation of industrial and economic needs of the community in respect to private and public enterprises engaged in industrial pursuits;

D. Do and perform all other acts and things necessary or proper to carry out the provisions of Oregon state law;

E. Study and propose in general such measures as may be advisable for promotion of the public interest, health, moral, safety, comfort, convenience and welfare of the city and of the area of the Urban Growth Boundary. (Ord. 280 § 6, 1977) (Ord. 2007-07 § 2, 2007)

2.16.070 Meetings.

A. The planning commission shall hold meetings at such times and places as it shall determine; provided, however, at least one regular monthly meeting shall be scheduled. The chairperson may call such special meetings as may from time to time be deemed necessary and

shall call a special meeting upon the request of three members of the commission.

B. A majority of the members of the planning commission shall constitute a quorum to convene a meeting and do business. If a member of the planning commission must disqualify himself or herself because of a conflict of interest as defined by ORS 244.135, the planning commission may still hear and decide the issue. The issue must be approved by a vote equal to a majority of the quorum, not a majority of the remaining members eligible to vote on the matter.

C. All meetings of the planning commission shall be held in accordance with Oregon Public Meetings Law, ORS 192.610 to 192.710.

D. Except as otherwise provided by this ordinance, the planning commission shall use Robert's Rules of Order for the conduct of its meeting. (Ord. 99-04 § 2, 1999; Ord 280 § 7, 1977)